

How to Enter Filings and Pay Online

To start, please login to your account through the Horry County Business License/ Hospitality Self Service page at <https://service.horrycounty.org>

You should see at least one business account linked to you Horry County Self Service account.

Business License/Hospitality
Linked Accounts

Select an account to work with.

Link to Account

Account ID	DBA	Location	Status	
2002132	HORRY COUNTY TEST ACCOUNT	211 Elm Street	ACTIVE	Account Bills Enter Filing
2002614	HORRY COUNTY TEST 2	1301 2ND AVE	ACTIVE	Account Bills Enter Filing

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Click on the Enter Filing link to proceed.

Business License/Hospitality
Filing - Date Selection

Account ID: 2002614
Category: FOOD/BEV/ACCOMM/ADMISS
Type: _____
Cycle: MONTHLY

To continue, please select a period that has not been filed or is late from the list below

Year	Month	Status	Total	Balance
2017	10	UNFILED	0.00	0.00 select
2017	9	UNFILED	0.00	0.00 select
2017	8	FILED	4.50	0.00

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Now the Gross Receipts can be entered. Once complete, click the Continue button.

Business License/Hospitality
Filing Amounts

Account: 2002614
Category: FOOD/BEV/ACCOMM/ADMISS
Type: _____
Cycle: MONTHLY
Month: 9
Year: 2017

ACCOMMODATIONS-INSIDE (111ACI)
Gross Receipts: \$ 100.00

ADMISSIONS-INSIDE (111ADI)
Gross Receipts: \$ 100.00

FOOD/BEVERAGE-INSIDE (111FBI)
Gross Receipts: \$ 100.00

Cancel Continue

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The amounts entered can be reviewed and corrected before proceeding.

Business License/Hospitality
Filing Amounts

Review
Please review that the information is correct before submitting.
Revise this filing

Account: 2002614
Category: FOOD/BEV/ACCOMM/ADMISS
Type: _____
Cycle: MONTHLY
Month: 9
Year: 2017

ACCOMMODATIONS-INSIDE 111ACI Actual

Gross Receipts	100.00
Deductions	0.00
Taxable Sales	100.00
Calculated Amount	1.50
Net Due	1.50

ADMISSIONS-INSIDE 111ADI Actual

Gross Receipts	100.00
Deductions	0.00
Taxable Sales	100.00
Calculated Amount	1.50
Net Due	1.50

FOOD/BEVERAGE-INSIDE 111FBI Actual

Gross Receipts	100.00
Deductions	0.00
Taxable Sales	100.00
Calculated Amount	1.50
Net Due	1.50

Summary

Calculated Amount due on this filing:	4.50
Penalty on this filing:	0.00
Total due:	4.50

**The amount due shown does not include any potential interest that may be added for late filings.

Check the following box to signify acknowledgement I hereby acknowledge that the information I am about to submit is 100% accurate and understand the license cannot be issued if a shortage or missing payments exist on my account.

Cancel File

This will allow you to make changes

If all gross receipt amounts are correct, click the acknowledgement check box and click File.

To proceed, click the Add bill to cart link

Business License/Hospitality
Filing Amounts

Confirmation

Thank you. Your information has been successfully submitted.

[Add bill to Cart](#)

Account	2002614
Category	FOOD/BEV/ACCOMM/ADMISS
Type	
Cycle	MONTHLY
Month	9
Year	2017

ACCOMMODATIONS-INSIDE 111ACI Actual

Gross Receipts	100.00
Deductions	0.00
Taxable Sales	100.00
Calculated Amount	1.50
Net Due	1.50

Choose to either pay by credit card or e-check. Fees for the different payment forms are listed.

Pay Bills

[Return to Citizens page](#)

Select Payment Method

We charge .50 cents for E-Checks and 2% of total bill for Credit Cards.

[Pay by Credit Card](#) | [Pay by eCheck](#) | [Cancel](#)

All billing information will be entered here. Enter all required information and click the Continue button.

Pay Bills

Billing Address

Please enter your billing information **exactly** as it appears on your credit card or bank statement.

First name *

Last name *

Address line 1 * 1301 2ND AVE

Address line 2

City * CONWAY

State * SC
two letter abbreviation

Zip code * 29526

Contact phone number *

E-Mail *
for your e-mail confirmation

Remember these values

[Continue](#) [Cancel](#)

* indicates required field

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A confirmation e-mail will be sent when a payment is processed successfully.

HORRY COUNTY, SC - Web Payment Confirmation

To: Driggers, Alton

Dear KAREN POLHEMUS,

This message confirms your online payment of \$4.59 on 09/07/2017 applied to Master Card number xxxxxxxxxxx1895.

The confirmation number for this payment is 645917970.

Payment details:

1. 2018 MISC CASH RECEIPTS bill number 0, payment amount: \$0.09
2. 2017 BUSINESS LICENSES bill number 39440, payment amount: \$4.50

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