How to Enter Filings and Pay Online

To start, please login to your account through the Horry County Business License/ Hospitality Self Service page at https://service.horrycounty.org

You should see at least one business account linked to you Horry County Self Service account.

The current year should be displayed, please click the Select link.
Gross receipts and deductions may be entered. Once the information is entered, click the Continue button.

When entering a business license renewal if the amount due is $0 dollars, then the process of renewing your business license is complete. If you wish to have record of confirmation, please do a print screen. To do a print screen please right click on your mouse and choosing the print option.

To proceed, click the Add bill to cart link.

Choose to either pay by credit card or e-check. Fees for the different payment forms are listed.
All billing information will be entered here. Enter all required information and click the Continue button.

The next screen is the Payment Portal. The left side is for credit cards and the right is for e-check. Please fill out all needed information and click the Make Payment button at the bottom of the screen.
This screen indicates the payment successfully went through and is being processed. If the payment did not process correctly, instead of a green check mark, there will be a red X.

A confirmation e-mail will be sent when a payment is processed successfully.