STATE OF SOUTH CAROLINA	)	IN THE COURT OF GENERAL SESSIONS
COUNTIES OF HORRY AND	)	FIFTEENTH JUDICIAL CIRCUIT
GEORGETOWN	)	**ADMINISTRATIVE ORDER**

2014 JAN -2 AM 10: 27

To: SOLICITOR'S OFFICE, PUBLIC DEFENDER'S OFFICE, and ALL MEMBERS OF THE PRIVATE BAR, CLERK OF COURT OF HORRY COUNTY, CLERK OF COURT OF GEORGETOWN COUNTY, SHERIFF OF HORRY COUNTY and SHERIFF OF GEORGETOWN COUNTY

Re: JANUARY 1, 2014 ~ DECEMBER 31, 2014 ~ GENERAL SESSIONS

Pursuant to the authority granted to me as Administrative Judge of the Court of General Sessions of the Fifteenth Judicial Circuit, effective January 1, 2014. It is

ORDERED that all terms of General Sessions Court shall start promptly at **9:30 a.m.** for each day of the term, unless changed by the Presiding Judge for that week. All Solicitors, Public Defenders, members of the private bar with cases, Court personnel, and Defendants, in jail or out on bond, shall be present in the appropriate courtroom by **9:00 a.m.**, and prepared to go forward with the work of the Court. This includes any General Sessions work to be accomplished at the J. Reuben Long Detention Center. It is further

ORDERED any vacations requests or requests to be excused for other reasons during the time periods of regularly scheduled General Sessions Court, shall only be signed by the Chief Administrative Judge for General Sessions. If there is an immediate emergency, the attorney may approach the Chief Administrative Judge for Common Pleas for a protection order, if the Chief Administrative Judge for General Sessions is unavailable. It is further

ORDERED the Solicitor and the Chief Public Defender of the Fifteenth Judicial Circuit, including all attorneys under contract with the Public Defender's Office, shall appoint one

member of their staff to view the jury venire at the jury qualification for that week. All other personnel shall be available for the work of the Court. It is further

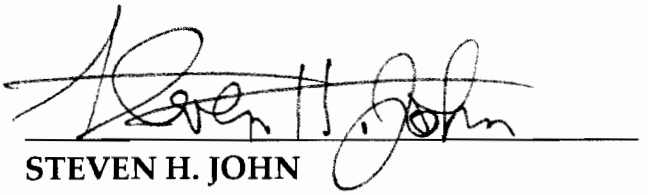
ORDERED that all Motions for Continuances shall be filed with the Clerk of Court, and copies delivered to the Chief Judge for Administrative Purposes and to the opposing counsel who is responsible for the trial of the case, by **10:00 a.m.** of the Thursday before the Monday of the trial week. It is further

ORDERED that once a public defender, contract attorney, or conflict appointed lawyer, has received a copy of the warrant, that attorney must meet in person with the Defendant/Client within twenty (20) days of that receipt. It is further

ORDERED that no Solicitor, Public Defender, or Attorney may have access to any Circuit Judge's office without prior express approval by that Circuit Judge. No conferencing or discussions shall be conducted in the hallway between the Judges' office and any courtroom. It is further

ORDERED that this Administrative Order shall go into effect on January 1, 2014, and shall thereafter remain in effect unless rescinded by the Chief Justice of the State of South Carolina or the Chief Administrative Judge of the Court of General Sessions of the Fifteenth Judicial Circuit.

IT IS SO ORDERED.



STEVEN H. JOHN
Chief Administrative Judge
Court of General Sessions
Fifteenth Judicial Circuit

January 1, 2014
Conway, South Carolina