



Horry County Planning Department

1301 2nd Avenue Suite 1 D09, Conway SC. 29526

(843) 915-5340

Application for Preliminary Plan Review

A. General Property Information

Tax Map Number (TMS): _____

Property Location: _____

Property zoning designation: _____ Current land use: _____

Is the proposed development a portion of the property? () Yes () No If yes, how many phases are proposed? _____

Has a sketch plan been reviewed for this submittal? () Yes () No (If no, a sketch plan will need to be submitted concurrently with this plan submittal)

B. Owner, Developer, and Engineer

Is applicant the owner or developer of property? _____
(If applicant is not the owner, a Letter of Agency is required)

Owner/developer: _____ Engineer/surveyor: _____

Address: _____ Address: _____

Telephone/Fax: _____ Telephone/Fax: _____

Business License #: _____ Business License #: _____

C. Development Information

Name of proposed development: _____ Phase: _____

Number of Lots/Units: _____ Minimum Lot Size: _____ Acreage: _____ Anticipated Density: _____

What type of development is proposed? () Single-family () Multi-family () Commercial () Office () Industrial () Other

Do public water and/or sewer serve the development? () Yes () No

Will roads be public or private? _____ Total linear feet of roads: _____

Have street names been approved for proposed roads? () Yes () No (If no, submit names to Planning for review)

Contents of a preliminary plan shall include that show on the other side of this application. Failure to provide the requested information may result in review and approval delays.

Office use only:

Date received: _____ Taken by: _____

Dev. Fee Paid: _____ Receipt #: _____ Roadway Fee Paid: _____ Receipt #: _____

PRELIMINARY PLAN CHECKLIST
(APPLICANT, DEVELOPER, ENGINEER, OR SURVEY TO CHECK ALL ITEMS COMPLETED)

GENERAL:

- ___ Scale not less than 1" = 200'
- ___ Sheet size max. 24" x 36"
- ___ Six preliminary plans
- ___ Six engineering plans²
- ___ One 8 1/2"x11" copy of the preliminary plan
- ___ One 8 1/2"x11" copy of a location map (State Highway Map);

TITLE BLOCK:

- ___ Name and type of development
- ___ Owner of record and address
- ___ Developer and address
- ___ Surveyor and address
- ___ Number of lots/units in the development
- ___ Project density
- ___ Total acreage
- ___ Centerline linear feet of R/W, acreage and ownership of new roads (Note form only)
- ___ Scale (graphic and written)
- ___ Date of survey
- ___ Legible location map

Plat Content:

- ___ North arrow
- ___ Tax map number(s) of the development
- ___ Tax map number(s) of all adjacent parcels
- ___ Adjacent property lines
- ___ Municipal boundaries
- ___ Tract boundaries showing bearings and distances with coordinates tied to state plane, if applicable
- ___ Existing public/private road rights of way
- ___ Existing easements
- ___ Existing buildings
- ___ Existing water bodies and water courses
- ___ Flood zone (floodplain and floodway)
- ___ Wetland delineation
- ___ Proposed street rights-of-way
- ___ Proposed off-street parking areas
- ___ Proposed easements and uses
- ___ Proposed detention/retention basins
- ___ Common space; if applicable
- ___ Open space; if applicable
- ___ Recreational space; if applicable
- ___ Property (other than rights-of-way and easements) intended for public dedication and use
- ___ Street names
- ___ Lot numbers
- ___ Lot lines
- ___ Lot dimensions
- ___ Lot sizes for each individual building lot
- ___ Phases
- ___ Revisions