

How to Enter Filings and Pay Online

To start, please login to your account through the Horry County Business License/ Hospitality Self Service page at <https://service.horrycounty.org>

You should see at least one business account linked to you Horry County Self Service account.

Business License/Hospitality
Filing - License/Tax Selection

Please select a record to access the filing history

Category	Type	Reference	Renewal Cycle	
CONTRACTORS	GENERAL CONTRACTOR	24878	ANNUAL-BL ONLY	select
FOOD/BEV/ACCOMM/ADMISS		23618	MONTHLY	select

Click on the Select link

The current year should be displayed, please click the Select link.

Business License/Hospitality
Filing - Date Selection

Account ID: 2002614
Category: CONTRACTORS
Type: GENERAL CONTRACTOR
Cycle: ANNUAL-BL ONLY

To continue, please select a period that has not been filed or is late from the list below

Year	Month	Status	Total	Balance	
2018	5	UNFILED	0.00	0.00	select

Click on the Select link

Gross receipts and deductions may be entered. Once the information is entered, click the Continue button.

Business License/Hospitality
Filing Amounts

Account: 2002614
Category: CONTRACTORS
Type: GENERAL CONTRACTOR
Cycle: ANNUAL-BL ONLY
Month: 5
Year: 2018

BL RES RATE 3-INSIDE (112RI3)

Estimated:

Gross Receipts: \$ 0.00
Deductions: \$ 0.00

Cancel Continue

When entering a business license renewal if the amount due is \$0 dollars, then the process of renewing your business license is complete. If you wish to have record of confirmation, please do a print screen. To do a print screen please right click on your mouse and choosing the print option.

To proceed, click the Add bill to cart link

Business License/Hospitality
Filing Amounts

Confirmation

Thank you. Your information has been successfully submitted.

[Add bill to Cart](#)

Account: 2002614
Category: CONTRACTORS
Type: GENERAL CONTRACTOR
Cycle: ANNUAL-BL ONLY
Month: 5
Year: 2018

BL RES RATE 3-INSIDE 112RI3 Actual

Gross Receipts	10500.00
Deductions	0.00
Taxable Sales	10500.00
Calculated Amount	60.00
Net Due	60.00

Summary

Calculated Amount due on this filing: 60.00

Choose to either pay by credit card or e-check. Fees for the different payment forms are listed.

All billing information will be entered here. Enter all required information and click the Continue button.

The next screen is the Payment Portal. The left side is for credit cards and the right is for e-check. Please fill out all needed information and click the Make Payment button at the bottom of the screen.

Payment Processing: enter values as prompted below

Total Amount (\$): \$4.59

Business Licenses Bill: 39440

Card Information

Card Number:

Expiry Date: 9 / 2017

CVV:

Customer Information

Customer Title:

First Name: Horry County

Middle Name:

Last Name:

Company Name:

Address One: 1301 2ND AVE

Address Two:

City: CONWAY

Country:

State or Province: SC

Postal Code: 29526

Payment Processing: enter values as prompted below

Total Amount (\$): \$5.00

Business Licenses Bill: 39440

ACH Information

Name on Account:

Routing Number:

Account Number:

Check Number:

Your Authorization: The payment amount of \$5.00 will be electronically debited from your account. I authorize your account to electronically debit the account listed above for the amount of this purchase. If this item is dishonored or returned for any reasons, I authorize an additional debit to the account listed above for \$25.00 or the maximum amount allowed by law, whichever is greater. By clicking on the button below, I agree to the terms of this agreement and authorize this purchase. Click the Make Payment button to complete the transaction. Remember to record this transaction in your check register. When your transaction has been completed successfully you will have the option to print, save, or email your receipt for this purchase.

This screen indicates the payment successfully went through and is being processed. If the payment did not process correctly, instead of a green check mark, there will be a red X.

Munis Self Service

Resources
HORRYCOUNTYTEST

Pay Bills

Your payment has been successfully processed.

Payment submitted on **9/7/2017**

Your Confirmation Number is **845917970**

Your Authorization Code is **020646**

Thank you, for using Horry County Citizen Self Service!

You may want to print this page for your records.

Payment Amount	Due Now	Payment Amount
Business License 39440	\$4.50	\$4.50
Subtotal		\$4.50
Convenience Fee		\$0.09
Total		\$4.59

Billing Address

Name: KAREN POLHEMUS

Address: 1301 2ND AVE

City: CONWAY, SC, 29526

Phone Number: 8439157344

E-mail: driggers@horrycounty.org

Citizen Self Service

Business Licenses

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A confirmation e-mail will be sent when a payment is processed successfully.