

Georgetown County Drug Court

Honorable Isaac Pyatt
Georgetown County Magistrate Court, Drug Court Sessions
Location: 333 Cleland Street, Georgetown, SC 29440

Candy S. Townsend, Director
Location: 1313 Highmarket Street, Georgetown, SC 29940
Phone: 843-915-5695 Fax: 843-915-6361

Introduction

The Georgetown County Drug Court is a judicially supervised drug treatment program that benefits both the abuser and the community by breaking the bonds of addiction and reducing the cost to the criminal justice system.

In order for you to succeed in this program you must be personally committed and motivated to make a change and commit to a more responsible way of life. The Drug Court Team is here to direct and assist you, but the ultimate responsibility is yours.

It is important that you are aware of the long-term commitment involved in Drug Court. You will be required to attend self-help meetings, attend office visits with Drug Court Staff, submit to drug screens, and attend all scheduled court appearances and treatment sessions. This will involve no less than twelve (12) months of dedication.

Important Phone Numbers

- | | |
|---|--|
| 1. Drug Court Director, Candy Townsend | Office: 843-915-8358 Cell: 843-246-0504 |
| 2. Administrative Assistant, Jessica Flansburg | Office: 843-915-5695 |
| 3. Clinical Supervisor, Gene Crosby | Office: 843-915-6365 |
| 4. Counselor, Jameion Fowler | Office: 843-915-8357 |
| 5. Counselor, Sally Williamson | Office: 843-915-6367 |

Program Rules

As a Drug Court client, you are required to abide by the following rules:

- **No violent or inappropriate behavior will be tolerated** toward the Drug Court Team or other clients.
- **No weapons!** You must not have any type of weapon (guns, swords, etc.) in your possession while in the program. You are not allowed to have knives, box cutters, etc. while in treatment or in court.
- You must **be on time**. If late, you may not be allowed to attend and a sanction may be issued.
- You must attend **ALL** Drug Court sessions/meetings, **ALL** treatment sessions, **ALL** self-help meetings, pass repeated drug screens and maintain satisfactory progress.
- **No alcohol or drug** use permitted while in the program. You will **submit to continual alcohol and drug testing** as required by Drug Court Team. Any altering, diluting, or tampering with a test, or failure to be drug tested will be considered a **positive** result.
- **No psychoactive prescription drugs are allowed, including methadone and suboxene**. All prescribed medication must be pre-approved by the Drug Court Director.
- **You must be employed** while in the program. Failure to find employment within 14 days will result in community service.
- You may be required to **work towards obtaining a GED** prior to completion of the program, if you are not a high school graduate.
- You must **comply with a curfew**.
- You understand to **maintain** to the best of your ability, **a safe and sober home environment**.
- You will **permit home visits/inspections**. You are not allowed to have any drug paraphernalia in the home or vehicle.
- You must **maintain a crime free lifestyle**. You must report any violations, arrests, or charges including driving violations or minor offenses to the Drug Court Director within 24 hours.
- You understand that gambling is **not** allowed in Drug Court. This includes any gambling on and off the Drug Court premises.
- You must have any changes in address pre-approved by the **Drug Court Director. You must notify the Drug Court Director within 24 hours of any telephone number changes**.
- You understand that **you are responsible for all transportation** for Drug Court activities.
- You can be **jailed for protective custody** upon order of the Judge, if it is determined that you may be a danger to society or to yourself.
- You **agree not to hold Drug Court liable** for any loss and/or injury to person or property while in or about the Drug Court premises.
- **During your first 30 days in Drug Court, you will be in an Orientation phase. If you fail to attend any treatment sessions or court sessions, you will automatically be in review for termination from the Drug Court program. If you test positive for alcohol or drugs, or if you are late to a treatment session or court session, you will be sanctioned to 14 days in jail. If you are rearrested, you may be terminated from the program. Notwithstanding the foregoing, the Judge has the discretion to determine if the missed appointment was not within your control. The Judge may require written documentation if applicable.**

Transferring To and From Another Drug Court

If you are interested in being transferred to another Drug Court within South Carolina, please inform the Director. The team's decision to transfer a client will be done on a case by case basis. If you are transferred to another Drug Court and complete that program you may be required to make a final appearance with Georgetown County Drug Court.

The Georgetown County Drug Court can accept clients from another Drug Court; however the team's decision will be done on a case by case basis. If the client is currently participating in another Drug Court but requests to be transferred to Horry County, the team will decide which comparable phase to place the client. The team's decision will be based on input from the Treatment Provider, Director, and the transferring Drug Court. If a client is in a phase equivalent to Aftercare, he or she will be required to attend two weeks of Phase I requirements.

Court and Progress Reports

You are required to attend court on a regular basis (Tuesday at 3:30 p.m. at the Georgetown Magistrate Court). Prior to court attendance your case will be discussed by the Drug Court Judge and team for progress and updated regarding drug test results, attendance, treatment, support groups, and any lifestyle changes, etc. At the court appearance your progress or lack of will be discussed with you in open court.

Drug Court hearings are held in an open and public courtroom and it is possible that an observer could connect your identity with the fact that you are in treatment.

Courtroom Environment

Once the court session is called to order, conversations with other clients will not be allowed. You are required to remain in the courtroom for the entire session unless otherwise instructed. No distractions during court are permitted. As a Drug Court client you are expected to dress appropriately. No shorts, no tank tops, no jeans, no baggy pants, no t-shirts, and no offensive pictures or statements on clothing will be allowed. All cellular phones and other electronic devices should not be brought into the courtroom. All male clients should be wearing a dress shirt (short sleeve polo shirts are not acceptable), a tie and pants and all female clients should be wearing an appropriate dress, skirt, dress shirt or dress pants. The Director will try to assist clients in obtaining proper clothing. ***See Code of Conduct and Dress Code Policy***

Children under the age of 17 are not allowed in court unless you have received prior approval by a member of the Drug Court staff.

Employment

You are required to obtain stable employment (minimum of 30 hours a week). If you do not work a minimum of 30 hours, you will be instructed when you turn in your paperwork on Tuesday to complete the remaining hours in community service. You will have until Tuesday at 3PM of the following week to complete the community service. Failure to complete your community service, will result in a sanction.

You will receive credit for 6 work hours for each of the following holidays.

- New Year's Day
- Martin Luther King Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Eve
- Christmas Day

You will be given a one-time allotment of 30 hours of vacation time while in Drug Court; this will be available to you once you enter Phase II. You can use this time at your discretion while in Drug Court. This time can only be used once you have provided proof of consistent full time employment.

In order to verify your work hours, proof of employment must be provided to Drug Court. Employment Verification Timesheets must be provided on a weekly basis and should be provided by Monday of the following work week. Paystubs must be provided on a weekly or biweekly basis, depending on your pay period. All proof of employment must be turned into Drug Court no later than the last Friday of each month. Failure to provide proof of employment will be considered as not working and you will be sanctioned.

If you are unemployed after 14 days in the program, you will be required to begin community service. All community service should be completed at the Georgetown County Public Works located at 2236 Browns Ferry Road in Georgetown.

If you experience difficulty gaining employment, vocational training may be available through South Carolina Vocational Rehabilitation located at 1777 N. Fraser Street in Georgetown; phone number is 843-546-2595.

If you do not have a job, you are required to be at court every week. It is not the Drug Court staff's responsibility to instruct you to report to court.

Community Service

If you are sanctioned to complete community service, you will be required to complete it at the Georgetown County Public Works located at 2236 Browns Ferry Road in Georgetown. Community service can be completed Monday-Friday from 8AM-5PM. You are expected to act in a professional manner. If you are asked to leave the Public Works, you will be sanctioned.

Education Goals

Recovery from substance addiction means developing self-sufficiency and becoming a productive and responsible member of the community. If you are not a high school graduate, Drug Court may require you to work towards obtaining either a diploma or GED.

If you are interested in attending college or other educational classes, you must obtain approval from the Drug Court Director. If you are approved to attend college or other educational classes, you will receive credit towards work hours based on the number of class credit hours.

For example: 1 college class=3 credit hours=3 credit hours towards work hours each week

Program Fees

There is a \$100.00 application fee to apply for Drug Court. If you are in jail and accepted into Drug Court, you will have 90 days to pay the fee once you have entered the program. If you are out on bond, you will be required to pay the \$100.00 application fee in the form of a money order made payable to Georgetown County Drug Court at your orientation appointment. You will not be assessed if the fee is not paid.

As a Drug Court client, you are responsible for paying any and all fees required. The length of your individual program will determine the total cost for Drug Court. During your first week in the program, you will not be required to make a payment. During your second week in the program, you will be required to pay \$10.00. During your third week in the program, you will be required to pay \$20.00. During your fourth week and until you enter the Aftercare Phase, you will be required to pay \$40.00. Once you enter the Aftercare Phase, your

weekly fee will be \$30.00. Your money order can be paid Tuesday and Thursday of each week at the Georgetown County office. You can also report to the Horry County office Monday-Friday each week. Any partial payment or a payment made after Friday at 5:30PM will be considered as not paying consistently and sanctions will be imposed. Payment records will be reported on a weekly basis to the Judge as well as the Drug Court Team. Failure to pay your program fees will result in sanctions. All Drug Court fees must be paid in full before you will be allowed to graduate.

If you are unable to physically participate in Drug Court due to being incarcerated in jail, participating in an inpatient treatment program or for medical reasons for over 14 days, your weekly fee will be reduced to \$10.00 each week until you return to the program.

Restitution

Should restitution be a requirement, it must be paid in the form of money order or cashiers check as scheduled by the Drug Court Director. Failure to pay restitution as scheduled will result in sanctions. All restitution fees must be paid in full before you will be allowed to graduate.

Court Costs

When a charge is disposed using court room time and resources, the defendant is charged a court fee by the Clerk of Court. The amount of this fee is based on several things, including but not limited to, the criminal charge, use of a Public Defender, etc. The amount you owe can be found on your sentencing sheet (s). If you do not have your sentencing sheet, you can obtain this information at the Clerk of Court. Drug Court requires you to pay your ordered court costs for the charge (s) you pled to in order to enter Drug Court. You will make your payments directly to the Clerk of Court and then provide your receipt (s) to Drug Court.

Home Inspections and Curfew Checks

As a participant in Drug Court, searches of your person, as well as your home, any and all curtilage and vehicle searches and assessments will be conducted by staff members of Drug Court and/or other members of law enforcement at the request of the Drug Court. If you are residing in a residence that you are not the home owner or renter, the homeowner or renter will be required to agree to the same searches as previously mentioned. If the homeowner or renter does not agree to allow random searches, you will be required to find other housing.

You are not allowed to have any weapons (guns, swords, etc) in your possession while in Drug Court. If you reside with someone who owns a weapon, you must notify the Drug Court Director and this will be discussed on an individual basis.

You are not allowed to have any drug paraphernalia in your house; this includes but is not limited to pipes, bongs, rolling paper, whippet containers, stems, needles, cookers, hookah pipes, empty prescription bottles. If you are unsure about what you are allowed to have, it is your responsibility to discuss with the Director.

You will be required to abide by a curfew while in Drug Court. You will be randomly checked by a staff member of the 15th Circuit Drug Court. It is your responsibility to make sure Drug Court has your correct address and phone number.

If you are not home for a curfew check, the Officer will leave a card on your door or attempt to contact you by phone. You are required to contact the Drug Court office by 9AM the following day; if you are calling on a Saturday or Sunday you should contact the Director on the provided cell number. You will be given a time to

report to the Drug Court office for an alcohol and/or drug test; this specimen will be sent to the lab for confirmation. If the lab confirms that your test is positive or diluted, you will be sanctioned for the positive test; a diluted test after a missed curfew is considered a positive test even if this is your first diluted test. Failure to provide a urine sample for testing or failure to be tested will be considered a missed test and you will be sanctioned.

You are not allowed to notify other Drug Court clients that curfew checks are being conducted. If you notify another client of a curfew check, you will be sanctioned.

You are not allowed to contact the Officer who does your curfew checks. If you were not home during your check or if there was an issue with your curfew check, you must address that with Drug Court staff.

Curfew Guidelines

1. You are required to be **in your home** by your curfew.
2. You are **not** allowed to be in your yard, vehicle, parking lot, porch, etc.
3. You must come to the door; do not walk around from the back of your house or from a neighbor's house.
4. You will be subject to an alcohol test (breathalyzer) and/or drug screen. If you test positive for alcohol or drugs during a curfew check, the Compliance Officer will notify you of the positive result. If you admit to alcohol and/or drug use, you will be given a form to sign that waives a lab test. This will be considered a positive test and you will be sanctioned. If you deny use, you will be required to contact the Drug Court office by 9AM the following day; if you are calling on a Saturday or Sunday you should contact the Director on the provided cell number. You will be given a time to report to the Drug Court office for an alcohol and/or drug test; this specimen will be sent to the lab for confirmation. If the lab confirms that your test is positive or diluted (even if this is your first diluted test), you will be sanctioned for the positive test and you will be sanctioned for not being honest about your use. Failure to provide a urine sample for testing or failure to be tested will be considered a missed test and you will be sanctioned.

Travel Requests

You are allowed to travel within Horry and Georgetown Counties without prior approval. Any requests for overnight travel or curfew extensions need to be submitted to the Drug Court Team for review before 10:00 a.m. on Tuesday. The Team will review your request and you will be notified of the decision.

If you are asking to stay out of state overnight, you should request approval two weeks before you plan to leave. The Judge and Drug Court Team will review your request and you will be notified of the decision.

Treatment

You are required to follow any treatment recommendations made by the Treatment Staff. The Treatment Staff has the discretion to decide what they consider a valid excuse for missing treatment. The Treatment Staff will explain group times, format, procedures and appointments.

You may be required to attend specialty treatment groups, including but not limited to the Women's Trauma Group, Parenting Skills Group and Anger Management.

You are required to attend your scheduled group time. If you are requesting to switch group times or be excused from a treatment group, that request must be made to your treatment provider. Requests will be determined on a case by case basis and will be based on your overall progress and participation in Drug Court. If you do not obtain approval from your treatment provider, you will need to report as scheduled. Repeat requests to change groups will not be allowed. ***If you are given approval to switch groups or be excused from a group, this does not excuse you from testing or any other requirements.***

Binder and Phase Workbooks

When you begin Drug Court, you will be provided a binder. You will also be provided a workbook to complete during each phase. These will be provided at no cost to you; however, if you need a replacement for either your binder or workbook, you will be required to pay a \$5.00 fee in the form of a money order.

Stabilization Group

If the Drug Court Team decides that you need additional treatment to help you become more stable in your recovery, you may be required to attend the Stabilization Group. This Stabilization Group is a 10-12 week class that is held on **Thursday at 1PM-2PM**. While in the Stabilization Group, you are required to attend court weekly.

Disruption of Treatment Group

You are required to be alert and participate in all treatment sessions. If the treatment provider considers your behavior disruptive, you will be asked to leave the treatment group and will be sanctioned. Disruptions that will result in sanctions include, but are not limited to, going to the bathroom and falling asleep in group.

You are required to be on time to all treatment sessions. If you arrive after the scheduled start time, you will not be allowed to attend the treatment session. This will be considered an unexcused missed treatment session and you will be sanctioned.

Clients Arriving Under the Influence of Alcohol or Drugs Policy

As a client in the 15th Circuit Drug Court, you are expected to attend sessions drug and alcohol free. Arriving under the influence interferes with your participation, your ability to recall material covered, and the ability of other group members to benefit from therapy. It also indicates that your substance use disorder is active and that an alternative treatment plan is indicated, at least for that day. Strategies to respond to such occurrences are as follows:

If you arrive under the influence, a therapeutic response is required. The counselor will take you aside and review the rules, and will help you arrange alternative transportation if you drove to the office. If you arrive to a session under the influence, which includes testing positive for alcohol or drugs, you will not be allowed to drive yourself home. Furthermore, whomever you cohabit with may be contacted and informed that you tested positive for a substance or are under the influence. When possible this person shall sign a document attesting to their understanding of the situation.

It is the counselor's discretion to determine if you can participate in the group session. If you are not allowed to attend the group session, you will be given a date and time to report to the treatment office and will be informed that the substance use will be discussed in the next session.

If you arrive under the influence of drugs or alcohol, the counselor will assess your need for acute care or detoxification. If it is indicated that acute care or detoxification is needed, the counselor will contact the Director and/or law enforcement and you will be taken into custody and transported to the detention center until further treatment options can be explored.

In a life-threatening overdose situation, no signed release is required to arrange for emergency medical care and 911 will be immediately called. If in the counselors view you present a clear danger to self or others, the Director shall be notified and a request made to take you into custody.

Group Confidentiality

All Drug Court treatment groups are private and confidential. You are not allowed to share with family members, significant others, friends, etc. anything that occurs during a treatment session, including group members' names. This rule is critical to the development of a safe, respectful and trusting atmosphere which allows individual group members to use the group for positive personal growth and change. If you violate the confidentiality of the group, you will be sanctioned.

Basic Housekeeping Policy

1. Once you enter the Drug Court office for treatment, you cannot leave until the session is complete. This rule applies regardless of whether or not you have been tested.
2. No Food, candy wrappers, bottles, napkins, trash, etc can be left at the Drug Court office or in the outside area surrounding the Drug Court building.
3. No cigarette or cigar butts should be left on the ground outside of the Drug Court office. There is an ashtray located beside the door. If a Drug Court client leaves a cigarette or cigar in the area immediately surrounding the building (porch, bench, etc), smoking will not be allowed within 100 feet of the Drug Court office for an undetermined amount of time.
4. You are not allowed to use electronic cigarettes or vapes while in the Drug Court office.
5. You should avoid bringing in any electronic devices, including cell phones, into the Drug Court building. If you do bring in an electronic device and it disrupts treatment, you will be sanctioned. Once you enter the Drug Court building, you should not be having phone conversations or playing music.
6. Once you enter the Drug Court building, all hats, hoodies and sun glasses should be removed.

Phone and other Electronic Devices Policy

You do not need to bring your cell phone or other electronic devices to treatment and/or court. If you choose to bring an electronic device to treatment and/or court, and it rings or makes any noise deemed disruptive by the treatment staff, Director or the Judge, you will be sanctioned.

Weather Delays and Cancellations

The Georgetown County Drug Court follows the guidelines established by the county. You should always contact the Director or Treatment Staff to confirm that group has been delayed or cancelled.

If there is a weather delay or cancellation, you can call 843-915-8358 and the voicemail message will be updated to inform you of any changes to the schedule.

Drug Court Facebook Page

Drug Court has a Facebook Group Page “15th Circuit Treatment Courts”. Only active and former clients of Drug Court have access to this page. You are not required to use the Facebook page. However, updates regarding weather delays/cancellations and Saturday drug testing times will be posted on this page.

Alcohol Testing

You will be randomly tested for alcohol use throughout the entire treatment process. Your test will be sent to the lab to determine use. If it is returned negative, there will be no cost to you. If it is returned positive, diluted, or altered there will be a \$25.00 charge. If it is returned positive, you will also be required to pay all alcohol tests until you have three consecutive tests with negative results. The cost of each test is \$25.00. You must refrain from any medications that contain alcohol, including over the counter medications.

Drug Testing

You will be drug tested throughout the entire treatment process. The Drug Court Judge and Team will have access to all drug test results. Any results that indicate that a sample was altered may be considered criminal behavior. It is strongly suggested that any relapse/drug use be reported prior to the administering of a drug test. At your request, any disputed drug test may be sent to the laboratory for confirmation. If it is returned positive, diluted, or altered there will be a \$25.00 charge and you will be sanctioned for being dishonest to the Drug Court Team. A missed drug test will be considered positive, resulting in sanctions.

You may be required to be drug and/or alcohol tested when you report to the Drug Court office for any reason, including treatment sessions. It is your responsibility to confirm with the Drug Court staff if a test is required. If you leave the office without taking a required test, this test will be considered positive and you will be sanctioned. You will be allowed thirty minutes at the end of each treatment session (Monday-Friday) to provide a sample. If you cannot provide a sample within the allowed 30 minutes, this will be considered a missed test and you will be sanctioned.

If you want to take your test before group, you should arrive at least 30 minutes before group starts.

Synthetic Cannabionoid, Designer Stimulants, Performance Enhancing Drugs, Comprehensive Panel

You are not allowed to take synthetic cannabionoids (K2, Spice), Designer Stimulants (bath salts) or Performance Enhancing Drugs (steroids, diuretics). You will be randomly tested for these substances. This is a lab based test. If it is returned positive or altered there will be a \$50.00 charge and you will be sanctioned for a positive test. You will also be tested for a variety of drugs that sometimes require a comprehensive panel test; this is a lab based test. If it is returned positive or altered there will be a \$60.00 charge and you will be sanctioned for a positive test. If it is returned positive, you will also be required to pay all specialty tests until you have three consecutive tests with negative results. The cost of each test is mentioned above.

Saturday Drug Testing

There will be random drug testing on Saturdays. You are required to call 843-915-8358 anytime after 8:00 a.m. on Saturday morning. There will be a voicemail message informing you if a drug test is required or not. Drug

testing will be held at the Drug Court office between either 9:00 a.m. to 10:00 a.m. or 4:00 p.m. to 5:00 p.m. It is your responsibility to find out if a drug test is required. You will not be excused for failure to obtain transportation to the Drug Court office. A missed Saturday drug test will be considered positive, resulting in sanctions.

Hair Testing

Prior to advancing to Aftercare, you will be required to provide a sample of hair for an alcohol and drug test. If you have not tested positive for alcohol or drugs during your participation in the program, Drug Court will pay for your hair test. **If you have tested positive for alcohol and/or drugs while participating in Drug Court, you are required to pay for your hair test at a cost of \$75.00.** The Drug Court Judge and Team will have access to all test results. Any results that indicate that a hair sample was altered may be considered criminal behavior. The Director will assist you in making an appointment with the appropriate lab for your hair test. If your hair test is positive for any drugs or alcohol, you will be subject to the same sanctions that apply to any positive test. You will be required to pay for the positive hair test and an additional hair test. The Drug Court Judge and Team may require you to be hair tested at any phase in the program.

Arc Point

1728 U.S. 501, Myrtle Beach, SC 29577

Phone: 843-444-2420

Hours of Operation: Monday-Friday 8:30AM-4:30PM (closed 11:30AM-1:00PM for lunch)

You will need to notify the Drug Court Director a minimum of 24 hours before your requested hair test.

Medical Considerations

If you require medical attention, you are required to notify your physician that (1) you are in Drug Court, (2) you have an addiction, (3) you request non-narcotic/ non psychoactive medication, and the (4) if medication is prescribed, it cannot be on an "as needed" basis. The Director will provide you with a Healthcare Provider Form that you must give to your physician that covers our policy. It is your responsibility to inform the physician of the Drug Court medical policy and get the required form signed at the time of service. **If *any medication (including non-narcotic)*** is given to you during your visit or prescribed (even if you do not intend to fill the prescription), you are required to provide the signed Healthcare Provider form from the Physician to the Director at your next Drug Court meeting to verify that you did follow the above-mentioned procedure. If the physician prescribes you medication that results in a positive drug test, it will be considered "dead time." This means you will not be penalized for the time; however, you will not be allowed to count those days towards your required sobriety days. If you test positive and failed to follow the above-mentioned procedure, it is considered a positive test and will result in sanctions. ***See medical sheet***

The Health Care Provider form must be completed when you are receiving medical care; you are not allowed to return the following day to get the form completed. If you do not get your form completed and test positive, this will be considered a positive test and you will be sanctioned accordingly. If you do not complete the Health Care Provider form and medications are administered or prescribed but do not result in a positive test, this will not be considered a positive test but you will be sanctioned for not following the medical policy.

You will be provided with a list of safe over the counter medications. Any over the counter medication that is not included on the provided list must be pre-approved by the Director or Treatment Staff. If you test positive due to taking unapproved over the counter medications/products, it will be considered a positive test and sanctions will be imposed.

Self-Help Meetings

Frequent attendance at Alcoholics Anonymous, Narcotics Anonymous, Over Eaters Anonymous, Gambler's Anonymous or other pre-approved Self Help Meetings is important to familiarize yourself with the 12-step philosophy and help you develop a level of trust to learn and create social bonds with other recovering addicts. You will be required to attend Self Help meetings and to provide an attendance sheet and summary sheet to the Drug Court Director. Only one meeting a day will be allowed to count towards your total required meetings. If your meeting sheet is not signed, the meeting cannot be counted. You will be provided with information regarding the locations and times of 12-step meetings. Meetings are due no later than Tuesday at court.

You are not required to but if are interesting in attending a church, spiritual or faith based service, you can attend and this can count as one of your required self-help meetings for the week. Similar to other self-help meetings, this meeting will need to be documented on your sheet and contact information including church, pastor or authorized signee, phone number, etc will need to be provided.

If you are excused from court, your meeting sheet, summary sheet and all other required paperwork must be provided to the Drug Court office by Tuesday at 10:00 a.m. If you fail to provide your required paperwork, you are not excused from court.

Self Help Meeting Guidelines

1. All of your meetings must be signed by the chairperson or the speaker of that meeting. If a Drug Court client in Phase III, Aftercare or Reentry is in attendance at the meetings, he/she can also sign your sheet.
2. Write your name on your meeting sheet and summary sheet.
3. Your summary sheet needs to be filled out completely, including comments.
4. You need to make an effort to include all Drug Court clients that are in the meeting on your summary sheet.
5. You are required to be on time to the meeting and stay until the end of the meeting.
6. If you are attending a meeting and notice another Drug Court client arrive late or leave early, you are not allowed to list that person on your sheet as being in attendance.
7. You are not allowed to be texting on your phone, playing games on your phone, or leaving a meeting to talk on the phone. It is highly suggested that you leave your phone in your vehicle.
8. You are not allowed to be writing in your notebook, filling out your summary sheet during the meeting, reading, etc. You are required to be at the meeting and to pay attention. You should not be engaged in any activity that is disruptive to the other members of the meeting.

Sponsor Guidelines

All Drug Court clients are required to find a sponsor in one of the 12 step programs.

The Drug Court Team reserves the right to withhold approval of any chosen sponsor. A healthy sponsor for you:

1. Must be someone you can relate to and feel comfortable talking to about your problems.
2. Must have at least 2 years of continuous sobriety.
3. Must be attending 12 step meetings on a regular basis and has already worked all 12 steps.
4. Must be available to you by phone and/or in person.
5. Must not be on probation, parole or Drug Court

6. Must not be a member of the opposite sex.
7. Must be willing to interact with the Drug Court staff.
8. You must be willing to sign a release of information for Drug Court to communicate with your sponsor.

Treatment Phases

The Georgetown County Drug Court Program is a four phase, structured, outpatient treatment program that will last a minimum of twelve months. The length of each phase may vary depending upon your individual progress. Each phase of treatment consists of specific treatment objectives, therapeutic and rehabilitative activities, and your individual requirements for advancement to the next phase. Each Phase consists of specific requirements. Prior to advancing to the next Phase, you must obtain a minimum amount of points.

Phase I Requirements

- During your first 30 days of Phase I, you will be in an Orientation period. If you test positive for alcohol or drugs, or if you are late to a required treatment session or court session, you will be sanctioned to a minimum of 14 days in jail. If you miss a required treatment session or court session, you will be in review for termination from the program.
- During your first 30 days of Phase I, you are required to have a weekly individual session. Once you complete 4 weeks of weekly individual sessions, you and your counselor will discuss the requirement of continued weekly individual sessions based on your progress and participation.
- During your first 30 days of Phase I, you will comply with 9:30 p.m. curfew; based on your overall progress and participation in the program, the Judge will notify you of when your curfew will advance to 11:00 p.m.
- Pay required weekly participation charges (\$40.00) to Drug Court office by Thursday at 5:30PM or at the Horry County office by Friday at 5:30 p.m.
- Submit to random alcohol/drug testing at the Drug Court office
- Attend Georgetown County Drug Court Sessions every **Tuesday** at 3:30 p.m. at Magistrate Courthouse
- Attend treatment as required:
 - Tuesday** 10:00 a.m.-11:30 a. m. or 4:30 p.m.-6:00 p.m.
 - Thursday** 10:00 a.m.-11:30 a. m. or 5:30 p.m.-7:00 p.m.
- Permit home visits and inspections
- Attend **4 self-help meetings** each week, and provide signed attendance sheet and meeting summaries to Director
- Obtain self-help sponsor. Provide name and number to Director
- Address educational goals
- Obtain full time employment
- Obtain and maintain stable housing
- Obtain library card
- Attend Operation Get Smart and provide comment sheet
- Attend CHANGE class (Choose Healthy Attitudes and New Growth Experiences)
- Pay court costs and fines
- Obtain valid DL/photo ID, library card and Social Security Card
- Begin Restitution payments
- Attend one individual session with Treatment Provider
- Complete Workbook- to be Provided by Treatment Staff
- Presentation to Group- "Why I Have Earned the Privilege to Advance"
- Attend one case management session with the Director

Required Points for Advancement into Phase II (Achieve 50 out of 60)

- | | |
|--|-----------|
| ○ Minimum of 90 participation days, no positive drug screens for 90 consecutive days | |
| ○ Progressing in treatment | 25 |
| ○ Consistent payment of Drug Court weekly fee (\$40 fee) | 10 |
| ○ Attend CHANGE class | 10 |
| ○ Attend Operation Get Smart and provide comment sheet | 10 |
| ○ Obtain a sponsor | 5 |
| ○ Open a Bank Account | Optional |
| ○ Complete Workbook (provided by Treatment Staff) | Mandatory |
| ○ Develop a Budget and present with facts | Mandatory |
| ○ Maintain stable housing | Mandatory |
| ○ Full payment of other Drug Court fees (ETG, lab fees, etc.) | Mandatory |
| ○ Obtain full time job | Mandatory |
| ○ Obtain valid DL/photo ID, Social Security Card, and Library Card | Mandatory |
| ○ Payment of Drug Court weekly fee (\$0 balance) | Mandatory |
| ○ Minimum of 25% of Restitution balance paid | Mandatory |
| ○ Minimum of 25% of Court Costs balance paid | Mandatory |
| ○ Presentation to Group “Why I Have Earned the Privilege to Advance” | Mandatory |
| ○ Attend 1 individual session w/Treatment Provider | Mandatory |
| ○ Case Management Session with Director | Mandatory |
| ○ Minimum of 30 days sanction free | Mandatory |

* *Consistent means not missing more than one weekly Drug Court payment in each phase*

Phase II Requirements

- Pay required weekly participation charges (\$40.00) to Drug Court office by Thursday at 5:30PM or at the Horry County office by Friday at 5:30 p.m.
- Submit to random alcohol/drug testing at the Drug Court office
- Attend Georgetown County Drug Court session every two weeks at 3:30 p.m. in Magistrate Court, unless otherwise ordered
- Attend treatment as required: **Tuesday** 10:00 a.m.-11:30 a. m. or 4:30 p.m.-6:00 p.m.
Thursday 10:00 a.m.-11:30 a. m. or 5:30 p.m.-7:00 p.m.
- Permit home visits and inspections
- Attend **3 self-help meetings** each week, and provide signed attendance sheet and meeting summaries to Director
- Continue with self-help sponsor
- Follow any recommendations made by outside referrals
- Comply with **12:00 a.m. curfew**, unless pre approved for work purposes
- Work towards educational goals
- Maintain full-time employment
- Maintain stable housing
- Attend Operation Get Smart and provide comment sheet (if not completed in previous phase)
- Attend CHANGE class (Choose Healthy Attitudes and New Growth Experiences)- if not completed in previous phase

- Complete and Present Treatment Related Collage (Past/Present/Future)
- Comply with all court orders
- Maintain a Budget
- Consistently pay restitution
- Attend one individual session with Treatment Provider
- Presentation to Group “What I Learned from My Workbook”
- Complete Workbook- to be Provided by Treatment Staff
- Attend one case management session with the Director

Required Points for Advancement into Phase III (Achieve 50 out of 60)

- | | |
|--|-----------|
| ○ Minimum of 180-participation days, no positive drug screens for 150 consecutive days, and a minimum of 90 days in Phase II | |
| ○ Progressing in Treatment | 30 |
| ○ Consistent payment of Drug Court weekly fee | 10 |
| ○ Attend CHANGE class (if not completed in previous phase) | 10 |
| ○ Attend Operation Get Smart (if not completed in previous phase) | 10 |
| ○ Community service requirement: 8 hours at preapproved agency | Optional |
| ○ Open a bank account | Optional |
| ○ Maintain a Budget | Mandatory |
| ○ Complete Workbook (provided by Treatment Staff) | Mandatory |
| ○ Complete/Present Treatment Collage (Past/Present/Future) | Mandatory |
| ○ Maintain stable housing | Mandatory |
| ○ Full payment of other Drug Court fees (ETG, lab fees, etc.) | Mandatory |
| ○ Maintain full time employment | Mandatory |
| ○ Payment of Drug Court weekly fee (\$0 balance) | Mandatory |
| ○ Minimum of 50% of Court Costs balance paid | Mandatory |
| ○ Minimum of 50% of Restitution balance paid | Mandatory |
| ○ Presentation to Group “What I Learned from My Workbook” | Mandatory |
| ○ Attend 1 individual session w/Treatment Provider | Mandatory |
| ○ Case Management Session with Director | Mandatory |
| ○ Minimum of 30 days sanction free | Mandatory |

** Consistent means not missing more than one weekly Drug Court payment in each phase*

Phase III Requirements

- Pay required weekly participation charges (\$40.00) to Drug Court office by Friday at 5:30 p.m.
- Submit to random alcohol/drug testing at the Drug Court office
- Attend Georgetown County Drug court sessions at least once every three weeks at 3:30 p.m.at the Magistrate Courthouse
- Permit home visits and inspections
- Attend treatment as required: **Tuesday** 10:00 a.m.-11:30 a. m. or 4:30 p.m.-6:00 p.m.
Thursday 10:00 a.m.-11:30 a. m. or 5:30 p.m.-7:00 p.m.
- Attend **2 self-help meetings** each week, and provide signed attendance sheet and meeting summaries to Director
- Continue with self-help sponsor
- Comply with **curfew: 1AM**

- Maintain stable housing
- Fulfill community service requirement: 8 hours at preapproved location
- Develop and present Individualized Relapse Prevention Plan to Treatment Class
- Present Individualized Relapse Prevention Plan to Judge and Drug Court Team
- Open a bank account
- Consistently pay restitution (if ordered)
- Consistently pay court costs
- Attend one individual session with Treatment Provider
- Complete Workbook- to be Provided by Treatment Staff
- Attend one case management session with the Director

Aftercare is a privilege not a right. Only clients who have demonstrated that they deserve to be in Aftercare will advance to this phase. This decision will be made by the Drug Court Team and will be based on your overall participation in Drug Court.

Requirements to Advance to Aftercare Phase

- | | |
|---|-----------|
| ○ Minimum of 270 participation days in Drug Court, no positive drug screens for 210 consecutive days, and a minimum of 90 days in Phase III | |
| ○ Progressing in Treatment | Mandatory |
| ○ Consistent payment of Drug Court weekly fee (\$40 fee) | Mandatory |
| ○ Open a bank account | Mandatory |
| ○ Complete Workbook (provided by Treatment Staff) | Mandatory |
| ○ Community service requirement: 8 hours at preapproved agency | Mandatory |
| ○ Present Individualized Relapse Prevention Plan to Group | Mandatory |
| ○ Present Individualized Relapse Prevention Plan to Drug Court Team | Mandatory |
| ○ Maintain full time employment | Mandatory |
| ○ Attended both CHANGE class and Operation Get Smart | Mandatory |
| ○ Negative Hair Test | Mandatory |
| ○ Case Management Session with Director | Mandatory |
| ○ Maintain stable housing | Mandatory |
| ○ Full payment of other Drug Court fees (ETG, lab fees, etc.) | Mandatory |
| ○ Payment of Drug Court weekly fee (\$0 balance) | Mandatory |
| ○ Minimum of 75% of Restitution balance paid | Mandatory |
| ○ Minimum of 75% of Court Costs balance paid | Mandatory |
| ○ Attend 1 individual session w/Treatment Provider | Mandatory |
| ○ Minimum of 30 days sanction free | Mandatory |
| ○ Public Speaking Event (CHANGE, JRL Detention Center) | Optional |
| ○ Presentation to Group (Topic Given by Treatment Staff) | Optional |

** Consistent means not missing more than one weekly Drug Court payment in each phase*

Phase IV: Aftercare Requirements

- Pay required weekly participation charges (\$30.00) to Drug Court office by Friday at 5:30 p.m.
- Submit to random alcohol/drug testing at the Drug Court office
Tuesday: 9:30 a.m-9:45 a.m., 10:30 a.m.-10:45 a.m., 5:00 p.m.-5:15 p.m., 7:00 p.m.-7:05 p.m.

- Attend Georgetown County Drug court sessions at least once a month at 3:30 p.m. in Magistrate Courthouse
- Permit home visits and inspections
- Attend treatment as required: **Thursday** 10:00 a.m.-11:30 a. m. or 5:30 p.m.-7:00 p.m.
- Attend **1 self-help meeting** each week and provide signed attendance sheet to Director
- Continue with self-help sponsor
- Maintain full time employment
- Maintain stable housing
- Consistently pay restitution (if ordered)
- Consistently pay court costs
- Attend one individual session with Treatment Provider
- Complete Workbook- to be Provided by Treatment Staff
- Attend one case management session with the Director
- Presentation to Group (Topic Given by Treatment Staff)
- Completion of Self-Assessment Summary

If you are sanctioned, including but not limited to, a curfew violation, missed treatment session, disruptive in treatment, or missed self-help meeting, you will be moved back to Phase III requirements until you prove to the Drug Court Team that you are eligible for Aftercare.

Required to Graduate

- | | |
|---|-----------|
| ○ Minimum of 365 participation days in Drug Court, no positive drug screens for 270 consecutive days, and a minimum of 150 days in Phase III and/or Aftercare | Mandatory |
| ○ Drug Court charges paid in full | Mandatory |
| ○ Progressing in Treatment | Mandatory |
| ○ Maintain stable housing | Mandatory |
| ○ Presentation to Group | Mandatory |
| ○ Maintain full time employment | Mandatory |
| ○ Public Speaking Event (CHANGE, G 'Town Detention Center) | Mandatory |
| ○ Consistent payment of Drug Court weekly fee | Mandatory |
| ○ Attend 1 individual session w/Treatment Provider | Mandatory |
| ○ Full payment of other Drug Court fees (ETG, lab fees, etc.) | Mandatory |
| ○ Payment of Drug Court weekly fee (\$0 balance) | Mandatory |
| ○ Case Management Session with Director | Mandatory |
| ○ "Picture Recovery " Activity | Mandatory |
| ○ Completion of Self-Assessment Summary | Mandatory |
| ○ Full Payment of Restitution Balance | Mandatory |
| ○ Full Payment of Court Costs Balance | Mandatory |
| ○ Completion of All Aftercare Requirements | Mandatory |

Sanctions

Sanctions can be issued for failure to comply with any Drug Court requirement.

- *At your first Drug Court session (post plea) you will be drug tested; if you test positive you will be taken into custody and will remain incarcerated for a minimum of 14 days.*

- *If you test positive for alcohol and/or drugs, you are required to pay for your hair test at a cost of \$75.00.*
- *Weekend jail time will be from Friday at 6PM to Sunday at 6PM. It is your responsibility to pick up your Order for weekend jail time from the Drug Court office. Failure to pick up your Order, could result in sanctions.*
- *Any disputed drug test may be sent to the laboratory for confirmation. If it is returned positive, diluted, or altered there will be a charge of \$25-\$60, depending on the test.*
- *If your sanction includes moving back in a phase, the Drug Court Judge and Team will decide on when you will advance in a phase. Advancement will be based on your progress and participation in the program, not a time limit.*

Reasons for sanctions and the minimum sanction that may be issued include, but are not limited to:

Positive Drug Test

- 1st: One Weekend in Jail, return to Phase I requirements, 9:30 p.m. curfew
- 2nd: One Weekend in Jail, 12 hours community service (given 2 weeks to complete), Stabilization Group, return to Phase I Requirements, 9:30PM curfew
- 3rd: Two Weekends in Jail, 12 hours community service (given 2 weeks to complete), return to Phase I requirements, 9:30 p.m.
- 4th: Status Review Hearing

Missed Drug Test

A missed drug test is considered a positive test, unless it is excused. See sanctions for a positive test. If you are excused from a drug test, you must make arrangements with the Director or Treatment Staff to take your test the next day.

Diluted Drug Test

- 1st: Warning from Judge and pay \$25.00 for test
- 2nd: Will be considered a positive test; *see sanctions for positive test*

Falsify Drug Screen/ Community Service/ Self Help Meeting Sheet

- Case Reviewed by Drug Court Team for Termination

Absent without Leave from Court (A.W.O.L.)

- Bench Warrant Issued and/or Review for Termination

No Show/ No Call for Court Session

- Bench Warrant Issued to be Held Until Next Court Session

No Show for Court Session/Made Contact with Drug Court Staff (Unexcused)

At Discretion of the Judge

- 1st: One Weekend in Jail, return to Phase I requirements, 9:30 p.m. curfew

- 2nd: One Weekend in Jail, 12 hours community service (given 2 weeks to complete), Stabilization Group, return to Phase I Requirements, 9:30PM curfew
- 3rd: Two Weekends in Jail, 12 hours community service (given 2 weeks to complete), return to Phase I requirements, 9:30 p.m.
- 4th: Status Review Hearing

Late for Court

Late is considered not being in court by 3:30PM

- 1st: 8 hours community service, 9:30PM curfew
- 2nd: 8 hours community service, 9:30PM curfew, return to previous phase requirements
- 3rd: One Weekend in Jail, 8 hours community service, 9:30PM curfew, return to previous phase
- 4th: Status Review Hearing

No Show/ No Call for Treatment

- Bench Warrant Issued

No Show for Treatment/ Made Contact with Drug Court Staff

At Discretion of the Treatment Provider

- 1st: One Weekend in Jail, return to Phase I requirements, 9:30 p.m. curfew
- 2nd: One Weekend in Jail, 12 hours community service (given 2 weeks to complete), Stabilization Group, return to Phase I Requirements, 9:30PM curfew
- 3rd: Two Weekends in Jail, 12 hours community service (given 2 weeks to complete), return to Phase I requirements, 9:30 p.m.
- 4th: Status Review Hearing

Late for Treatment Session

Being late is considered missing a treatment session- see sanctions

Being Disruptive in Treatment

Being Disruptive is determined by your treatment provider but can include leaving group to go to the bathroom or falling asleep in group

- 1st: 8 hours community service, 9:30PM curfew
- 2nd: 8 hours community service, 9:30PM curfew, return to previous phase
- 3rd: 8 hours community service, 9:30PM curfew, return to previous phase, One Weekend in Jail
- 4th: Status Review Hearing

Missed Appointment with Vocational Rehabilitation or Drug Court Referring Agency (Unexcused)

All appointments must be rescheduled at least 24 hours prior to your appointment time.

- 1st: 8 Hours of Community Service, 9:30PM curfew
- 2nd: 8 Hours Community Service, 9:30PM curfew, return to previous phase
- 3rd: Status Review Hearing

Missed AA/NA Meeting or Failure to Turn in Sheet

- Extra Meeting for each Missed Meeting for Four Weeks

Phone or Electronic Device Policy Violation

- 1st: 12 hours community service and lose phone or electronic device for 7 days
- 2nd: 24 hours community service and lose phone or electronic device for 14 days
- 3rd: 24 hours community service, lose phone or electronic device for 14 days, weekend in jail

Missed Payment of Weekly Drug Court Fee (Allowed to Miss One Payment (catch up later) during Each Phase)

- If your weekly fee is \$20- 2 hours community service
- If your weekly fee is \$40- 4 hours community service
- If your weekly fee is over \$40- 6 hours community service

Reporting Late for Sanction Ordered Jail Time

- 1st: 12 hours community service, 9:30PM curfew, return to previous phase
- 2nd: One Weekend in Jail, 12 hours community service (given 2 weeks to complete), 9:30PM curfew, return to previous phase
- 3rd: Status Review Hearing

Curfew Violations

- 1st: 8 Hours of Community Service, 9:30PM curfew
- 2nd: 30 Days on Home Detention at Client's Expense, 9:30 p.m. curfew, return to previous Phase Requirements
- 3rd: 60 Days on Home Detention at Client's Expense and 9:30 p.m. Stabilization Group, return to Previous phase requirements
- 4th: Status Review Hearing

The Drug Court Judge has the discretion to order you to wear a monitoring bracelet after any curfew violations.

Not Following Medical Policy

- 1st: 12 hours community service, 9:30PM curfew and pay for lab test if required
- 2nd: Status Review Hearing

Unapproved Out of County/State Leave

At Discretion of the Drug Court Judge and/or Drug Court Director

- 1st: Case in Review for Termination

Unemployed

- First 14 days in Drug Court: Proof of 15 Applications Monday-Friday and schedule an appointment with Vocational Rehabilitation
- After 14 days in Program: Proof of 15 applications and 2 hours of community service Monday-Friday
- After 21 Days in Program: Proof of 15 applications and 4 hours of community service Monday-Friday
- After 35 Days in Program: Proof of 15 applications and 6 hours of community service Monday-Friday
- After 42 Days in Program: Proof of 15 applications and 6 hours of community service Monday-Friday and 15 applications on Saturday
- After 49 Days in Program: Proof of 15 applications and 6 hours of community service Monday-Friday, 15 applications on Saturday and 24 hours in jail
- After 60 Days in Program: Case in Review for Termination

****All sanctions are subject to change at the discretion of the Drug Court Judge.***

Incentives

As you advance in the Drug Court program, you will be given incentives based on your individual progress. Incentives include, but are not limited to, praise from the Judge and Drug Court Team, gift certificates to local attractions, restaurants, and shopping centers.

Star Client

Each quarter the Drug Court Team will pick one individual as the **Star Client**. This decision will be based on the client's overall progress and participation in the program. The Star Client will receive recognition, including a certificate and picture on display in the Drug Court office. The Star of the Month will also receive additional incentives to be determined by the Director and Treatment Staff.

Most Improved

Each quarter the Drug Court Team will pick one individual as the **Most Improved Client**. This decision will be based on the client's overall progress and participation in the program. The Most Improved Client will receive recognition, including a certificate and picture on display in the Drug Court office. The Star of the Month will also receive additional incentives to be determined by the Director and Treatment Staff.

Termination

During your first 30 days in the Horry County Drug Court, you will be in an Orientation phase. If you fail to attend any treatment sessions or court sessions, you will automatically be in review for termination from the Drug Court program. If you test positive for alcohol or drugs, or if you are late to a treatment session or court session, you will be sanctioned to 14 days in jail.

If you are rearrested, you may be terminated from the program. Notwithstanding the foregoing, the Judge has the discretion to determine if the missed appointment was not within your control. The Judge may require written documentation if applicable. Other violations that could result in termination may include, but are not limited to the following: consistently missing Drug Court appointments, treatment appointments, and drug tests; continued alcohol/drug use, failure to cooperate with Drug Court Team or treatment, and any violent and/or inappropriate behavior. The Drug Court Team can request your termination and/or the Drug Court Judge can terminate your participation in the program at any time. **If you are terminated from Drug Court you will immediately begin serving your prison sentence.**

Graduation

Once the Horry County Drug Court Team has determined that you have successfully met all requirements you will be eligible to graduate and your sentence will be satisfied. Graduations are held once every three months (February, May, August and November).

Dismissal of Charges

In order to have your charges dismissed, Drug Court requires you to remain arrest free for at least 180 days after your graduation date. If you were sanction free while participating in Drug Court, your charges can be dismissed after 90 days arrest free.

All program rules are subject to change at the discretion of the Drug Court Judge.