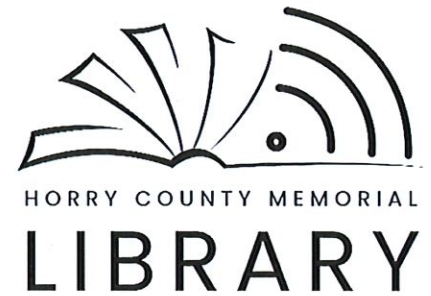


Horry County Memorial Library Board of Trustees Meeting Agenda

Thursday, August 24, 2023, 4:30 p.m.
Horry County Government & Justice Center
Multi-purpose Room D
1301 2nd Avenue, Conway, SC 29526



- I. Call to order
- II. Pledge of Allegiance
- III. Public Input
- IV. Approval of Minutes: Regular Meeting, July 27, 2023
- V. Library Administration Building Update
- VI. Director's Report
- VII. Adjourn

Please contact Library Administration if you are unable to attend.

Library Administration 843-915-5285 hcmladmin@horrycounty.org

Next Board Meeting: August 24, 2023, 4:30 p.m.

Horry County Government & Justice Center
Multi-purpose Room D

Horry County Memorial Library Board of Trustees
July 27, 2023

The Horry County Memorial Library Board of Trustees held their monthly meeting on Thursday, July 27, 2023 commencing at 4:30 p.m. at the Horry County Government & Justice Center, Multipurpose Room D, 1301 2nd Avenue, Conway, SC 29526

Board members present:

Suzanne Lotts (District 1)	Teresa Moise (District 9) – Chairperson
Sheri Barrow (District 4)	Katherine Nieuwenhuis (District 10)
Pamela Butler (District 6)	Lisa Ricketts (District 11)
Dr. Catheryn Weitman (District 8)	

Board members absent:

Vacant (District 2)	Vacant (District 5)
Vacant (District 3)	Vacant (District 7)

Staff present:

Tracey Elvis-Weitzel, Director
Lynn McKiernan, Assistant Director

- I. **Call to order-** Chair Teresa Moise called the meeting to order at 4:36 pm.
- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
- III. **Public Input: (none)**
- IV. **Approval of minutes, regular meeting, June 22, 2023:**
Motion Lisa Ricketts moved to approve minutes for June 22nd, Suzanne Lotts Seconding.
Motion Carried.
- V. **Election of Board of Trustees Officers**
T. Moise was nominated for Chairperson
Lisa Ricketts was nominated for Vice Chairperson
Suzanne Lotts was nominated for Secretary
- VI. **Library Administration Building Update:**
John Barnhill, Director of Horry County Construction and Maintenance states the following:
“Pella will be on-site next week to field measure all of the openings and prepare the window order. We plan to re-advertise the full project in about three weeks. We will have the delivery schedule for the windows by then.”
- VII. **Directors Report:**
Director Elvis-Weitzel submitted a written report.

The Director brought the new board members up to date on the following topics:

- Synovus Statement-Thompson Bequest
- Mrs. Rankin’s home
- Administrative Office
- Socastee Library’s Playground-Pennies for the playground

- Endowment Fund
- Summer Reading-the biggest event of the year
- Brag Tags were used as a new incentive for summer reading
- Every library received a new laptop from leftover lottery money
- Seed Library Website
- Staff Evaluations in progress
- Social Media Report

VIII. ADJOURNMENT: There being no further business, Chair T. Moise adjourned the meeting at 5:46 p.m.

Next meeting: August 24, 2023

Horry County Investments
 Summary of Certificate of Deposit
 & Money Market Accounts
 For the Month Ended
 July 31, 2023

Date Opened	Maturity Date	Bank Name	Bank Rate	Account Number	Account Name	June Investment	July Interest	July Transfer In	July Transfer Out	July Investment	Date Closed
5/24/19		ST TREAS	5.42	2595	Thompson Estate Library	681,043.59	3,137.95			684,180.64	
10/29/20		SYNDVULS	Gov	7750	Thompson Estate Library	4,164,605.19	14,483.89			4,179,089.08	
						\$4,845,648.78				\$4,863,269.72	



South Carolina Office of State Treasurer

Curtis M. Loftis, Jr.

Local Government Investment Pool

Statement of Account

07/01/2023 - 07/31/2023

HORRY COUNTY TREASURER - THOMPSON ESTATE LIBRARY 1301 2ND AVE SUITE 1C09 CONWAY, SC 29526	Account Number:	2595
	Beginning Balance:	681,043.59
	Ending Balance:	684,180.64
	Average Balance:	681,043.59
	Average Interest Rate (365):	5.4235 %

Date	Description	Contributions	Withdrawals	Balance
07/01/2023	Beginning Balance			681,043.59
07/31/2023	Reinvestment	3,137.05		684,180.64

	Funds Received	Funds Withdrawn	Interest Earned
MTD	0.00	0.00	3,137.05
YTD	0.00	0.00	3,137.05

800 Shades Creek Parkway, Suite 350, Birmingham, AL 35209



Repurchase Statement

July 28, 2023

Horry County Library
1301 2nd Avenue, Suite 1C09
Conway, SC 29526

Account Information:

Customer number: 001011117750

For Dates: 06/30/2023-07/31/2023

Call us

866-322-5619

This repurchase statement is for your records

<i>Date</i>	<i>Maturity Date</i>	<i>Debit Amount</i>	<i>Rate</i>	<i>Interest</i>	<i>Maturity Amount</i>
06/30/2023	07/03/2023	\$4,164,605.19	4.000 %	\$1,388.20	\$4,165,993.39
07/03/2023	07/05/2023	\$4,165,993.39	4.000 %	\$925.78	\$4,166,919.17
07/05/2023	07/06/2023	\$4,166,919.17	4.000 %	\$462.99	\$4,167,382.16
07/06/2023	07/07/2023	\$4,167,382.16	4.000 %	\$463.04	\$4,167,845.20
07/07/2023	07/10/2023	\$4,167,845.20	4.000 %	\$1,389.28	\$4,169,234.48
07/10/2023	07/11/2023	\$4,169,234.48	4.000 %	\$463.25	\$4,169,697.73
07/11/2023	07/12/2023	\$4,169,697.73	4.000 %	\$463.30	\$4,170,161.03
07/12/2023	07/13/2023	\$4,170,161.03	4.000 %	\$463.35	\$4,170,624.38
07/13/2023	07/14/2023	\$4,170,624.38	4.000 %	\$463.40	\$4,171,087.78
07/14/2023	07/17/2023	\$4,171,087.78	4.000 %	\$1,390.36	\$4,172,478.14
07/17/2023	07/18/2023	\$4,172,478.14	4.000 %	\$463.61	\$4,172,941.75
07/18/2023	07/19/2023	\$4,172,941.75	4.000 %	\$463.66	\$4,173,405.41
07/19/2023	07/20/2023	\$4,173,405.41	4.000 %	\$463.71	\$4,173,869.12
07/20/2023	07/21/2023	\$4,173,869.12	4.000 %	\$463.76	\$4,174,332.88
07/21/2023	07/24/2023	\$4,174,332.88	4.000 %	\$1,391.44	\$4,175,724.32
07/24/2023	07/25/2023	\$4,175,724.32	4.000 %	\$463.97	\$4,176,188.29
07/25/2023	07/26/2023	\$4,176,188.29	4.000 %	\$464.02	\$4,176,652.31
07/26/2023	07/27/2023	\$4,176,652.31	4.000 %	\$464.07	\$4,177,116.38
07/27/2023	07/28/2023	\$4,177,116.38	4.250 %	\$493.13	\$4,177,609.51
07/28/2023	07/31/2023	\$4,177,609.51	4.250 %	\$1,479.57	\$4,179,089.08
Total		\$83,433,868.62		\$14,483.89	

Average Daily Investment Amount For Month: \$4,171,693.43

Average Daily Rate Amount For Month: 4.025 %

Average Daily Interest Amount For Month: \$724.20

What you need to do

Please review the statement details above to insure the information coincides with your records and retain. If the information does not agree with your records, please notify us immediately.

In the event of default, the customer will have the right to direct the bank to sell the securities and apply the proceeds in satisfaction of any repo seller liability and the bank will not exercise its right of substitution.

Securities are Not FDIC Insured, are not an obligation of or guaranteed by Synovus Bank, and involve investment risks including loss of principal.

Item VI

Director's Report, July 2023
Meeting Date, August 24, 2023



Request for Approval:

1. Regular Meeting Minutes: July 27, 2023

Next Meeting: Thursday, September 28, 2023, 4:30 p.m.
Horry County Government & Justice Center
Multipurpose Room D

I. Updates

Library Administration Building Update:

John Barnhill, Director of Horry County Construction and Maintenance states the following:

"Pella came out two weeks ago and measured the windows. We expect delivery mid-October. We plan on advertising the project again in two weeks. Hopefully we will be able to go all the way this time."

Thompson Bequest Financial Update:

July 2023 Financials Attached

Staff Updates:

Added Employees

Library Administration: Library Substitute, effective 7/5/2023

Withdrawn Employees

North Myrtle Beach: Library Assistant, effective 7/21/2023

Technical Services: Library Assistant, effective 7/28/2023

Employee Transfers

None

Employee Promotions

None

FMLA (Family Medical Leave Act)

Employee 1

Intermittent Leave for Personal Medical; expires 10/13/2023

Employee 2

Personal Injury; expires 9/30/2023

Employee 3

Maternity Leave; expires 10/30/2023

Light Duty

Socastee Library: Fulltime Employee; expires 12/20/2023

Current Vacancies

Surfside Beach: Library Assistant, Part-time

Surfside Beach: Library Page

Technical Services Library Assistant, Fulltime

North Myrtle Beach: Library Assistant, Fulltime

II. Library Visits (July 1- July 30, 2023):

Tracey Elvis-Weitzel

July

- 7/12: Bucksport Library – Alarm Call
- 7/14: Bookmobile – Schedule & Staff Visit
- 7/20: Socastee Library – 20th Anniversary Celebration & Staff Visits
- 7/20: Carolina Forest Library – Manager's Meeting & Staff Visits

Lynn McKiernan Doyle

July

- 7/14: Bookmobile – Schedule & Staff Visit
- 7/18: Carolina Forest Library – Reference Librarians Meeting
- 7/20: Socastee Library – 20th Anniversary Celebration & Staff Visits
- 7/20: Carolina Forest Library – Manager's Meeting & Staff Visits

Meetings & Professional Development:

July

- 7/5-7: Vacation (Tracey)
- 7/14: Health Risk Assessment (Tracey)
- 7/14: Bookmobile Schedule Meeting (Tracey/Lynn)
- 7/17: Assistant County Administrator (Tracey)
- 7/19: SC Department of Alcohol and Other Drug Abuse Services
- 7/24: StoryWalk® Install at Collins Park (Tracey/Lynn)
- 7/26: Employee of the Quarter Breakfast (Tracey/Lynn)
- 7/27: Library Board of Trustees Meeting (Tracey/Lynn)

III. Closed Days

July

- 07/04/2023: All Libraries closed for Independence Day Holiday

IV. Other:

1. Welcome, Xander (son of Christine in Technical Services), born August 8, 2023, 8 lbs. 14 oz, 21 ½ inches long. Mom and Xander are doing great.
2. The Green Sea-Floyds Library manager was asked by Horry County Human Resources, as part of the Leadership Program, to be a greeter at the 30-Year Employee Celebration.
3. All staff evaluations have been completed, reviewed and entered in the MUNIS system.
4. The Library Director served on a conference session selection committee for the South Carolina Library Association. The SCLA Conference will be held October 17-19, 2023.
5. The Library Director has been appointed as the Vice Chair for the South Carolina Library Association's Library Management Section.
6. Aluminum can pop-tabs were collected across the library system during Summer Reading. Staff will deliver the tabs to the local Ronald McDonald House in the coming weeks.
7. The Library's first StoryWalk has been installed at Collins Park in Conway. A grant was received from Horry County First Steps for a second StoryWalk project.





8. Summer Reading Statistics: Attached
9. The staff summer reading challenge proved to be quite fun and resulted in a lot of reading. Staff logged a total of 196,353 minutes; that is over 3,272 hours of reading.



10. Donna B. was nominated for Employee of the Quarter for the taking over most library operations for the library manager while she has been out on medical leave.



V. Library Updates:

Aynor Library

July

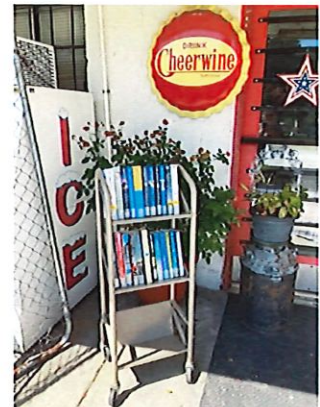
- Summer Reading Program days had good participation numbers this month. Families have been outspoken as to how excited the children have been visiting the library this summer.
- Horry County Fire & Rescue, Bright Star Theatre, Myrtle Beach Art Museum, and B-Rad, the Magician, were all fantastic. Children and adults alike had a grand time asking questions and participating when given the opportunity.
- The Youth Services Library Assistant has started planning storytime themes for the next quarter. She has created an accessible document for all staff to use.
- The STEAM program, Kids of the Round Table, brought in 58 participants this month. The simple crafts and STEM activities, such as building a catapult from popsicle sticks and making Bristle bots, caused the children learn while having fun.
- Summer Reading is complete. Fantastic turnout for end of Summer Reading Ice Cream Party. 74 adults and children indulged in ice cream with all the toppings. We have made plans to repeat the ice cream party next year.



Bookmobile

July

- A total of 80 children, with ten teachers, were read to during July.
- Seven homebound residents and eight assisted living facilities were visited.
- Reading incentives were provided for the adult summer reading participants.
- The Bookmobile manager will be out on FMLA due to a personal injury at least until the end of August. The Library Assistant has been making stops using the Library van. She has gotten very creative in order to provide materials for patrons.



Bucksport Library

July

- Staff have gone out to Parks and Recreation centers for outreach programming for the entire summer.
- There was a twenty-three percent increase in the number of items checked out in July versus the previous month.
- There was a twenty-three percent increase in the number of items checked in from the previous month.
- The self-checkout system had more usage this month than the previous month.
- Program attendance showed an increase from previous months. Door count had thirty additional people in July.
- Device Advice has been a good resource for patrons having trouble filling out job application. One patron calls at least twice a week for help filling out job applications.
- The AWE computer gets used frequently by the children.



Carolina Forest Library

July

- The second month of Summer Reading was an exciting and bustling month. The library seemed to be filled with patrons at all times. Though the traffic count was not as high as last month, possibly due to Fourth of July closures and summer travel plans, there was a 12.7% increase in traffic since July 2022.
- Circulation statistics were, for the second month in a row, over 18,000 checkouts. Since there were over 18,000 checkouts in June, over 18,000 items were returned in July, which has kept staff and volunteers very busy shelving library material.
- Adult participation in programs was low this month. Even book clubs which usually have a decent turn out, had low participation. This may be due to patrons traveling during the summer or other engagements. However, this summer's program attendance has helped staff to reassess the programs offered and attempt to remarket them in the fall.
- The Youth Services staff did an exceptional job explaining, coordinating, and running Summer Reading this summer. 990 people attended Youth Services programs in the month of July, while 1,128 attended Youth Services events in June for a total of 2,118 attendees. As Carolina Forest continues to grow, program attendance and participation will likely increase every summer.

Conway Library

July

- Patrons and staff really enjoyed the Brag Tags this year. Conway Library gave out 918 tags in July!
- Conway Library staff helped a homeless patron fill out an application online for a rehabilitation center. He was able to get into the treatment facility in July. He thanked staff for their kindness and was happy to be getting the help he needs.
- 892 individual readers were logged in July for the Conway Library. Adult patrons really seemed to like participating in Summer Reading this year and having the prizes out on display definitely peaked interests.
- B-Rad the Magician was a big hit with children. There were over a hundred in attendance for this program.
- From a staff monthly report: Woman said she wanted staff to know how awesome they are. She says it's not just her that knows this, but she often hears members of the community saying how if they need help with anything, they go to Conway Library because they know they will get the help they need.



Green Sea-Floyds Library

July

- Children enjoyed the Bristle Bots program. They especially liked having a Bristle Bots dance off.
- Staff members were happy to assist two patrons who sought device advice. One customer brought her laptop and printer. Staff assisted in setting up the devices and making them functional. Another individual required assistance using a new smartphone.
- The End of Summer community cook out with the Horry County Sheriff's Department was a huge success. There were 97 community members who enjoyed games, music, dancing and hot dogs. The Sheriff's Department passed out sheriff's badges, pencils, hand sanitizer, candy and backpacks.
- The library saw an increase in traffic during July. This is attributed to hotter days and a successful Summer Reading program, Full Steam Ahead program and the movie and craft series. The Branch Manager encouraged the community to use the library as a place to keep cool and keep busy.
- There was a sizeable increase in computer usage. Many patrons stopped in to cool off and use the computers. The Branch Manager thinks this number would have been slightly higher but staff provided more time to several test takers and people who were enjoying videos or playing games.
- The AWE computers were used for 547 minutes and there were 27 unique sessions.
- The Branch Manager is participating in the Horry County Government Leadership program. She represented the program at the 30 + Year Horry County Government Employee Banquet. She also completed her first book series with a luncheon and a tour of the Horry County L.W Paul Living History Farm.
- The Friends of the Library won a grant to provide Ott Lights to readers who are visually impaired.



Dee Snelson is with Holly Snelson

Jun 14 · 🇺🇸

We just got Madison's report card for the 4th quarter. I am so proud of all she has accomplished this year!

She went from being far behind her goals to far exceeding them. It's taken a combination of hard work by her, her teachers, us, and our new friends at the local library, but she is finally blooming as a student.

We are so proud of you Madison!



Little River Library

July

- The total number of material checkouts for July was 3237.
- The statistics for material check-ins increased by 11% over the previous month.
- The self-service machine continues to be used more frequently with 721 checkouts and 35 renewals for the month.
- Curbside pickups continue to show an increase and steady usage from previous month.



- B-Rad the magician:

Loris Library

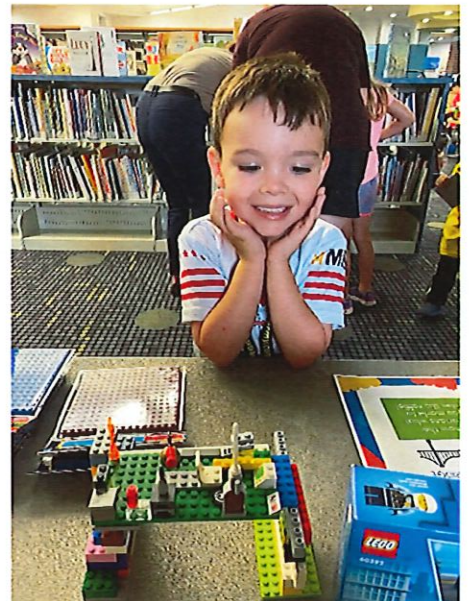
July

- Total checkouts were down from June; however, there were increases of 20% for Young Adult Fiction books, 16% for DVDs, as well as a 38% increase in Large Print Mystery, 21% in adult fiction, 41% in nonfiction, and 27% in science fiction.
- Computer sign-ups have steadily decreased since January; more people seem to be printing from their phones. The removal of half of this branch's public computers several months ago and the spacing out of remaining computers does not seem to have had any negative impacts on this location.
- The Manager and Youth Services Assistant both completed Outreach programs at two local day care centers and are currently working out schedules to continue with Outreach beginning in September.
- Preschool Storytime continues to draw new participants, many of them just infants. As some of the older regular attendees begin school in August, it's good that there are younger children coming in to keep the group going.
- The Manager and Youth Services Assistant both saw increased participation in the Summer Reading Program. Although attendance at certain programs was low, overall, children and adults logged more reading than in the previous year.
- Local author Tonya Lowe dropped off 10 copies of her latest book *Indigo Isle* to be made into a book club kit. The manager was able to secure Tonya to visit with the Loris Book Club in August during their regular monthly meeting.

North Myrtle Beach Library

July

- Summer Reading at North Myrtle Beach continued strong in July, with over 1,200 participants in library programs and more than 60,000 minutes logged for reading for the month.
- Computer use and printing rebounded from the previous month of June, when computers were down for a week.
- Most children's collections continued to increase from June circulation, with the exception of Easy Readers and Junior Non-fiction. Adventure Pack circulation decreased substantially from the previous month, but items do not tend to stay on the shelf.
- Special Guests B-Rad the Magician and Bright Star Theater presented exciting shows for children and their families. Library staff received many positive comments on both programs, which even attracted interest from visitors walking through the library entrance. The magic show generated more interest with 86 attendants, but families appreciated the cultural diversity that the African folktales offered.
- Family Movie Matinee, while a passive program, generated consistent attendance, interaction with library staff, and circulation of materials. The weekly movie played in the storytime area while families browsed materials with assistance from library staff for recommendations and summer reading incentives.
- Staff have done such a good job teaching patrons to use the self-checkout, digital apps, and interlibrary loans that patrons are now observed teaching other patrons.



- Patron comment on park passes: "I just want to make sure the county knows how much we appreciate this!"
- Patron comment on children's programming: "Thank you for all you do. Your welcoming personality and programs have changed our lives. I was staying home with [my child] prior to coming here, and we never saw or interacted with anyone. You helped him come out of his shell and helped us have an opportunity to meet other children and develop a network of friends."

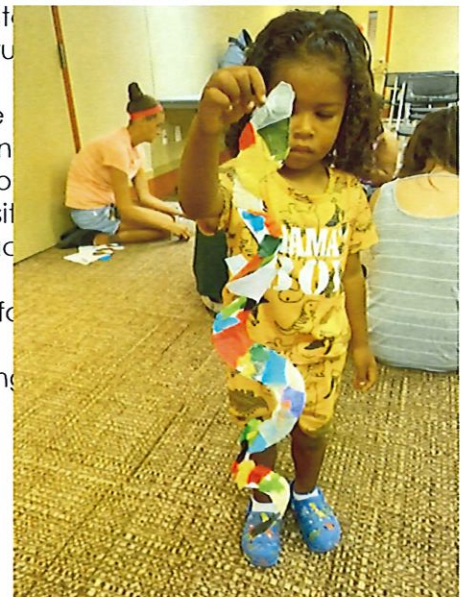
Socastee Library
July

- Socastee Library had a fantastic Summer Reading program this year. 246 adults and 350 children participated for an approximate total of 596.
- DVD collections 13 and 2 had a total of 21% and 27% in enjoying more DVDs since the rotation.
- The door count was 7729 in July and 7874 in June. This was a little surprising with all the programs and attendance numbers and patrons being on vacation.
- Socastee Library celebrated the 20-year anniversary in the current building with performers, refreshments and t-shirts.
- Over 1050 packs of seeds went home from April 1, 1023 to July 31, 2023.



Surfside Beach Library
July

- Fifty-four programs were planned by staff which featured a variety of speakers, staff led activities and outreach.
- 1,303 Surfside Beach patrons registered to participate in the Summer Reading program which speaks volumes to the hard work and efforts of staff and patrons' enthusiasm for the program. Patrons of all ages were truly enjoying the gift bundles.
- One of the busiest days was a Tuesday Market Day the 36 computer sessions and 39 participants in library even.
- Saturday traffic increased this month with additional community meeting rooms for HOA meetings and more families visiting.
- Eleven non-resident cards issued with visitors wanting access while on vacation.
- 203 new library cards were issued with additional new families from the Midwest and Northeast.
- 35 seed packets distributed with many patrons providing feedback on availability.
- This year's SRP was one for the history books with circulation staff diligently promoting and registering many of our retirees and seniors into Beanstack. Of 875 registered adults, 807 completed the program and logged over 3,400 books read. Frontline staff were instrumental in successfully promoting and building interest and excitement for the adults.



- The Children's Summer Reading Program was just as successful with a combined total of over 233,000 minutes logged by 246 children, 153 early literacy and 29 teens. Daily activities were offered Monday through Friday throughout the month.
- The Branch Librarian and Reference Librarian worked together to secure a SC Humanities Speakers Bureau grant. The award allowed the library with an in-kind donation from FOSL to sponsor speaker Donald Sweeper. Mr. Sweeper's presentation on "Growing Up Gullah," was attended by 31 people that enjoyed his talk on the history of Gullah language, culture and customs.
- Staff were rated with four "5-star" Google reviews and one "4-star" review with one reviewer stating, "Excellent library offering a wonderful summer program for kids and adults. The staff is always friendly and helpful striving to go above and beyond to serve the community!"
- Two patrons were extremely grateful to have the assistance of Lois and Andrea to help them in completing online job certifications and new employee onboarding. Both patrons let staff know how much their one-on-one assistance aided them with completing their required tasks.



Interlibrary Loans

July 2023

- Borrowed **414** items from other institutions
- Loaned **204** items to other institutions

VI. Attachments:


1. HCML Board Meeting Minutes: July 2023
2. Thompson Bequest Funds Update: July 2023
3. Horry County Memorial Library Budget Report: July 2023
4. Public Service Activity Statistics: July 2023



Horry County Library Department Fiscal Year 2022-2023

Summary by Fund

Preliminary July, 2023 Year-to-Date

	Operating	Grants Fund	Gifts- Conway Library Endowment	Fiduciary- Library Endowment	Capital Projects Fund
	Fund 100 Department 126	Fund 490	Fund 486	Fund 830	Fund 200
Intergovernmental	\$ 197,507	\$ -	\$ -	\$ -	\$ -
Fees/Fines	3,425	-	-	-	-
Interest/Other	-	-	\$ -	-	-
Total Revenues	200,933	-	-	-	-
Personnel Costs	173,014	-	-	-	-
Contractual Services	141,510	-	-	-	-
Supplies & Materials	19,437	-	-	-	-
Business & Transportation	-	-	-	-	-
Other	3,563	-	-	-	-
Capital Outlay	-	-	-	-	-
Total Expenditures	337,524	-	-	-	-
Subtotal - Net Surplus (Deficit) before Transfers	(136,592)	-	-	-	-
Transfer In	-	-	-	-	-
Transfer Out	-	-	-	-	-
Total Net Surplus / (Deficit) taken from Fund Balance	\$ (136,592)	\$ -	\$ -	\$ -	\$ -
Est. Available Fund Balance (General Fund Unassigned)	\$ (136,592)	\$ -	\$ 4,845,649	\$ 47,449	\$ 336,863



Summary of Operating Revenue & Expenditures
Fund 100 Department 126
Preliminary July, 2023 Year-to-Date

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/ ADJSTMS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
REVENUES:								
Intergovernmental								
411008	State-library	(789,812.00)	-	(789,812.00)	(197,507.38)	\$	(592,304.62)	25.0%
411020	State-lottery	-	-	-	-	\$	-	-
Fees/Fines								
420000	Fees-copies	(75,000.00)	-	(75,000.00)	(1,282.74)	-	(73,717.26)	1.7%
420027	Fees-library	(35,000.00)	-	(35,000.00)	(2,142.42)	-	(32,857.58)	6.1%
Other								
470009	Insurance proceeds	-	-	-	-	-	-	#DIV/0!
		Total Revenues		(899,812.00)	(200,932.54)		(698,879.46)	22.3%
EXPENDITURES:								
Personnel Costs								
500000	Salaries-regular	2,685,402.00	-	2,685,402.00	98,631.26	-	2,586,770.74	3.7%
500001	Salaries-overtime	350.00	-	350.00	0.75	-	349.25	0.2%
500003	Salaries-temporary	170,120.00	-	170,120.00	2,955.00	-	167,165.00	1.7%
500005	Board members	2,000.00	-	2,000.00	-	-	2,000.00	0.0%
500006	Taxes-FICA	202,157.00	-	202,157.00	7,592.91	-	194,564.09	3.8%
500007	Retirement-regular	498,439.00	-	498,439.00	18,286.02	-	480,152.98	3.7%
500009	Unemployment compensation	-	-	-	-	-	-	100.0%
500010	Insurance-health	525,858.00	-	525,858.00	44,292.96	-	481,565.04	8.4%
500011	Insurance-life	5,528.00	-	5,528.00	425.77	-	5,102.23	7.7%
500012	Insurance-workers comp	12,047.00	-	12,047.00	295.26	-	11,751.74	2.5%
500013	Insurance-bond	544.00	-	544.00	-	-	544.00	0.0%
500014	Insurance-tort	6,632.64	-	6,632.64	427.58	-	6,205.06	6.4%
500016	Insurance supplemental tort	1,345.00	-	1,345.00	106.75	-	1,238.25	7.9%
500018	HR Employee medical	22,774.00	-	22,774.00	-	-	22,774.00	0.0%
500034	Gift	14,539.00	-	14,539.00	-	-	14,539.00	0.0%
Contractual Services								
510000	Electricity	310,666.27	-	310,666.27	1,802.42	-	308,863.85	0.6%
510001	Water & sewer	24,909.72	-	24,909.72	96.54	-	24,813.18	0.4%
510002	Telephone	10,000.00	-	10,000.00	778.17	-	9,221.83	7.8%
510003	Cellular & data	36,733.86	-	36,733.86	2,398.00	-	34,335.86	6.5%
510005	Professional services	25,000.00	-	25,000.00	8,337.50	-	16,662.50	33.4%
510006	Service contracts	39,887.53	-	39,887.53	22,673.71	-	16,054.53	59.8%
510007	Advertising & signs	1,300.00	-	1,300.00	-	-	1,300.00	0.0%



Summary of Operating Revenue & Expenditures
 Fund 100 Department 126
 Preliminary July, 2023 Year-to-Date

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/ ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
510008	Rents & leases	13,494.04	-	13,494.04	1,236.01	10,996.99	1,261.04	90.7%
510010	Insurance-bldg/contents	82,566.20	-	82,566.20	6,556.19	-	76,010.01	7.9%
510011	Insurance-vehicle	5,863.37	-	5,863.37	387.14	-	5,476.23	6.6%
510012	Insurance-other	237.51	-	237.51	18.85	-	218.66	7.9%
510014	Computer services	164,921.75	-	164,921.75	92,188.44	-	72,733.31	55.9%
510015	Storm water fees	3,326.32	-	3,326.32	-	-	3,326.32	0.0%
510019	Pest control	7,378.75	-	7,378.75	-	950.00	6,428.75	12.9%
510024	Maintenance service contracts	-	30,230.60	30,230.60	5,037.00	11,566.60	13,627.00	54.9%
510025	Refunds and overpayments	500.00	-	500.00	-	-	500.00	0.0%
510033	Inter library loan charges	400.00	-	400.00	-	-	400.00	0.0%
510033	Credit card fees	12,003.69	-	12,003.69	-	-	12,003.69	0.0%
Supplies & Materials								
520000	Furniture non-capital	22,280.55	-	22,280.55	-	-	22,280.55	0.0%
520001	Printing & binding	8,500.00	-	8,500.00	-	-	8,500.00	0.0%
520002	Postage	1,500.00	-	1,500.00	-	-	1,500.00	0.0%
520004	Office supplies	26,000.00	-	26,000.00	-	-	26,000.00	0.0%
520007	Equipment non-capital	11,310.73	-	11,310.73	-	-	11,310.73	0.0%
520012	Food Supplies	1,000.00	-	1,000.00	-	-	1,000.00	0.0%
520013	Cleaning supplies	16,500.00	-	16,500.00	-	-	16,500.00	0.0%
520016	Specialized supplies	45,323.43	-	45,323.43	61.93	-	45,261.50	0.1%
520017	Uniforms & clothing	1,100.00	-	1,100.00	-	-	1,100.00	0.0%
520018	Books & educational supplies	450,000.00	-	450,000.00	473.88	-	449,526.12	0.1%
520020	Libra Maint InHse Repairs&Main	101,850.00	-	101,850.00	-	-	101,850.00	0.0%
520023	Operating expenditures-lottery	-	-	-	-	-	-	#DIV/0!
520025	Audio visual supplies	100,000.00	-	100,000.00	-	-	100,000.00	0.0%
520026	E-books	405,000.00	-	405,000.00	-	-	405,000.00	0.0%
520027	Electronic resources	60,088.85	-	60,088.85	18,901.00	-	41,187.85	31.5%
520029	Periodicals	45,000.00	-	45,000.00	-	-	45,000.00	0.0%
520030	IT equipment non-capital	27,652.77	-	27,652.77	-	-	27,652.77	0.0%
520050	Maintenance in-house projects	-	-	-	-	-	-	#DIV/0!
520099	Mang Print Serv Allocations	26,235.49	-	26,235.49	-	-	26,235.49	0.0%



Summary of Operating Revenue & Expenditures
 Fund 100 Department 126
 Preliminary July, 2023 Year-to-Date

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
Business & Transportation								
530000	Memberships & dues	2,885.18	-	2,885.18	-	-	2,885.18	0.0%
530001	Training & meetings	10,300.00	-	10,300.00	-	-	10,300.00	0.0%
530003	Gas & lubricants	20,000.00	-	20,000.00	-	-	20,000.00	0.0%
530005	Maintenance-vehicle	15,184.00	-	15,184.00	-	-	15,184.00	0.0%
Other								
550001	State park pass program	-	-	-	-	-	-	#DIV/0!
580001	Vehicle cost recovery	42,756.00	-	42,756.00	3,563.00	-	39,193.00	8.3%
580016	Grant Match	-	-	-	-	-	-	#DIV/0!
580031	Over/short	-	-	-	-	-	-	100.0%
584046	Chapin Library	35,000.00	-	35,000.00	-	-	35,000.00	0.0%
Transfer Out								
582000	Transfer out	100,000.00	-	100,000.00	-	-	100,000.00	0.0%
Total Expenditures \$		6,462,391.65	\$ 30,230.60	\$ 6,492,622.25	\$ 337,524.04	\$ 24,672.88	\$ 6,130,425.33	



Summary of Capital Projects Revenue & Expenditures
 Fund 200 Department 126
 Preliminary July, 2023 Year-to-Date

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/ ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
REVENUES:								
Transfer In								
480010	Transfer for general	\$ (100,000.00)	\$ -	\$ (100,000.00)	\$ -	\$ -	\$ (100,000.00)	0.0%
480030	Transfer for Libr Thomp Estate	-	-	-	-	-	-	#DIV/0!
	Total Revenues	(100,000.00)	-	(100,000.00)	-	-	(100,000.00)	0.0%
EXPENDITURES:								
Capital Outlay								
540016	Library Capital projects	100,000.00	-	100,000.00	-	-	100,000.00	0.0%
540016	Convy LibEndowCapital projects	-	236,862.78	236,862.78	-	-	236,862.78	0.0%
540016	Capital projects-Aynor	-	-	-	-	-	-	#DIV/0!
540016	Capital projects-Bookmobile	-	-	-	-	-	-	#DIV/0!
540016	Capital projects-Bucksport	-	-	-	-	-	-	#DIV/0!
540016	Capital projects-GS Floyds	-	-	-	-	-	-	#DIV/0!
540016	Capital projects-Little River	-	-	-	-	-	-	#DIV/0!
540016	Capital projects-Socastee	-	-	-	-	-	-	#DIV/0!
540032	Loris Library Land/Parking	-	-	-	-	-	-	0.0%
Contingency								
550000	Lib Contingency	-	-	-	-	-	-	#DIV/0!
Other								
580014	Library RFID	-	-	-	-	-	-	#DIV/0!
	Total Expenditures	\$ 100,000.00	\$ 236,862.78	\$ 336,862.78	\$ -	\$ -	\$ 336,862.78	-

Horry County Memorial Library
Public Service Activity for July 2023
Monthly

	Circulation			In-house Use			Event Attendance			Meeting Rm Attendance		
	Circulation This Month	Circulation This Month Last Year	Percent Change	In-house Use This Month	In-house Use This Month Last Year	Percent Change	Event Attendance This Month	Event Attendance This Month Last Year	Percent Change	Meeting Rm Attendance This Month	Meeting Rm Attendance This Month Last Year	Percent Change
Aynor	2,013	2,613	-23.0%	75	69	8.7%	275	247	11.3%	0	2	-100.0%
Bookmobile	1,837	1,059	73.5%	0	0	0.0%	90	180	-50.0%	0	0	0.0%
Bucksport	843	1,003	-16.0%	12	14	-14.3%	201	255	-21.2%	0	0	0.0%
Carolina Forest	18,003	16,932	6.3%	702	469	49.7%	1,026	1,124	-8.7%	237	177	33.9%
Conway	14,828	14,159	4.7%	480	498	-3.6%	1,326	1,013	30.9%	284	82	246.3%
Green Sea/Floyds	1,431	1,269	12.8%	94	28	235.7%	566	336	68.5%	9	9	0.0%
Little River	3,237	3,344	-3.2%	67	3	2133.3%	288	428	-32.7%	42	30	40.0%
Loris	2,048	1,946	5.2%	35	105	-66.7%	294	107	174.8%	31	27	14.8%
North Myrtle Beach	13,109	13,016	0.7%	494	622	-20.6%	1,027	1,220	-15.8%	231	142	62.7%
Socastee	14,604	14,736	-0.9%	2	750	-99.7%	1,531	1,096	39.7%	519	305	70.2%
Surfside Beach	12,308	12,117	1.6%	712	149	377.9%	916	602	52.2%	425	312	36.2%
Library To Go	51	0	0.0%									
cloudlibrary	18,221	17,248	5.6%									
hoopla	7,678	6,543	17.3%									
ILL borrowing	414	308	34.4%									
ILL lending	204	254	-19.7%									
Total	110,829	106,547	4.0%	2,673	2,707	-1.3%	7,540	6,608	14.1%	1,778	1,086	63.7%

	Public Printing			Computer Access			Wi-Fi Use			Reference Questions		
	Public Printing This Month	Public Printing This Month Last Year	Percent Change	Computer Access This Month	Computer Access This Month Last Year	Percent Change	Wi-Fi Use This Month	Wi-Fi Use This Month Last Year	Percent Change	Reference Questions This Month	Reference Questions This Month Last Year	Percent Change
Aynor	624	940	-33.6%	125	177	-29.4%	49	57	-14.0%	119	81	46.9%
Bookmobile	0	0	0.0%	2	4	-50.0%	2	12	-83.3%	5	8	-37.5%
Bucksport	279	181	54.1%	39	43	-9.3%	41	41	0.0%	132	216	-38.9%
Carolina Forest	3,234	3,108	4.1%	608	785	-22.5%	604	475	27.2%	228	102	123.5%
Conway	6,701	4,230	58.4%	1,309	879	48.9%	454	348	30.5%	218	114	91.2%
Green Sea/Floyds	94	248	-62.1%	154	72	113.9%	41	41	0.0%	79	64	23.4%
Little River	827	1,079	-23.4%	128	205	-37.6%	111	105	5.7%	233	271	-14.0%
Loris	1,310	1,640	-20.1%	177	230	-23.0%	38	52	-26.9%	82	11	645.5%
North Myrtle Beach	3,385	2,470	37.0%	772	827	-6.7%	268	244	9.8%	310	162	91.4%
Socastee	3,868	2,995	29.1%	711	607	17.1%	327	236	38.6%	112	27	314.8%
Surfside Beach	2,083	2,543	-18.1%	528	719	-26.6%	288	299	-3.7%	234	160	46.3%
Library To Go												
Total	22,405	19,434	15.3%	4,553	4,548	0.1%	2,223	1,910	16.4%	1,752	1,216	44.1%

	New Customers Registered This Month	New Customers Registered This Month Last Year	Percent Change	Customer Traffic Count This Month	Customer Traffic Count This Month Last Year	Percent Change	Enterprise / Website Users This Month	Enterprise / Website Users This Month Last Year	Percent Change
Aynor	14	23	-39.1%	905	951	-4.8%			
Bookmobile	2	2	0.0%	66	371	-82.2%			
Bucksport	6	14	-57.1%	507	441	15.0%			
Carolina Forest	322	269	19.7%	7,898	7,005	12.7%			
Conway	268	250	7.2%	8,817	7,493	17.7%			
Green Sea/Floyds	8	16	-50.0%	1,213	845	43.6%			
Little River	76	60	26.7%	2,556	2,672	-4.3%			
Loris	22	31	-29.0%	1,238	1,148	7.8%			
North Myrtle Beach	180	152	18.4%	6,588	6,239	5.6%			
Socastee	176	177	-0.6%	7,738	6,463	19.7%			
Surfside Beach	203	202	0.5%	7,333	6,744	8.7%			
Library To Go	1	0	0.0%						
Total	1,278	1,196	6.9%	44,859	40,372	11.1%	13,039	11,527	13.1%