# HORRY COUNTY ANNUAL REPORT

*Fiscal Year 04-05*

## A Message From Your Chairman

As we look back at the progress made during fiscal year 2005, it seems obvious that Horry County's continued growth in population and popularity with visitors is the basis for nearly all the major decisions made by your County Council. Attempting to balance growth and development with protection of our natural resources and a concern for maintaining a high quality of life for our residents requires dedication and commitment from your Council members and county employees.

During the past year, we have continued to provide increased public safety throughout the county by building four new fire/rescue stations. A back-up 911 center was completed to ensure no catastrophe would cripple communications. Additionally, two new recycling centers have been completed. Council also continued to work on refining our zoning classifications by adding 24 new commercial and agricultural districts, which have limited uses and will replace the old zoning classifications with extensive permitted uses. In the past, broad zoning classifications with hundreds of uses left communities vulnerable to undesirable development. Now, we can protect our communities better and limit certain types of development in the county.

Growth continues to be our challenge. It is Council's goal to manage the growth of the county in a positive fashion, with the guidance and direction necessary to maintain and protect this area we call home. With the help of our dedicated and hard-working staff, and with the input and guidance from this great community, our goal will be met.

~ Sincerely,
Liz Gilland
Horry County Council Chairman

# Horry County Council

**Liz Gilland**
*Chairman*

**Marion Foxworth**
*Vice Chairman, District 3*

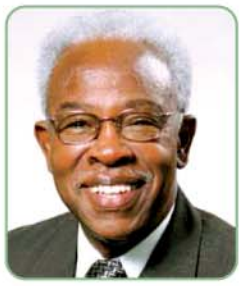
**Harold Worley**
*District 1*

**Mark Lazarus**
*District 2*

**Michael L. Ryan**
*District 4*

**Howard D. Barnard, III**
*District 5*

**Bob Grabowski**
*District 6*



**James R. Frazier**
*District 7*

**Carl Schwartzkopf**
*District 8*

**W. Paul Prince**
*District 9*

**Kevin J. Hardee**
*District 10*

**John Boyd**
*District 11*

### Form of Government

*Horry County has been operating under the Council/Administrator form of government since 1975. Under this type of government each member of council is elected from the district in which he/she lives and a chairman is elected at-large. The council consists of a chairman and 11 council members; each elected for four-year terms. The Council appoints a Clerk to Council, Register of Deeds Director and an Administrator.*

### Mission Statement

*Providing a community environment in which the citizens and visitors of Horry County can enjoy the highest quality of life.*

### Motto

*Committed to Excellence*



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# Program Highlights Fiscal Year 04-05

## Twenty-Four New Commercial & Agricultural Districts

In fiscal year 04-05, Horry County Council tasked its planning staff to review, update and rewrite its aging zoning ordinance. Upon review of the effort required to complete this task, staff determined the best and first step was to restructure the zoning ordinance and incorporate new zoning classifications. It was thought that the existing zoning districts allowed too many uses, which were causing conflict among adjacent property owners in many instances. The planning staff, working with the Planning Commission, developed 24 new commercial and agricultural zoning classifications that the Council adopted. All new commercial and agricultural rezoning requests must utilize a new classification. There will not be a comprehensive rezoning so the old zoning districts will remain and will phase out over time as rezoning occurs. The new zoning classes have been written to group similar uses together and to minimize the number of uses in each district.

## Two New Recycling Centers

Horry County Council funded two new recycling facilities in the fiscal year 04-05 budget. A full-service, manned convenience center was constructed on Scipio Lane on the south end of the Grand Strand and opened on August 24, 2005. The cost to construct the facility was $198,856 (included containers). The facility provides for collection of municipal solid waste, as well as other recycled items such as newspapers, cardboard, metal and yard debris. A mini-recycling facility was constructed on Kings Road, near the Highway 22 interchange, that offers separate containers for the public to drop off recyclable items such as newspaper, plastic, aluminum, glass and cardboard. This facility is not manned, however it is open to the public 24 hours a day, seven days a week. The facility was completed on July 18, 2005, at a cost of $38,385 (included containers and site work). An agreement was reached with the City of Myrtle Beach to allow joint use of the cities existing facility at 10th Avenue North so county residents can drop off recyclable items at this location.

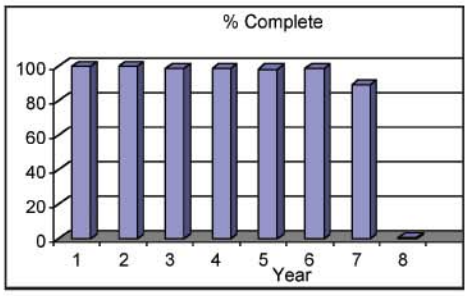
## New Conway Library

Horry County Council funded the construction of the new Conway Library, located on Main Street in Conway, as a capital project in the fiscal year 04-05 and 05-06 budgets. Construction began in January 2005 and will complete in July 2006. The Conway Library is a two-story brick veneer structure with 22,000 square-feet of conditioned space. The budget for this project is $4.2 million. This project included utilities and site improvements that will be shared with the future County Museum facility, which will be housed in the Old Burroughs School. The new library will house 80,000 books, DVDs, CDs, paperbacks, large-type and audio books. The library will host 20 computers for the public to access as well as a public meeting room, a young adult area, and a separate children's area, which will include its own programming room with eight computers. The library will be handicap accessible and will feature an enlarged outdoor book return area.

## Local Comprehensive Road Improvement Plan Update

*Horry County adopted its local road plan and began its implementation in fiscal year 97-98. The plan is designed to develop a more efficient and effective method of improving the county's unimproved road network while at the same time initiating a pavement management program for the county's paved roads.*

*The county's road plan has been very successful in its first eight years, where we average paving approximately 14 miles annually. However, the need to adjust the mileage goal was necessary in year nine (fiscal year 05-06) due to increased construction costs. An additional $500,000 commitment from the County Transportation Committee revised the reduction to one-half mile vs. the 1.5 miles reduction that staff felt was necessary as the fiscal year 05-06 budget was prepared. The road plan is continuing this fiscal year. The table illustrates the programmed mileage of improvements compared to the actual mileage completed.*




### Construction Years 1-8 (as of 10/13/05):

***Total Miles Programmed ..... 134.12***

***Miles Complete..... 117.90 (87.9%)***

***Miles Under Construction.... 6.03 (4.49%)***

***Miles Ready for Construction ..... 7.71 (5.75%)***

***Other issues..... 2.49 (1.86%) (Condemnation, etc.)***

***Total Miles Resurfaced ..... 2.16***

***Total Miles Gravel/Coquina. 40.62***

# Program Highlights Fiscal Year 04-05

## Communications Upgrade Project

### 800 MHz Radio System Upgrade

*Horry County has upgraded its 800 MHz Trunked Radio System. These upgrades include new consoles in the E911 facility, and two new tower sites. This upgrade provides a reliable, public safety communication system with outstanding coverage countywide.*

### Fiber Network

*Horry County has been working on the development of a system to connect county facilities, municipalities and other key locations on a county-owned fiber network. This project is nearing completion and will provide a high-speed, digital backbone to share data and resources.*

### Computer Aided Dispatch System (CAD)

*The new Computer Aided Dispatch (CAD) system is scheduled to go on-line in early 2006. This new system is a state-of-the-art computer application, that is Wireless Phase 2 compliant. This means that when a wireless telephone (cellular) calls 911, the system will be able to provide a real-time, dynamic location of the caller. The efficiencies of the new system will provide a better response time to citizens in need of emergency assistance.*

## Construction of Four New Fire/Rescue Stations

Horry County Council funded the construction of four new fire/rescue stations out of one of the county's fire bonds. The Finklea project is a three-bay station located on Hwy. 917, with a final project cost of $578,865.34. The Iron Springs project is a two-bay station located on Fair Bluff Highway, with a final project cost of $549,487.76. Construction on these two stations began in April 2004 and was completed in March 2005. The Hickory Grove project is a two-bay station located on Old Reeve's Ferry Road, with a final project cost of $750,000.00. The Lee's Landing project is also a two-bay station located on Highway 90, with a project cost of 706,000.00. Construction on these stations began in July 2004 and was completed in May 2005.

## Aerial Imagery Project 2005

Horry County has contracted for the collection of aerial imagery for the entire county. The flight was accomplished during February and March 2005. Image delivery began in July and will continue thru January 2006. This project was planned to update the imagery currently maintained by the county, especially due to all of the growth being experienced. The orthophotography project was needed to update photography that was out-of-date, since the entire county was last flown in 1998, and only a partial re-flight was completed in 2001. The 2005 project was designed to provide color imagery for the entire county at the 0.5-foot pixel resolution requirement. The project also included the acquisition of Lidar data and infrared imagery. These additional datasets provide the county with a complete analysis set of information from imagery to elevation data. The contract required digital imagery, providing a higher quality of imagery as well as a much timelier delivery schedule for the data. Numerous departments in the county including all public safety, assessor, stormwater, etc. will use this imagery.

# Ongoing Projects Fiscal Year 05-06

## Fiscal Year 05-06 Budget Highlights

### 14 New Infrastructure & Regulation Employees ($521,010)

The Code Enforcement, Engineering, Planning and Zoning Departments have experienced dramatic workload increases since 2002. In the fiscal year 05-06 budget, Horry County Council approved increased staffing in these departments. The additional staff was needed to meet daily demands, maintain adequate levels of service in these departments and was funded by permit fees.

| Type of Development Action | Actual FY 2002 | Projected FY 2006 | % Change |
|---|---|---|---|
| Building inspections conducted | 51,581 | 95,187 | 85% |
| Residential zoning compliances issued | 3,212 | 7,726 | 141% |
| Lots created within developments | 3,811 | 10,000 | 162% |

In order to maintain and provide an acceptable level of service, 14 new development-related employees were funded. **Building/Code Enforcement:** 3 Inspectors and 2 Plan Reviewers **Engineering**: 1 Engineering Technician • 1 Traffic Engineer **Planning:** 1 Administrative Assistant 1 Plans Expediter • 1 Plan Reviewer • 1 Principal Planner **Zoning**: 3 Inspectors

| | |
|---|---|
| $1.4 million | *2.7 percent Cost of Living adjustment for employees* |
| $1.2 million | *Jail roof & plumbing renovations* |
| $1.75 million | *New Conway Health Department Building* |
| $125,000 | *Additional ambulance* |

### Council passed a 1.5 mil increase for Public Safety, to include:

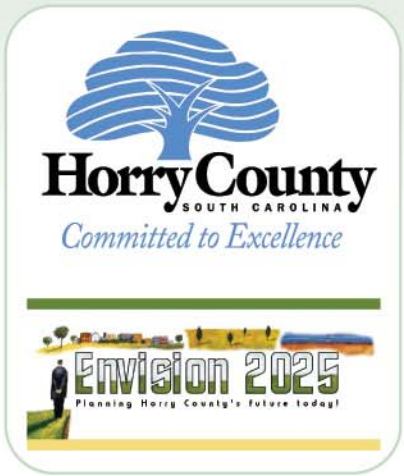
- *29 additional call-responsive police officers for Precinct Plan*
- *2 additional jail nurses*
- *20 additional correctional officers for J. Reuben Long Detention Center*
- *1 shelter technician and 6 custodians for the Animal Shelter*
- *3 additional ambulances to provide additional spares for the ambulance fleet*
- *1 additional advance life support ambulance and crew*

## Police Precinct Plan

The Horry County Council funded 29 additional police officers for the Horry County Police Department, which will allow for the implementation of the new Precinct Plan. The unincorporated portion of the county will be broken into three separate geographical areas, and each will have a Police Precinct Headquarters. The new officers, along with other restructuring, will provide approximately eight additional officers per shift, who will be assigned to answer emergency calls for service.

## Animal Shelter Enhancement Project

The Horry County Animal Shelter has been funded this fiscal year to make several major improvements. Funding has been provided to replace the inmate labor with professional staff at the facility, and funding has been provided to construct an Adoption Center on-site. These enhancements are critical to the shelter fulfilling its mission to provide humane treatment of animals in our care.




## Comprehensive Plan Re-write

*In 1999, Horry County adopted its countywide Comprehensive Plan pursuant to the requirements of the 1994 South Carolina Planning Enabling Act. The Comprehensive Plan is a set of community goals and strategies for implementation that present a vision for the future of Horry County. It serves as a flexible blueprint to guide decision-making by policy makers, community organizations and private property owners. The Comprehensive Plan consists of maps and written policy statements, including goals and objectives, addressing issues relating to growth, housing, economic development, transportation, environment, parks and open space conservation, aesthetics, community character, and neighborhood and historic preservation.*

*The Planning Department, at the request of County Council, is currently in the process of a full revision of the plan due to the significant, countywide growth that has occurred since its adoption in 1999. This process began in Spring 2005 with a "kick-off" meeting and several community-based public information meetings. Anticipated completion of the revision process is expected to occur by late 2006.*

# Budget Summary Fiscal Year 04-05

## Budget Summary – Fiscal Year 04-05

*Horry County is continuing to experience unprecedented growth since the early 1980s. Growth is the result of a combination of factors including a strong economy, a maturing market place and a fast-growing tourist base. Horry County recognizes this growth and is anticipating this trend to stabilize within the next five years.*

*During fiscal year 04-05, the county tax revenue continued to grow at a rate of 2.5 to four percent depending on the fund. Revenues associated with property development and land transfers continued to exceed past performances and intergovernmental resources from the state have returned to near the 2004 levels.*

*The countywide tax level of 50.9 mils continued for fiscal year 04-05 and the mileage for the county unincorporated garbage collection system increased by 2.0 mils, while all other special district mileage remained the same. Code Enforcement and Register of Deeds fees were increased in fiscal year 04-05, which increased county revenues by $2.5 million and are expected to return a similar revenue level for fiscal year 05-06.*

*Horry County Council funded $772,000 for software programs for county assessors, planners and engineers, $750,000 for phase 2 of the county's emergency 9-1-1 upgrade, $700,000 for the Register of Deeds computer index software, $612,000 for the county's Mosquito Abatement Program including ground and aerial spraying, $500,000 for aerial photography, $305,000 for additional public works equipment and $73,313 for the Horry County Museum upgrades and personnel.*

## Revenue Sources

Taxes – the county's source of tax revenue is the real, personal and vehicle taxes levied against the citizen. Taxes are 53 percent of the total General Fund revenue source and are based on the assessed value of property. The county's estimated assessed value for all real property, personal property and vehicles as of June 30, 2004, was $1,176,002,724. A taxpayer would multiply the appraised value by the assessment rate to determine the assessed value of the property. The assessment rate of all property is determined by the State of South Carolina as shown in the adjacent chart:

| Assessed Values: | |
|---|---|
| Legal Residence | 4 percent of market value |
| Rental & Secondary Property | 6 percent of market value |
| Agricultural Real Property (privately owned) | 4 percent of use value |
| Agricultural Real Property (corporate owned) | 6 percent of use value |
| Commercial Real Property | 6 percent of market value |
| Manufacturing Real & Personal Property | 10.5 percent of market value |
| Utility Real & Personal Property | 10.5 percent of market value |
| Personal Property | 10.5 percent of market value |
| Personal Vehicles (July to December 2004) | 8.25 percent of market value |
| Personal Vehicles (January to June 2005) | 7.5 percent of market value |

***The assessed value is then multiplied by the mileage rate to determine the tax payment due to the county for county purposes only. The following example reflects the formula as applied to a $100,000, primary residence in an incorporated area of the county including school taxes:***

**Example:**

| | |
|---|---|
| $100,000 | Fair Market Value of Home |
| x 4% | Assessment Ratio (4% primary residence) |
| $ 4,000 | Assessed Value |
| x .1813 | Countywide Tillage Rate (181.3 mills in FY 04-05) (Countywide County Tillage 50.9 & School Tillage 130.4) |
| $ 725.20 | Taxes Due (does not reflect school tax relief, Homestead credits, or municipality taxes) |

***The following example reflects the formula as applied to a $100,000, primary residence in the unincorporated area of the county including school taxes:***

**Example:**

| | |
|---|---|
| $100,000 | Fair Market Value of Home |
| x 4% | Assessment Ration (4% primary residence) |
| $ 4,000 | Assessed Value |
| x .2067 | Unincorporated County Tillage Rate (206.7 mills in FY 04-05) (Unincorporated Tillage 76.3 and School Tillage 130.4) |
| $ 818.80 | Taxes Due (does not reflect school tax relief, Homestead credits, or municipality taxes) |

Although a taxpayer receives just one property tax bill, there are other agencies that utilize that one tax bill. These agencies are itemized on your bill, which include the School District, municipalities, special tax districts, etc. Any increase by any of these agencies will result in an increase to the overall tax bill. Tax revenues are projected to increase steadily. One current collectable mill of tax is projected to generate $1,200,500, for fiscal year 04-05 versus $1,182,763, projected for fiscal year 03-04.

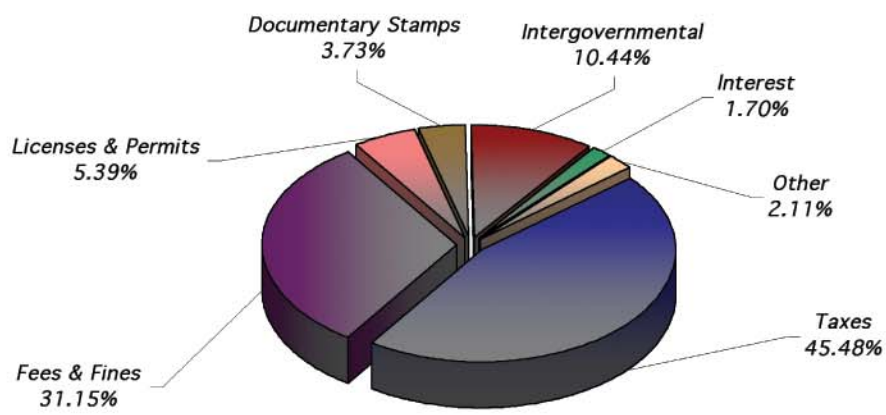
# Budget Summary Fiscal Year 04-05

## Expenditure Highlights

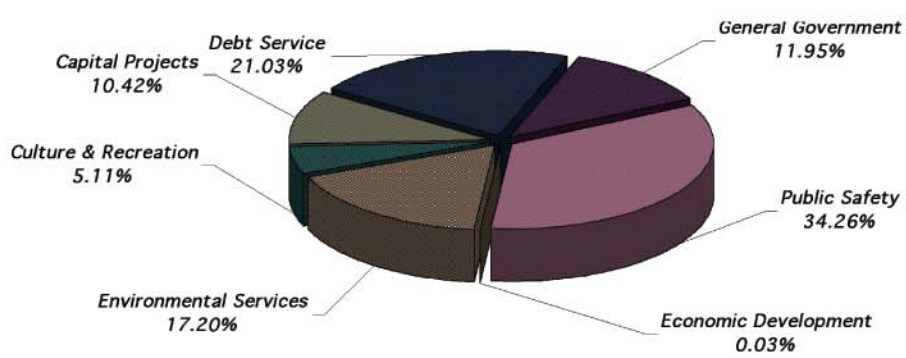
The fiscal year 04-05 budget maintained the status quo on operating expenditures for most of the operating funds. The General Fund included 32 new positions and a 3.5 percent cost-of-living adjustment for all employees. County Council also approved the funding of $4.5 million from excess fund balance above the mandated minimum for several large Information Technology (IT) long-term capital projects, capital equipment and new personnel. Some of the IT projects that were funded included a new indexing system, aerial photography, CAMA and land development software, and 9-1-1 upgrades. The operating portion of the $4.5 million appropriation amounted to $870,970, and included 15 new positions.

In addition, County Council continued to fund 100 percent of the employee-only portion of health insurance and the cost of the employee-only portion increased $19.04 a month for each employee. Health insurance now exceeds $7 million annually.

### HORRY COUNTY GENERAL GOVERNMENT REVENUES BY FUNCTION FISCAL YEAR 04-05




### HORRY COUNTY GENERAL GOVERNMENT EXPENDITURES BY FUNCTION FISCAL YEAR 04-05




## Awards & Recognitions

- *Horry County Public Information received an Excellence and Meritorious Award for brochures during the National Association of County Information Officers' 2005 Awards of Excellence Competition.*
- *Horry County Emergency Management received FEMA (Federal Emergency Management Agency) recognition for Horry County's Flood Mitigation and All Hazards Mitigation Plans.*
- *Horry County Budget & Revenue received the Distinguished Budget Presentation Award for the fiscal year beginning July 1, 2004, by the Government Finance Officers Association.*
- *The Horry County Finance Department was awarded the Certificate for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR).*
- *Horry County Public Safety received a SC on the Move Award from US Senator Jim DeMint, in recognition of the county's emergency preparedness program.*
- *Horry County Public Safety was recognized by South Carolina Department of Health & Environmental Control for their participation in the 8-Hour Ozone Early Action Process.*
- *The Horry County Department of Airports has received no discrepancies on FAA airport certification inspections for seven consecutive years.*
- *The South Carolina Association of Counties presented Horry County Risk Management with the Outstanding Safety Achievement Award at its Annual Insurance Trust Membership Meeting.*

# Horry County Departmental Directory

| Department | Function | Phone | Address |
|---|---|---|---|
| Administrator | Manages entire County operations | 915-5020 | Government & Justice Center, 1301 Second Ave., Conway |
| DIVISION DIRECTORS | | | |
| Administration | Manages departments w/in the Administration Division | 915-5020 | Government & Justice Center, 1301 Second Ave., Conway |
| Public Safety | Manages departments w/in the Public Safety Division | 915-5400 | M.L. Brown Jr. Public Safety Building, 2560 Main St., Conway |
| Infrastructure & Regulation | Manages departments w/in the Infrastructure & Regulation Division | 365-2097 | Public Works Facility, 4401 Privetts Rd., Conway |
| Airport | Plans, develops, and safely operates the County's airports | 448-1580 | Myrtle Beach Inter. Airport, 1100 Jetport Rd., Myrtle Beach |
| Assessor | Determines County tax base, appraises and lists real property for taxation | 915-5040 | Government & Justice Center, 1301 Second Ave., Conway |
| *21st. Ave. Complex* | | 444-6125 | 1201 21st Ave., Myrtle Beach |
| *Mobile Home Dept.* | Reviews & processes applications for mobile home licenses and/or moving permits | 915-5041 | Government & Justice Center, 1301 Second Ave., Conway |
| Budget/Revenue Mgmt. | Prepares annual budget and has general oversight responsibilities | 915-5060 | Government & Justice Center, 1301 Second Ave., Conway |
| Code Enforcement | Issues building permits and inspects new construction & additions; determines flood plains | 915-5090 | Government & Justice Center, 1301 Second Ave., Conway |
| E911 | Assists emergency and non-emergency callers; provides pre-arrival medical instruction | 915-5100 | Technology Center, 103 Elm St., Conway |
| Emergency Management | Develops emergency plans; develops and conducts disaster training | 915-5150 | M.L. Brown Jr. Public Safety Building, 2560 Main St., Conway |
| Engineering | Reviews & approves subdivision plans, inspects approved road construction, local RIDE program | 365-2097 | Public Works Facility, 4401 Privetts Rd., Conway |
| *Road & Drainage Hotline* | Assists callers by documenting concerns regarding County roads and/or drainage systems | 381-8000 | Public Works Facility, 4401 Privetts Rd., Conway |
| Environmental Services | Animal control, litter patrol, beach cleaning, & mosquito control for unincorporated Horry County. | 915-5170 | 2101 Industrial Park Rd., Conway |
| Finance | Develops, maintains, and administers all programs related to general accounting functions | 915-5180 | Government & Justice Center, 1301 Second Ave., Conway |
| *Accounts Receivable* | Manages billing for Horry County EMS | 915-5182 | Government & Justice Center, 1301 Second Ave., Conway |
| Fire/Rescue | Provides fire protection for unincorporated Horry County and emergency medical care for all citizens | 915-5190 | M.L. Brown Jr. Public Safety Building, 2560 Main St., Conway |
| Human Resources | Recruits new employees, trains current employees, administers employee benefits | 915-5230 | Government & Justice Center, 1301 Second Ave., Conway |
| IT/GIS | Maintains County computer system, trains employees, manages GIS | 915-5240 | Technology Center, 103 Elm St., Conway |
| Libraries | Loans library materials, provides programs of interest, provides Internet access | | |
| *Administration* | | 248-1545 | 1008 5th Ave., Conway |
| *Conway* | | 248-1543 | 1008 5th Ave., Conway |
| *Aynor* | | 358-3324 | 500 9th Ave., Aynor |
| *Bucksport* | | 397-1950 | 7657 Hwy 701 S., Conway |
| *Green Sea/Floyds* | | 392-0994 | 5331 Hwy 9, Green Sea |
| *Loris* | | 756-8101 | 4316 Main St., Loris |
| *North Myrtle Beach* | | 249-4164 | 799 2nd Ave., North Myrtle Beach |
| *Socastee* | | 215-4700 | 141 -707-Connector Rd., Myrtle Beach |
| *Stephens Crossroads* | | 399-5541 | 107 Hwy. 57 N. Little River |
| *Surfside Beach* | | 238-0122 | 410 Surfside Beach |
| Medically Indigent (MIAP) | Assists indigent residents with in-patient hospital bills | 915-7032 | Government & Justice Center, 1301 Second Ave., Conway |
| Museum | Protects, preserves, and teaches the history of Horry County | 915-5320 | 438 Main St., Conway |
| Planning and Zoning | Subdivision review, multi-family/industrial/commercial site plan review, enforces zoning ordinances | 915-5340 | Government & Justice Center, 1301 Second Ave., Conway |
| Addressing | Assigns and verifies 911 addresses, makes and installs street name signs | 915-5345 | Government & Justice Center, 1301 Second Ave., Conway |
| Police | Provides law enforcement services to unincorporated Horry County | 915-8341 | M.L. Brown Jr. Public Safety Building, 2560 Main St., Conway |
| Procurement | Supervises and procures supplies and services for County departments | 365-8509 | 3230 Hwy 319, Conway |
| Public Information Office | Processes Freedom of Information Act requests, spokesperson for County government | 915-5390 | Government & Justice Center, 1301 Second Ave., Conway |
| Public Information Booth | Assists with general information about County government offices and services | 915-5000 | Government & Justice Center, 1301 Second Ave., Conway |
| Public Works | Constructs, repairs, and maintains all County roads and drainage systems | 248-1358 | Public Works Facility, 4401 Privetts Rd., Conway |
| Recreation | Provides recreation programs for children, adults, and seniors | 915-5330 | 307 Smith St., Conway |
| Registration & Election | Administers Federal, State, County, and City elections | 915-5440 | Technology Center, 103 Elm St., Conway |
| Stormwater | Establishes and enforces stormwater regulations, conducts maintenance on County drainage system | 365-2097 | Public Works Facility, 4401 Privetts Rd., Conway |
| **ELECTED OFFICIALS:** | | | |
| Auditor | Establishes fair market value, prepares, lists and receives personal property taxes | 915-5050 | Government & Justice Center, 1301 Second Ave., Conway |
| *Homestead Exemption* | Administers Homestead Exemption program locally | 915-5051 | Government & Justice Center, 1301 Second Ave., Conway |
| *21st Ave. Complex* | | 444-6144 | Olin I. Blanton Building, 1201 21st Ave., Myrtle Beach |
| *Stephens Crossroads* | | 399-5564 | Ralph H. Ellis Complex, 107 Hwy 57 North, Little River |
| *South Strand* | | 915-5052 | South Strand Complex, 9630 Scipio Ln., Myrtle Beach |
| Clerk of Court | Processes passports, selects jurors, manages Family Court system & maintains court records | 915-5080 | Government & Justice Center, 1301 Second Ave., Conway |
| *Child Support Hotline* | Checks the status of child support and alimony payments | 915-5081 | Government & Justice Center, 1301 Second Ave., Conway |
| *South Strand* | | 915-5082 | South Strand Complex, 9630 Scipio Ln., Myrtle Beach |
| Coroner | Arranges autopsies and conducts inquests | 915-5110 | M.L. Brown Jr. Public Safety Building, 2560 Main St., Conway |
| County Council | Holds public meetings, sets ordinances and policies | 915-5120 | Government & Justice Center, 1301 Second Ave., Conway |
| Delegation | Liaison between County and State government, provides Notary applications | 915-5130 | Old County Courthouse, 1201 Third Ave., Conway |
| Probate Judge | Issues marriage licenses, hears cases involving commitment, wills, and trusts | 915-5370 | Government & Justice Center, 1301 Second Ave., Conway |
| *Ralph Ellis* | | 399-5533 | Ralph H. Ellis Complex, 107 Hwy 57 North, Little River |
| *South Strand* | | 915-5371 | South Strand Complex, 9630 Scipio Ln., Myrtle Beach |
| Sheriff | Court security and judicial protection, manages local Sex Offender registry, prisoner transfers | 915-5450 | Government & Justice Center, 1301 Second Ave., Conway |
| *Detention* | Incarcerates those awaiting trial, houses inmates sentenced and serving less than 90 days | 915-5140 | 4150 J. Reuben Long Ave. |
| *Juvenile Detention* | Incarcerates juveniles charged with criminal offenses | 915-6914 | 4155 J. Reuben Long Ave. |
| Solicitor | Prosecutes General Sessions and criminal juvenile cases | 915-5460 | Government & Justice Center, 1301 Second Ave., Conway |
| Treasurer | Bills and collects real and personal property taxes, holds sales for delinquent taxes | 915-5470 | Government & Justice Center, 1301 Second Ave., Conway |
| *21st Ave. Complex* | | 444-6117 | Olin I. Blanton Building, 1201 21st Ave., Myrtle Beach |
| *Stephens Crossroads* | | 399-5550 | Ralph H. Ellis Complex,107 Hwy 57 North, Little River |
| *Delinquent Tax* | | 915-5470 | Government & Justice Center, 1301 Second Ave., Conway |
| *South Strand* | | 915-5471 | South Strand Complex, 9630 Scipio Ln., Myrtle Beach |
| *Business License* | Processes applications, renewals, and appeals for unincorporated Horry County | 915-5620 | Thompson Building, 211 Beaty St., Conway |
| *Hospitality* | Bills, collects, and reviews businesses for Hospitality fees | 915-5220 | Thompson Building, 211 Beaty St., Conway |
| **APPOINTED OFFICIALS** | | | |
| Circuit Court | General Sessions (criminal) and Common Pleas (civil) | 915-5075 | Government & Justice Center, 1301 Second Ave., Conway |
| Magistrates | Hears cases of less than $7500, litigates between landlords and tenants, hears misdemeanors | | |
| *Stephens Crossroads* | | 399-5543 | Ralph H. Ellis Complex,107 Hwy 57 North, Little River |
| *Myrtle Beach* | | 444-6127 | Olin I. Blanton Building, 1201 21st Ave., Myrtle Beach |
| *Loris* | | 756-7918 | James P. Stevens Building, 3817 Walnut St., Loris |
| *Aynor* | | 358-6320 | W.G. Hucks, Jr. Building, 460 9th Ave, Aynor |
| *Green Sea* | | 392-1219 | 5527 Hwy 9, Green Sea |
| *Conway* | | 915-5290 | Old County Courthouse, 1201 Third Ave., Conway |
| *South Strand* | | 915-5291 | South Strand Complex, 9630 Scipio Ln., Myrtle Beach |
| *J. Reuben Long (Night Court)* | | 365-9222 | 4150 J. Reuben Long Ave., Conway |
| *Central Jury Court* | Hears Magistrate and Traffic Court cases where a jury trial is requested | 915-5065 | Old County Courthouse, 1201 Third Ave., Conway |
| *Central Traffic Court* | Hears cases involving traffic citations issued by Horry County Police & the SC Highway Patrol | 915-5070 | Old County Courthouse, 1201 Third Ave., Conway |
| Master in Equity | Decides issues involving real estate, conducts foreclosure sales | 915-5310 | Government & Justice Center, 1301 Second Ave., Conway |
| Register of Deeds | Records documents concerning land transfers, liens, plats, and other important records | 915-5430 | Government & Justice Center, 1301 Second Ave., Conway |
| Veteran's Affairs | Assists veterans of the U.S. military by administering Federal benefits | 915-5480 | Technology Center, 103 Elm St., Conway |