



---

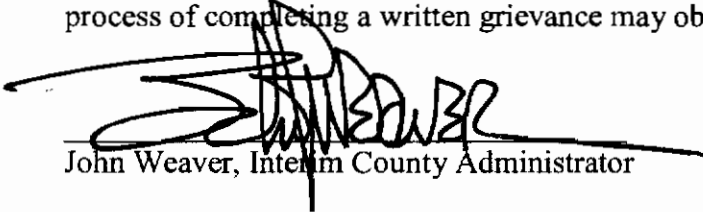
## **POLICY FOR INTERPRETING SERVICES IN JUDICIAL PROCEEDINGS FOR INDIVIDUALS WHO ARE HEARING IMPAIRED**

It is the policy of Horry County Government Clerk of Courts that in those judicial proceedings where an interpreter is necessary to ensure effective participation by any party who is deaf or hard of hearing, upon reasonable notice, the Clerk will secure the services of a qualified interpreter. This policy applies to those situations where other auxiliary aids and services, such as real time transcription, are not an equally effective means of communication or are unavailable. This policy does not apply to situations that would create a fundamental alteration in the nature of the service, program or activity conducted by the courts.

Before determining the type of interpreting services to be secured, the individual with the disability will be consulted regarding the preferred method of communication (e.g., American Sign Language, Signed English or oral interpreting). In determining what type of auxiliary aid will be provided, the court will give primary consideration to the requests of the individual with the disability. The Clerk will then designate the type of services, and the date, time and place those services are required. The interpreter services will be provided at no expense to the hearing impaired individual.

Horry County Government has an ADA Coordinator available to assist members of the public as well as court employees and officials who need assistance regarding the Americans with Disability Act and this policy statement. The ADA Coordinator may be contacted in the Horry County Government Office of Human Resources, 843-915-7354 in the Government and Justice Building, 1301 Second Avenue, Conway, SC. 29526.

A Grievance may be filed with the County Administrator if an aggrieved party believes that the decision of the ADA Coordinator does not provide reasonable accommodation in accordance with the Americans with Disabilities Act. In accordance with established procedure, Grievances must be filed in writing. Individuals requiring assistance in the process of completing a written grievance may obtain assistance from Human Resources.

  
John Weaver, Interim County Administrator

Date Nov 18, 2009

**Horry County**  
**Human Resources**  
**Department**  
**ADA Coordinator**  
1301 Second Avenue  
Conway, SC 29526



Post Office Box 997  
Conway, SC 29528-0296  
Phone: (843) 915-7354  
Fax: (843) 915-6230  
E-mail:  
hagemeid@horrycounty.org

---

**THE AMERICANS WITH DISABILITIES ACT**  
**WHAT YOU SHOULD KNOW**

As required by the Americans with Disabilities Act of 1990, Horry County Government does not discriminate on the basis of disability in the operations of its programs, services, or activities. Horry County also does not discriminate on the basis of disability in its hiring or employment practices.

Horry County Government has taken specific steps to implement the Americans with Disabilities Act.

\*An ADA Coordinator has been appointed, with the responsibility of working with people with disabilities to ensure that proper accommodations are provided.

\*Individuals who are deaf or hard of hearing are ensured effective participation in court proceedings by provision of a qualified interpreter whenever necessary.

QUESTIONS, CONCERNS OR REQUESTS FOR ADDITIONAL INFORMATION REGARDING THE ADA MAY BE FORWARDED TO THE HORRY COUNTY ADA COORDINATOR: DENISE HAGEMEIER, TEL. 843-915-7354

