

Emergency Operations Plan

Emergency Support Function – 11

Food and Agriculture

I. PURPOSE

To coordinate and identify food requirements in disaster affected areas. To coordinate food products to include USDA food to organizations engaged in mass feeding operations and/or staging areas within the affected areas. To ensure the safety and security of the commercial food supply.

II. MISSION

Identify food assistance needs in the aftermath of a major disaster or emergency. Include coordination with State, local and volunteer organizations to determine food assistance needs; obtaining appropriate food supplies; arranging for transportation of those food supplies to designated staging areas within the disaster area; and authorizing disaster food stamp assistance.

III. SITUATION AND ASSUMPTIONS

Horry County is susceptible to a multitude of natural and man-made disasters. These disasters, depending on their magnitude, have the ability to damage structures and lifelines that will rapidly overwhelm the capacity of Horry County to assess the disaster and respond effectively to the basic and emergency human needs.

An emergency or disaster may deprive substantial numbers of people of access to food or the means to prepare food. In addition commercial food supplies and distribution networks may be substantially disrupted due to partial or total devastation of food products stored in the affected area. There may also be disruption of energy sources (e.g., electricity and gas) causing most commercial cold storage and freezer facilities to be in operable in the affected areas. On the fringes of the affected areas, schools and small institutions with food inventories could be used to begin the feeding of disaster victims.

IV. PARTICIPATION COUNTY DEPARTMENTS AND SUPPORT AGENCIES:

A. Primary: TBD

B. Support:

1. SC Department of Health and Environmental Control
2. Clemson Extension
3. United States Department of Agriculture

V. NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) REQUIREMENTS

All ESF personnel will be trained on the principals of National Incident Management System in accordance with current DHS NIMS guidance. Please refer to the website <http://training.fema.gov/IS/crslist.asp> for more information on all programs. The minimum requirements are as follows:

- A.** IS-100.a Introduction to the Incident Command System
- B.** IS-200.a ICS for a Single Resource and Initial Action Incidents
- C.** IS-700.a NIMS, an Introduction
- D.** IS-800.b National Response Framework, an Introduction

VI. CONCEPT OF OPERATIONS

- A.** When the EOC is activated, the Logistics Support Branch Director will confirm that the ESF-11 Coordinator position has been staffed.
- B.** The ESF-11 Coordinator will establish and maintain lines of communication to facilitate coordination of activities and resources with all Horry County EOC ESFs, the South Carolina EOC and other agencies/representatives who may provide assistance during major response operations.
- C.** Agencies and representatives assigned to ESF-11 will be alerted according to EOC Activation procedures in the EOP.
- D.** All ESF-11 personnel will report to their pre-designated locations unless otherwise directed by their supervisor at the time they are notified of the emergency. Pre-designation of duties and responsibilities will facilitate a reduction in response time.
- E.** ESF-11 will coordinate with ESF-6 the number of people that may be impacted in order to assess the amount of food needed to meet the anticipated demand. Warehouse inventories will be tabulated and if additional food supplies are needed, ESF-11 will obtain and coordinate the transportation of such supplies to the disaster and staging area.
- F.** During the Horry County EOC activation, all agencies, departments and representatives will use WebEOC for systematic information sharing and documentation efforts. Reference the WebEOC User's Guide from more information on proper program operation.
- G.** Existing mutual aid agreements may be able to augment and satisfy a temporary increase in local needs. If local capabilities are exceeded, support may be available from state and federal resources. These requests should be channeled through the Horry County EOC, ESF-7, Resource Support.
- H.** Situation Reports (SITREP)
 - 1.**A Situation Report (SITREP) will be produced for each Operational Period. The initial SITREP will be completed within the first hour after activation. The Situation Analysis Unit Leader will coordinate with Section Liaisons and Branch Directors to receive timely SITREPs to coincide with the EOC briefings and the Executive Group Planning Meetings.

- i. Each EOC position will complete their part of the ESF SITREP, providing a comprehensive and accurate report, and turn it into their respective ESF Coordinator for completion by 06:00 and 16:00. The ESF Coordinator will then provide the completed ESF SITREP to the appropriate Branch Director no later than 06:30 and 16:30.
- ii. The Branch Directors will collaborate and complete their portion of the Section SITREP while coordinating with the Section Liaison. The Section Liaison gives the final Logistics Section SITREP to the Situation Analysis Unit Leader at 7:30 and 17:30.
- iii. The Situation Analysis Unit Leader will generate the EOC SITREP and provide copies to the EOC Manager for approval at 08:30 and 18:30 in preparation of the Executive Group Planning Meetings.
- iv. Once the SITREP has been reviewed and approved by the EOC Manager or Assistant Manager, the Situation Unit Leader will send the SITREP to the State Emergency Operations Center (SEOC) by 09:00 and 19:00 each operational period.

I. EOC Action Plan

- i. When the EOC is activated the Planning Section, while coordinating with other sections, will prepare a written action plan. The EOC Action Plan will set forth objectives, based on the Executive Groups recommendations and tasks to be completed during the next operational period.
- ii. Essential to the development of each operational period action plan are the section and ESF SITREPs. The future operational period objectives are derived from the previous operational period SITREPs.
- iii. All ESF Coordinators will attend the appropriate action planning meetings, according to the EOC Action Plan and EOC Briefings SOP, in support of the EOC Action planning process.

VII. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

A. Primary:

1. TBD

- a. Serving as primary role in ESF-11, Food and Agriculture representative will function as the ESF-11 Coordinator and has the following responsibilities:
 - i. Exercise overall responsibility for the coordination of ESF-11 activities.
 - ii. Serves as the ESF-11 coordinator in all EOC briefings and meetings.
 - iii. Coordinate and complete the ESF-11 SITREP and give to the Logistics Services Branch Director.
- c. Conduct agriculture assessments at the site of the disaster to determine agriculture needs and priorities.
- d. Coordinate agricultural emergency response and recovery.

- e. Determine critical food requirements and supply and delivery sources.
- f. Test and/or dispose of contaminated food, livestock and agricultural sources.
- g. Coordinate with appropriate organizations for emergency food inspections and distribution.
- h. Maintain ongoing agriculture surveillance of affected communities in order to rapidly identify and address agriculture-related problems.
- i. Provide assistance in monitoring food supplies in mass care shelters prior to and during emergency operations to ensure proper handling and safety of food products.

B. Support:

1. SC Department of Health and Environmental Control

- a. Coordinate with Primary Agency, USDA and Clemson Extension.

2. United States Department of Agriculture

- a. Coordinate with Primary Agency, DHEC and Clemson Extension.

3. Clemson Extension

- a. Coordinate with Primary Agency, USDA and SCDHEC.

VII. ANNEX MAINTENANCE

The Logistics Section Liaison has responsibility for coordinating, developing and maintaining the section ESF Annexes with the associated Branch Directors and designated ESF Primary Departments. The Annex is updated in conjunction with the Response/EOP as stated in Section 6, Plan Development and Maintenance.

Emergency Support Function (ESF) 11 Food and Agriculture
General ESF Actions

Horry County Emergency Management takes a comprehensive approach to emergency planning; therefore, ESF actions for recovery and mitigation are included in those specific plans.

Primary:

- TBD

Support:

- DHEC
- Clemson Extension
- USDA

**Please refer to the EOP, IV, B, 8 for general preparedness and response actions.*

Preparedness

- Participate in county exercises and conduct, at least annually, ESF-11 training to validate this annex and supporting SOPs.
- Ensure all personnel integrate NIMS principals in all planning. All ESF personnel will complete all required NIMS training as outline in this annex.
- Ensure procedures are in place to document costs for any potential reimbursement.

Response

- Primary and Support will have and maintain appropriate listing of agency / department staff to notify for response activities including staff that can accommodate populations with special needs.
- Inventory food supplies and determine availability of food within disaster area.