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PERMIT NO._____

HORRY COUNTY
ENCROACHMENT PERMIT

EXPIRES_____

Horry County Engineering Department
PO Box 1236
4401 Privetts Road
Conway, SC 29528

Tel. 843-915-5160
Fax 843-365-2170

Road Seg. No._____

Applicant: **Address:** **Tel. No.**	**Road Name:** **Location:**

The undersigned applicant hereby applies to the County of Horry for permission for encroachment on County right-of-way or easement and agrees to comply with all conditions noted herein and all applicable Local, State and Federal laws.

Description: _____

_____

_____

_____

GENERAL PROVISIONS

1. Notice shall be given at least 72 hours prior to starting work covered by this permit.
2. Upon completion of the work all County road right-of-way and easement areas disturbed shall be restored to at least as good a condition as existed prior to the start of work.
3. Work covered by this permit is subject to inspection for compliance with the terms of the permit. This permit may be revoked if the terms and conditions are not adhered to. A copy of this permit shall be kept on-site while work is underway.
4. Traffic control within the construction area shall be the responsibility of the Permittee and shall comply with State and local law and shall be as indicated in the current edition of the SCDOT Manual on Uniform Traffic Control Devices for Streets and Highways Through traffic to be maintained at all times with no trenches or excavations left open overnight. Traffic may be reduced to one lane during daylight hours if flagmen are utilized, however at the end of each workday traffic shall be returned to two lanes.
5. All materials and construction methods are to be in accordance with the current edition of the SCDOT Standard Specifications for Highway Construction.
6. Future moving of the encroachment : If in the opinion of Horry County, it becomes necessary to move, remove or relocate the encroachment permitted herein, all such work including restoration of the roadway, shall be done on demand of the County at the sole expense of the Permittee.
7. There shall be no excavation nearer than two feet of any other utility line or facility without the express permission of the owner of said line or facility.
8. All construction shall be subject to final inspection by the Horry County Engineer or his approved representative. The Permittee shall be subject to a warranty period of one (1) year from the date of final acceptance. Deficiencies such as settling of the roadbed, erosion, failure of grass to establish, etc. caused by the work permitted herein shall be repaired by the Permittee within 30days of notification by the County or sooner if a hazardous situation develops.
9. The Permittee agrees to hold Horry County, its officers and employees harmless from any liability for any accident, loss or damage as a result of any claim arising as a result of the work covered by this permit and that said liability is hereby assumed by the applicant.

This permit for installation shall expire six months from the date of approval shown below unless otherwise shown above.

APPLICANT: DATE:	APPROVED: DATE:

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SPECIAL PROVISIONS

1. Shoulders and ditches which are disturbed shall be replanted in accordance with section 810 of the SCDOT Standard Specifications noted above and a satisfactory stand of grass is required.
2. No obstructions or earth to be placed on pavement without permission.
3. Any areas disturbed beneath pavement or across driveways or within any portion of the traveled roadway shall be stabilized with an acceptable base material immediately after backfilling operations. Suitable material shall be defined as coquina (shell aggregate) or a suitable grade of crusher run stone (stabilized aggregate).
4. Any excess spoil material resulting from construction shall be removed immediately following backfilling operations. Horry County shall reserve the authority to halt all construction activities if spoil material prohibits proper road or ditch drainage, or creates any hazardous conditions that might endanger pedestrian or automobile traffic.
5. Roadbeds and drainage ditches shall be rebuilt to provide proper service after every 500 feet of construction, at the end of each day's work, or after County inspection of a major situation.
6. When County drain pipes or other facilities are damaged, the County should be notified immediately and the repairs or replacement made under County supervision.

DRIVEWAYS

1. Horry County is not responsible for maintenance or repair of driveways located within the road right of way. The driveway area within the right-of-way shall be maintained in a safe condition by the property owner or the County may require that it be removed.
2. The existing road crown slope shall be continued to the outside edge of the shoulder except in curb and gutter situations.
3. Concrete driveways shall be a minimum of 4 inches thick for single family residential use and a minimum of 6 inches thick for all other uses. Expansion joints shall be provided over drainage tiles to facilitate replacement or repair of the tile. These joints shall be located 12 inches on either side of the pipe.

UTILITY LINES

1. Pavement cuts are not allowed unless specifically permitted herein. Any pavement cuts which are permitted shall be saw cut and repaired as indicated in the approved plans or as ordered by Horry County.
2. No excavation shall closer than 3 feet from the edge of the pavement.
3. All underground lines shall be placed a minimum of 36 inches deep.

ENVIRONMENTAL REQUIREMENTS

The following is a general guideline for Stormwater, Erosion and Sediment Control:

1. The size of the disturbed area shall be kept to a minimum. Erosion and sediment control, and revegetation must be in accordance with The South Carolina Department of Transportation (SCDOT) specifications and Horry County ordinances. Adequate measures shall be taken to prevent erosion and to restore vegetation along the length of the construction area. Unsatisfactory restoration work shall be promptly corrected by the applicant. If necessary, unsatisfactory restoration work will be accomplished by the Division and billed to the permittee. Issuance of an Encroachment Permit does not relieve the Permittee from complying with other applicable Federal, State or Local laws, rules or regulations.
2. When land disturbance will be adjacent to wetlands or any waterbody silt fence shall be installed to protect the waterbody or wetland from any run off. Silt fence shall meet the requirements of SCDHEC's Best Management Practices.
3. All drainage inlets immediately down stream from the land disturbance shall be protected as per the requirements of SCDHEC's Best Management Practices Manual
4. Where sediment from the project site can enter into a drainage ditch the ditch shall be protected with an adequate check dam immediately downstream from the disturbed area and removed upon completion of final soil stabilization.
5. Stockpiles and spoil piles shall be kept off the pavement and protected with silt fence to contain any sediment runoff.

APPLICANT: DATE:	APPROVED: DATE:

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PLAN

APPLICANT:	**ROAD:** **LOCATION:**

The undersigned applicant hereby applies to the County of Horry for encroachment on County right-of-way as shown on the plan below.

(provide plans and details showing the work)

APPLICANT: DATE:	APPROVED: DATE:

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LOCATION MAP

APPLICANT:	**ROAD:** **LOCATION:**

The undersigned applicant hereby applies to the County of Horry for encroachment on County right-of-way at the location shown on the map below.

(provide a sketch or map of the location)

APPLICANT: DATE:	APPROVED: DATE: