

Horry County Sheriff's Office  
PO Box 380  
Conway, SC 29528  
843-915-5450

Dear Sir/Ma'am:

I have enclosed an Execution form, a cheat sheet to help you with this Execution Form, an Assume Cost Form, and an Affidavit for you to fill out, making sure to have it notarized, before returning these forms to The Horry County Sheriff's Office at the above address. I will also need for you to enclose a cashier's check, a money order or a company check made out to The Horry County Sheriff's Office in the amount of \$25.00, along with a copy of your Transcript of Judgment.

I have also enclosed a copy of the general guidelines which we follow while doing judgments and executions for your convenience. This should answer some of the questions which you might have as to how we go about doing what we do. If you have further questions, please always feel free to call.

In short, I will need you to return the following:

- 1) Filled out Execution Form
- 2) Affidavit
- 3) Assume cost form
- 4) Copy of your Transcript of Judgment
- 5) Cashiers check, money order or company check.

Thank you so much.

Have a beautiful day!!!

Sincerely,

Darlene Hill  
Horry County Sheriff's Office  
hilld@horrycounty.org  
843-915-8564