PLANNING DEPARTMENT
801 Main Street, Room 139
Conway, SC 29526
(803) 248-1211
(803) 626-1211
(803) 756-2121
FAX (803) 248-1214

BAR AGENDA
April 25, 1995

Old Burroughs School Conference Room
801 Main Street
5:30 p.m.

I. **Call to Order**

II. **Invocation**

III. **Introductions**

IV. **Presentation of 1995 Meeting Schedule**

V. **Review of Minutes (if available)**

VI. **Discussion of Current Projects**

VII. **Work Program**

VIII. **Adjournment**

STATE OF SOUTH CAROLINA	)	**BOARD OF ARCHITECTURAL**
	)	**REVIEW MEETING**
COUNTY OF HORRY	)	**APRIL 25, 1995**

The Horry County Board of Architectural Review met on Tuesday, April 25, 1995 at 5:30 p.m. in the conference room of the Burroughs County Office Complex in Conway, SC.

Please note: This was not an official meeting. There was not a quorum present. The following is an informational account of the discussion between staff and those members present.

Present
Vice Chairman John Thomas
Mr. Joel Carter
Mr. William Long

Absent
Chairman Dennis Springs
Ms. Jane Charles
Mrs. Ann Futrell
Mrs. Tempe Oehler

Past Facilitator Present
Mr. Charlie Thompson, Steve Goggins & Associates

Staff Present
Mr. Benedict Shogaolu, Deputy Director
Ms. Teri Whitmore, Planner

Copies of the Agenda and the 1995 BAR Meeting Schedule were distributed at the onset of the meeting. Mr. Benedict Shogaolu asked attending members to review the schedule and inform the Planning Department of any potential conflicts.

I. Call to Order

Vice Chairman John Thomas announced that this meeting would be in the form of an unofficial discussion. There was not a quorum present and therefore, there could be no official actions taken.

II. Announcements

Mr. Charlie Thompson announced to the attending members that he was no longer with the County Planning Department. He had secured employment with a private consulting firm and would be unable to continue facilitating the Board of Architectural Review Committee.

Mr. Benedict Shogaolu introduced himself to the members and thanked Mr. Thompson for all of his years of hard work with the Board. He then introduced Ms. Teri Whitmore to the Board as their new facilitator. He mentioned that she was from the University of Washington in Seattle and had a design background. He promised the members that both Ms. Whitmore and the Planning Department would make every effort to assist the Board with implementing their past efforts.

III. Review of Minutes

Mr. Thompson mentioned that the March 1995 Board meeting was canceled because there was not a quorum present. He announced that the February minutes should have been sent to them in the mail.

Vice Chairman Thomas, along with other present members, indicated that they had not received their copies of the minutes. Ms. Whitmore stated that she would inquire with the secretarial staff regarding the February minutes. She would report back at the May BAR meeting.

Mr. Joel Carter asked Mr. Thompson why he canceled the April 20, 1995 Council site visit field trip. He indicated that it was canceled because his last day at with the County was April 18, 1995. Mr. Shogaolu stated that the field trip would be re-scheduled and the staff would work with the Board in developing the presentation.

IV. Vereen Memorial Gardens Progress Report

Mr. Shogaolu announced that Ms. Cynthia Thorpe from the Planning Department would be taking Mr. Thompson's place as facilitator for the Vereen Memorial Gardens Committee. Mr. Thompson mentioned that it was time to re-visit the VMG contract (addendum 7 & scope of services) and present the new proposal to the Council. He indicated that the boardwalk and shelter building should be the emphasis for this phase of the project. He added that he could assist Ms. Thorpe with this process. Mr. Shogaolu indicated that the Planning Staff would review the VMG contract and would contact Mr. Thompson if they had any further questions.

V. Historic Preservation Progress Report

A. Historic Property Update

Mr. Thompson re-capped the Board's progress in order to bring Mr. Shogaolu and Ms. Whitmore up-to-speed. He presented the forty (40) confirmed local historic properties and the twenty-four (24) additional unconfirmed properties that have been approved by the Board for presentation to the County Council.

Mr. Thompson presented the official historic properties maps, administrative documents, legal re-writes, research, and gave a brief overview of the Board's review process conducted over the last five years.

Ms. Whitmore asked various questions regarding the future needs and concerns of the Board. Mr. Thompson announced that he would be able to meet with Ms. Whitmore in the Planning Department Office the following week to further explain the administrative needs.

Mr. Joel Carter stated that he felt uncomfortable putting-off the Council presentation of the (40) confirmed local historic sites. He urged the Board that the tour needed to be a priority and that the Council needed to see the progress the Board has made to date. Mr. Shogaolu mentioned that the tour shall be re-scheduled and that the Council presentation should take place no later than June 1995. Mr. Carter asked if the Planning Staff could prepare a user-friendly booklet of property locations for Council use during the historic properties tour and/or prepare a video of the properties. Ms. Whitmore stated that she would work on a comprehensive tour packet and would look into the possibility of developing a historic properties video.

Mr. Carter inquired about the status of the Stone House. Mr. Thompson stated that there have been some concerns regarding the property's future ownership.

He added that since the property has not yet been presented to Council, the home is not locally protected. Mr. Thompson stated that the family was still interested in turning the home over to the County and that there might be some Council emergency funds available to move the home (estimated at $8,000). He felt that the Vereen Memorial Gardens reception center would be an appropriate location for the Stone House.

VI. Work Program Committee

Mr. Shogaolu asked Vice Chairman Thomas if he could contact Chairman Springs regarding the possibility of establishing a working committee that could meet in-between monthly board meetings. Mr. Shogaolu indicated that this committee could establish a work program and other strategies for presentation to the Board. He mentioned that this procedural change would help empower the Board and give the Planning Department Staff some guidance in assisting the Board with their 1995 priorities.

VII. Adjournment

Vice Chairman Thomas indicated that since this was not an official meeting that there should not be an official adjournment. The discussion disbanded at 7:05 p.m.

Board of
Architectural Review
801 Main Street
P. O. Box 1236
Conway, SC 29526

(803) 248-1211
626-1211
756-2121

BAR AGENDA
August 22, 1995

Old Burroughs School
1st Floor Conference Room
801 Main Street
Conway, SC
5:30 p.m.

I. Call to Order

II. Invocation

III. Introductions

IV. Review of July 25, 1995 Meeting Minutes

V. Historic Property Review
   A. Gallivant's Ferry Historical District
   B. Ms. Wanda Williams' Property
   C. Work Plan

VI. Discussion of Current Projects
   A. Vereen Memorial Gardens Update
      1. Deceleration Lane Change Order
         a. Engineering Review
         b. Sweet Gum Tree

VII. Miscellaneous
   A. Long Bay Photography Club Proposal
   B. Colonial Dames Historical Marker Proposal

VIII. Discussion

IIX. Adjournment

Board of
Architectural Review
301 Main Street
P. O. Box 1236
Conway, SC 29526

(803) 248-1211
626-1211
756-2121

STATE OF SOUTH CAROLINA) BOARD OF ARCHITECTURAL
) REVIEW MEETING
COUNTY OF HORRY) AUGUST 22, 1995

The Horry County Board of Architectural Review met on Tuesday, August 22, 1995 at 5:30 p.m. in the conference room of the Burroughs County Complex in Conway, SC.

Please note: This was not an official meeting. There was not a quorum present. The following is an informational account of the discussion between staff and those members present.

Present
Chairman Dennis Springs
Mr. Joel Carter
Mrs. Tempe Oehler

Absent
Vice Chairman John Thomas
Ms. Jane Charles
Mrs. Ann Futrell
Mr. William Long

Staff Present
Ms. Teri Whitmore, Planner
Ms. Cynthia Thorpe, Planner

I. Call to Order

Chairman Dennis Springs announced that this meeting would be in the form of an unofficial discussion. There was not a quorum present and therefore, there could be no official actions taken. He called the unofficial meeting to order at 6:00 p.m.

II. Announcements

Mr. Joel Carter suggested that members present only discussion items that needed addressing before the Septmeber 1995 meeting. Any official BAR business would need to be addressed at the next meeting with a quorum present.

Mr. Dennis Springs announced that this would be his last official meeting as Chairman of the Board of Architectural Review. He added that this was to

alleviate any possibility of dual office holding challenges. He presented Ms. Whitmore with his official resignation letter. He stated that he enjoyed his tenure with the Board but has opted to maintain his position with the City of Myrtle Beach's Community Appearance Board.

Ms. Whitmore and those Board members present thanked Mr. Springs for his invaluable involvement with the Board over the years. Ms. Whitmore added that she would investigate the legal possiblity of maintaining Board involvement, in an administrative capacity, for those members with potential conflicts of interest. She stated that she would report back to the Board on this possibility at the September meeting.

Ms. Teri Whitmore then suggested that the discussion order be amended to allow for Ms. Cynthia Thorpe's discussion on issues pertaining to the Vereen Memorial Gardens Committee. Ms. Thorpe had not planned on attending the meeting and wished to address her report early in the meeting.

However, before turning the meeting over to Ms. Thorpe, Ms. Whitmore asked that the guests present introduce themselves to the present members of the BAR and briefly describe their interest with the Board of Architectural Review.

Ms. Katherine Fuller introduced herself. She works as an Accountant and is a City of Conway resident. She reported that she has an avid interest in historic structures and was heavily involved with preservation in the State of New York.

Mr. David Glymph introduced himself. Mr. Glymph works as a Architect for Pegram Associates in Myrtle Beach, along with Dennis Springs. Chairman Springs had invited Mr. Glymph to the meeting as a replacement candidate for his Board position. However, Mr. Glymph stated that from discussions at the meeting that he too has a conflict of interest with serving on the Board of Architectural Review, he is also on the City of North Myrtle Beach's Zoning Board. Mr. Glymph emphasized that he was interested in serving as a BAR member but was unsure of the legal interpretation.

Ms. Whitmore and the BAR members welcomed both guests and thanked them for attending that evening's meeting.

III. Vereen Memorial Gardens Progress Report

Ms. Cynthia Thorpe discussed Mr. Kim Singleton's memo on the status of the Vereen Memorial Gardens' grants and the reproducable material that was

generated from these contracts. Ms. Thorpe and Mr. Singleton had a meeting within two days with representatives from various governmental agencies with grant funding available. Mr. Singleton had some concern, however, that the County might come under some scrutiny for past grant funding on the Gardens, due to not having a reproduceable master plan. Ms. Thorpe inquired of those BAR members present if they recalled any specific product that the BAR was to receive for this particular grant. Mr. Joel Carter indicated that all materials promised within the contract with Steve Goggins & Associates had been received.

Ms. Thorpe stated that the Board of Architectural Review would be updated at their September meeting of any grant possibilities derived from this meeting.

Ms. Thorpe reported that the County had already put the fencing for the front of the Gardens and the gate out to bid. The bid opening was officially scheduled for September 5th, 2 p.m. at the County Complex Building. Ms. Thorpe invited all interested BAR members to attend. The public is welcome.

Ms. Thorpe added that Councilman Skidmore ordered a work "hold"on the deceleration lane. He did not want $17,000 of this fiscal year's Vereen Memorial Gardens budget expended on the deceleration lane. He obtained funds for the fencing and the Stone House only. Ms. Thorpe added that work on the deceleration lane was already on hold for Santee Cooper to remove a sweet gum tree out of the right-of-way. The removal of the tree should be completed by the end of the week. Ms. Thorpe reported that the Horry County Engineer was reviewing the deceleration lane change order and that the County would be investigating whether or not the deceleration lane is a necessity.

Ms. Thorpe reported that the attorneys are currently negotiating an agreement on the Stone Home. She had not heard any reports back on this issue in a few weeks. Ms. Thorpe promised Board members that she would inform them immediately if the Stone House contract is accepted.

Ms. Thorpe reported that in addition to DDC Engineers agreeing to digitize the Vereen Gardens master plan, Tom Gerrigan from the Horry County Engineering Department had agreed to do the site design, infrastructure design, and parking plan for the Stone House proposal is accepted by the buyer.

Ms. Thorpe excused herself from the meeting at this time.

IV. Review of Minutes

Ms. Whitmore distributed copies of the minutes to those Board members who had not received them in the mail and to the guests in attendance. She asked the Board members present if they could see any discrepancies with the account. The Board members present indicated that there were no changes needed from their perspectives. Mr. Springs stated that the minutes would be officially voted upon at the September meeting due to the lack of a quorum present.

V. Historic Preservation Progress Report

A. Historic Property Update

Mr. Joel Carter mentioned that any historic properties' update reports should be reserved for the September Board meeting. The members present concurred.

Ms. Whitmore briefly mentioned that she would be continuing work on the historic properties' tax map verification process and verifying the legal process with Mr. John Zilinsky, the County Attorney. Ms. Whitmore added that this process was crucial due to reports that the Gallivant's Ferry Barns needed historic significance protection as soon as possible. She added that she would have more to report at the next meeting.

B. Ms. Wanda Williams' Property

Ms. Whitmore briefly mentioned that she had verified tax information on Ms. Williams' property and that this property was in jeopardy due to the S.C Highway Department's plans to expand Highway 544. This property would also be treated as a priority item. Ms. Whitmore added that she would follow-up with the Highway Department to check on the property's status.

VI. Miscellaneous

A. Long Bay Photography Club Proposal

Ms. Whitmore reported on her recent meeting with members of the Long Bay Photograpy Club. Ms. Whitmore presented the Club with a brief synopsis of where the BAR has been and the type of goals that they have for the future. The Club indicated that they were interested in pursuing a project with the Board of Architectural Review's historic properties. The Club wanted to have a better idea of the type of end product the BAR would desire and a desired scope of services. The Club would then be better able to determine the feasibility of the project.

Mr. Joel Carter suggested that pictures of the interiors of the historic structures would be a nice addition to the historical documentation that the BAR has obtained on various properties. Ms. Tempe Oehler added that there had been past discussions regarding the establishment of a public relations brochure, perhaps the Club could develop photographs of significant composition for such a product. Ms. Whitmore added that the funding for such a brochure would need to be addressed. The Long Bay Club also expressed concern that they would need to know specific layout criteria of such a brochure before producing the photographs.

Ms. Whitmore suggested to the Board members present that it might be more advantageous to invite some representatives from the Long Bay Photography Board to the next meeting. The Board agreed that there were a number of concerns that needed adressing and that it would be a good idea to invite the Club to the September BAR meeting. Ms. Whitmore stated that she would contact Mr. Lou Williams, the Long Bay contact, to attend the next meeting.

B. Colonial Dames Historical Marker Proposal
Ms. Whitmore reported on a proposal submitted by Ms. Dorthea Long from the Colonial Dames. The group had gathered historical documentation to support a proposal to erect a historical marker in behalf of the Frank family and also desired to name a Horry County park in the Little River Neck area, Frank's Park.

Ms. Tempe Oehler indicated that the Board has received historic marker requests in the past and have determined that recommendations for historical markers was not within the scope of the BAR. She suggested that Ms. Long contact the Historical Society. Ms. Whitmore mentioned that Ms. Long had already contacted the Historical Society, with no avail.

Ms. Oehler added that the naming of a park would need to be addressed by the jurisdictional parks and recreation officiers. Ms. Whitmore reported to the Board that she would try assist Ms. Long in obtaining a park and recreation contact for the Frank's Park proposal. Ms. Whitmore also agreed to extend the Board of Architectural Review's regrets to Ms. Dorthea Long and the Colonial Dames' regarding their inability to recommend either proposal.

VII. Discussion

Ms. Tempe Oehler quickly mentioned her write-up in the National Trust newsletter and a recent feature in the *Sun News* on a couple historic structures in Bucksville. She concluded by mentioning to Ms. Whitmore that she would be unable to attend the September Board meeting.

VIII. Adjournment

Chairman Springs indicated that since this was not an official meeting that there should not be an official adjournment. The discussion disbanded at 6:35 p.m.

Board of
chitectural Review
1 Main Street
P. O. Box 1236
Conway, SC 29526

(803) 248-1211
626-1211
756-2121

BAR Meeting
Agenda
February 28, 1995

I. **Call to Order**

II. **Invocation**

III. **Review of January 24, 1995 Meeting Minutes**

IV. **Historic Property Review**
Property Nomination - N.R. Local

V. **Vereen Gardens Update** Phase II construction contract
Contract addendum
Fence quote

VI. **Discussion**

VII. **Adjournment**

Board of
chitectural Review
1 Main Street
P. O. Box 1236
Conway, SC 29526

(803) 248-1211
626-1211
756-2121

STATE OF SOUTH CAROLINA) BOARD OF ARCHITECTURAL
) REVIEW MEETING
COUNTY OF HORRY) JANUARY 24, 1995

The Horry County Board of Architectural Review met on Tuesday, January 24, 1995 at 5:30 p.m. in the conference room of the Burroughs County Office Complex in Conway, SC.

Present
Chairman Dennis Springs
Vice Chairman John Thomas
Ms. Tempe Oehler
Ms. Ann Futrell
Ms. Jane Charles

Absent
Mr. Bill Long
Mr. Joel Carter

Staff
Charlie Thompson, Senior Planner

I. Call to Order
Vice Chairman John Thomas called the meeting to order.

II. Invocation
Ms. Tempe Oehler gave the invocation.

III. Review of Minutes
Chairman Dennis Springs arrived at the meeting and Vice Chairman John Thomas withdrew from the chair.

Chairman Dennis Spring entertained a motion by Ms. Ann Futrell to accept the January 24, 1995 minutes as presented with a second by Ms. Jane Charles and all in favor.

IV. Historic Preservation

A. Historic Property Update

Mr. Thompson informed the Board that he would have forty (40) additional properties for consideration at the February meeting. Mr. Thomspon further stated that the additional properties would bring the current total to eighty one (81).

B. Historic Preservation Letter

Mr. Thompson presented a draft copy of the letter to notify property owners of the Historic Property Designation proposed for their site. The Board carefully reviewed the letter with Mr. Thompson and made several revisions. The Board requested Mr. Thompson make the necessary changes and mail the revised draft to each member in their monthly package.

C. Addition of Historic Site

Mr. Thompson informed the Board that he had been contacted by a Ms. Wanda Williams in reference to her historic home on Hwy 707 in Socastee. She requested Mr. Thompson present her property to the Board for consideration at the January meeting. Mr. Thompson presented photographs of the site to the Board for their review and consideration. Mr. Thompson informed the Board that the home was built circa 1900 with some additions and alterations in the 1920's. Mr. Thompson further stated that the site was one of the oldest existing structures in the area. Chairman Dennis Springs entertained a motion by Ms. Tempe Oehler to add TMS # 179-00-04-098 to the list for Council consideration with a second by Ms. Jane Charles and all in favor.

V. Vereen Update

Mr. Thompson informed the Board that Phase I construction had been completed by the contractor hired to provide clearing/sub grade at the park. Mr. Thompson further stated that the project engineer and the county engineer had both approved of the work.

Mr. Thompson then informed the Board that Phase II base and paving bids had already been advertised. Mr. Thomspson said the bid should be awarded on January 27, 1995. Mr. Thompson stated he would also attach a copy of the bid results in their monthly package for their review and consideration.

VII. Adjournment

Chairman Dennis Springs entertained a motion by Ms. Jane Charles to adjourn with a second by Ms. Tempe Oehler and all in favor.

BAR AGENDA
July 25, 1995

Chapin Memorial Library
400 14th Avenue North
Myrtle Beach, SC
Meeting Room
5:30 p.m.

I. Call to Order

II. Invocation

III. Review of June 20, 1995 Meeting Minutes

IV. Historic Property Review
   A. Historic Properties Tour Report
   B. Work Plan - Where to from here?

V. Discussion of Current Projects
   A. Vereen Memorial Gardens Update
      1. Fence Motion - requested by Councilman Ray Skidmore

VI. Miscellaneous
   A. Long Bay Photography Club Proposal

VII. Discussion

VII. Adjournment

Board of
Architectural Review
801 Main Street
P. O. Box 1236
Conway, SC 29526

(803) 248-1211
626-1211
756-2121

STATE OF SOUTH CAROLINA) BOARD OF ARCHITECTURAL
) REVIEW MEETING
COUNTY OF HORRY) July 25, 1995

The Horry County Board of Architectural Review met on Tuesday, July 25, 1995 at 5:30 p.m. in the meeting room, second floor of the Chapin Library in Myrtle Beach, SC.

Present
Chairman Dennis Springs
Vice Chairman John Thomas
Ms. Jane Charles
Mr. Joel Carter

Absent
Mr. William Long
Ms. Tempe Oehler
Mrs. Ann Futrell

Staff Present
Ms. Teri Whitmore, Planner
Ms. Cynthia Thorpe, Planner

I. Call to Order
Chairman Dennis Springs called the meeting to order.

II. Invocation
Mr. Joel Carter gave the invocation.

III. Review of Minutes
Ms. Whitmore provided additional copies of the BAR June 20, 1995 minutes to those members who did not receive their copies in the mail. In addition, Ms. Whitmore distributed the corrected minutes from the May 23, 1995 BAR meeting.

She inquired of the group if there were any additional changes needed on either set of minutes. Mr. Dennis Springs asked the BAR members present if there were

any corrections needed on either the May or June minutes. There were no amendments requested. Mr. Springs motioned that the May 23, 1995 BAR minutes be accepted as amended, Mr. John Thomas seconded with all in favor. Mr. Springs followed with a motion to accept the June 20, 1995 minutes as presented, seconded by Ms. Jane Charles with all in favor.

IV. Historic Property Review

A. Historic Properties Tour Report

Ms. Whitmore announced to Board members that she had completed binding the historic properties tour packets and that members may exchange their loose sheet copies with a bound copy if they desire. Ms. Whitmore added that there was a lot of good press coverage of the tour, including *Cox Cable* and the *Sun News*. Ms. Whitmore brought a photocopy of the article in the *Sun News* for members who may not have seen it.

Ms. Whitmore and Ms. Jane Charles passed their photographs from the tour around the table. Ms. Whitmore thanked all the Board members for attending the historic properties tour and added that it appeared to be a successful venture. Ms. Whitmore added that she prepared and mailed thank you letters to the various companies that provided their services for the tour.

B. Work Plan - Where to from here?

Ms. Whitmore reported that she contacted Mr. Tom Shaw at the S.C. Department of Archives and History to follow-up on Horry County's Certified Local Government (CLG) status. Mr. Shaw stated to her that the national government recently turned over monitoring control of CLGs back to the state level. Therefore, any risk that Horry County had in the past with the possibility of losing their CLG status could be corrected by his office. Mr. Shaw added that with the change in administration of the Board of Architectural Review and the Board's recent progress, there should be no problems with Horry County's CLG status.

Ms. Whitmore reported that her next step in preparing the listing of potential local historic properties to the County Council would be to verify the tax map numbers and prepare the property owner's letters. She then turned the discussion over to the Board for their insight into a time line for presenting the properties to Council.

Ms. Jane Charles suggested contacting Councilwoman Liz Gilland for her insight regarding the best time to present the properties to Council. Ms. Whitmore stated that she would try to contact Ms. Gilland before the next BAR meeting.

Ms. Whitmore inquired of the group whether they wished to present all #1 and #2 properties, the entirety of the Vereen Memorial Gardens, and the two State owned bridges at one shot to the County Council. She added that Mr. Thompson suggested leaving the Vereen Memorial Gardens and the two State bridges off the list until they were fully developed and renovated. This strategy would alleviate the government entities from having to go through the design review process before construction. Mr. Joel Carter stated that he felt if the Board was asking Horry County historic site residents to accede to the provisions of the Board of Architectural Review's design review, then the County and State level historic projects also need to abide by these guidelines.

Ms. Cynthia Thorpe added that if the Vereen Memorial Gardens were on the National Register of Historic Sites that there might be more availability of grant funds. Mr. Carter stated that he felt that the BAR should also designate the State owned bridges as well. He added that he did not know what type of control the BAR could have with the bridges if they are merely locally protected. He asked Ms. Whitmore if the State had sovereign control over the renovation plans for these bridges? Ms. Whitmore stated that she would try to contact Mr. Shaw at Archives and History to inquire about the legal ramifications of locally protecting the bridges.

Ms. Whitmore reported that according to the County's Historic Preservation Ordinance, the BAR is required to make an annual report to the County Council. She asked the Board members present if this has been done in the past. The BAR members present indicated that they were not aware that annual reports had been presented to the County Council in the past. Ms. Whitmore asked the Board if they might wish to present the CLG annual report that is presented to the State Archives and History office to the County Council as their annual report? The Board stated that it might be a good idea to distribute the information in the annual report to the County Council. Ms. Whitmore stated that she would try to develop a report for the County Council in November, following the report to the State.

Ms. Whitmore then asked the group if they wished the letters to be sent to the owners of the potential local historic properties to be sent out all at once or as each

property's tax map number is verified. The BAR members present indicated that they felt it was appropriate to send out all the letters at one time.

Ms. Whitmore then asked the BAR members present if they had worked on a design review process sheet. Mr. Joel Carter stated that they had already developed a form. It was developed with the assistance of Ms. Nancy Meriwether who worked extensively with the Board to have them determine exactly what makes a site historical. Mr. John Thomas gave Ms. Whitmore a copy of the Rules of Procedure where this form was included. Ms. Whitmore stated that she would type this form onto the official BAR disk and return it at the next meeting.

Ms. Whitmore then inquired if the Board had discussed fees and fines to be associated with the design review process? The Board members suggested checking with the County's Code Enforcement Division and matching their plan review fees. The Board also asked Ms. Whitmore to research what type of tax break could be associated with the different historic designations. Ms. Whitmore stated that she would work on the above projects for the next meeting.

V. Vereen Memorial Gardens Progress Report

Ms. Whitmore then introduced Ms. Cynthia Thorpe, the Vereen Memorial Gardens Committee facilitator, to report on the Vereen Memorial Gardens Committee's progress. Ms. Thorpe began by reporting that the Vereen Memorial Gardens was only going to receive $54,500 from County Council this fiscal year. She added that these funds were in part pulled from Councilman Ray Skidmore's discretionary funds and that all the money was to be earmarked for acquiring the Louise Stone Home. Ms. Thorpe added that there is currently $61,775.94 available for this year's expenditures.

Ms. Thorpe then discussed the outcome of a 4:00 p.m. meeting that day between Ms. Whitmore, herself, Mr. Dennis Springs, and Mr. Mike Wooten from DDC Engineering. She announced that DDC Engineers volunteered their services and have made the Vereen Memorial Gardens their philanthropic project for this fiscal year.

The aforementioned meeting first investigated all the available plans on the Vereen Memorial Gardens received to date. Ms. Thorpe reported that *Steve Goggans & Associates* did not digitize the Master Plan and therefore, it can not be reproduced. Mr. Wooten acknowledged the need to have the Master Plan digitized and

extended DDC's services to begin work on digitizing this plan. He added that he could not extend a definitive completion date for the digitized map.

The group then explored the question of where to put the Stone Home on the Vereen Gardens site. After extensive review of the Master Plan it was determined that the current **site A** parking location at the front of the Gardens site was the best location due to topographical considerations and utilities availability. Ms. Thorpe also reported that Santee Cooper has agreed to put in the wiring and the poles at the Gardens site -- the County would only be responsible for the actual bill. The group suggested that this bill could be funded through rents collected for office space. Santee Cooper also recommended to Ms. Thorpe that Mr. Zack Dusenbury would be a good contact person for moving the utility lines along Highway 17 out of the way for the Stone Home to be moved on the site.

Ms. Thorpe also reported to the Board that Southern Asphalt had a $15,000 change order for the extension of the deceleration lane. She stated that she would update the Board when she received more paperwork from the contractor.

Ms. Thorpe reported to the Board that Ms. Mildred Prince of the Loris area had agreed to head-up a Friends of the Gardens group and begin a fund raising campaign on the Vereen Gardens behalf. In addition, the Youpon Garden Club should begin work on the Vereen Gardens this fall.

Ms. Thorpe also reported that she would begin to look into acquiring some directional signs for the Gardens to be installed at the beginning of the taper of the deceleration lane. Ms. Thorpe stated that she would investigate whether or not the Planning Department's new sign machine would have the capability to produce directional signs.

A. Fence Motion - requested by Councilman Ray Skidmore
Ms. Thorpe reported that Councilman Skidmore requested that the BAR vote on expending the funds for fencing the front and a portion of the North side of the Vereen Gardens site adjacent to Vereen Road. There have been numerous trespassers and the new road is at risk with the amount of traffic that is currently short-cutting through the site. The estimated amount for the fence and the two gates is $12,000.

At this time Chairman Springs first entertained a motion by Ms. Jane Charles that the Board approve the **modified site A** for the location of the Louise Stone Home at the Vereen Memorial Gardens. This motion was seconded by Mr. Joel Carter and all in favor.

Next, Chairman Springs entertained a motion by Ms. Jane Charles for the Board to approve the expenditure of $12,000 to fence the front of the Vereen Gardens site and to have two gates. The motion was seconded by Vice Chairman Thomas and all in favor.

VI. Miscellaneous

Ms. Thorpe mentioned to the present Board members that she heard that the owner of the old Vereen House at Big Landing was willing to donate the home to the County if they were interested in it. The Board discussed the possibility of including this home as a potential structure for the museum site. The Board observed that the first order of business was to add the home to the list of possible local historic sites. The Board members then indicated that they need to review what their "Vision" for the Gardens is and they need to be cautious with agreeing to place various old homes on the site that may not fit this vision.

Ms. Thorpe also mentioned that Mr. CB Berry, Chairman of the Vereen Memorial Gardens Committee, heard that the old Chapel in Cheraw, used in the movie *The Color Purple* was available if the County could move the structure. Mr. Berry thought that this might be a possibility for the Chapel site -- a potential revenue generator for the Gardens site. After some consideration the Board determined that this structure would not have any historic significance to Horry County.

Chairman Springs elaborated by mentioning that there are probably a number of sites that have not yet been considered by the Board that are locally significant historic sites in Horry County. Ms. Whitmore suggested that after the first listing of locally significant historic sites is approved by the County Council, there could be further research conducted to find those sites that were not catalogued in the first round of possible historic sites.

A. Long Bay Photography Club Proposal

Ms. Whitmore quickly mentioned that she had received a telephone call from Mr. Lou Williams from the Long Bay Photography Club. The group saw the historic properties tour article in the newspaper and inquired about the possibility of doing

a photographic project on Horry County's various historic sites. The Board members present felt that the possibility was exciting and that the photographic club may be able to capture some aspect of the structures that the current photographs do not portray. Ms. Whitmore added that the photography club mentioned that some of these photographs could be on display at a museum exhibit during the Summer of 1996 Arts Festival -- if this project is accepted by both groups. Ms. Whitmore reported that she would obtain more information from the photography club and report back to the BAR at the next meeting.

VII. Adjournment

Mr. Joel Carter announced before the end of the meeting that he wished to officially thank the Planning Department staff for all of their hard work in organizing the historic properties tour. He mentioned that it was well planned and he felt that it was a success.

Chairman Springs entertained a motion to adjourn, with a second by Mr. Joel Carter. All BAR Committee members were in favor of the motion and the meeting disbanded at 6:55 p.m.

Board of
Architectural Review
801 Main Street
. O. Box 1236
onway, SC 29526

(803) 248-1211
626-1211
756-2121

STATE OF SOUTH CAROLINA) BOARD OF ARCHITECTURAL
) REVIEW MEETING
COUNTY OF HORRY) June 20, 1995

The Horry County Board of Architectural Review conducted a mid-month meeting on Tuesday, June 20, 1995 at 5:30 p.m. in the Burroughs school conference room, first floor of the Horry County Office Complex in Conway, SC.

Present
Chairman Dennis Springs
Mr. William Long
Ms. Jane Charles
Ms. Tempe Oehler
Mrs. Ann Futrell
Mr. Joel Carter

Absent
Vice Chairman John Thomas

Staff Present
Ms. Teri Whitmore, Planner
Ms. Cynthia Thorpe, Planner

I. Call to Order
Chairman Dennis Springs called the meeting to order.

II. Invocation
Mr. William Long gave the invocation.

III. Announcements
Ms. Teri Whitmore thanked the Board members for attending the meeting. She then introduced herself to Mrs. Ann Futrell who was unable to attend April or May's Board meeting.

Ms. Whitmore reported that there had been numerous favorable responses from the County Council regarding their ability to attend the June 27, 1995 BAR Historic

Properties Tour. All but one member of the County Council Operations Committee, Ms. Liz Gilland, and the County Council Chairman would tentatively be able to attend at least a portion of the day's tour. Operations Committee members did indicate that the County Council 1995-1996 fiscal year budget discussions may prevent their being able to attend the tour.

Ms. Whitmore then distributed the updated 1995 BAR meeting schedule, with monthly meeting locations alternating between the City of Myrtle Beach's Chapin Library and the Burroughs School in Conway, at the request of Board members. The meeting following the historic properties tour would be held at the Chapin library.

Ms. Tempe Oehler indicated that the County Council listing of the Board of Architectural Review members had her name misspelled. Ms. Whitmore stated that she would contact the Clerk to Council and have the mistake corrected.

IV. Review of Minutes

Ms. Whitmore provided additional copies of the BAR May 1995 minutes to those members who did not receive their copies in the mail. She inquired of the group if there were any additional changes needed. Ms. Tempe Oehler indicated that Mr. Joel Carter was not at the May BAR meeting. The present Board members concurred and Ms. Whitmore agreed to amend those present on the official minutes.

Chairman Dennis Springs asked if there were any further changes that needed to be made to the May minutes. The BAR members present indicated that there were no further changes that needed to be made to the May minutes.

Chairman Springs then entertained a motion by Ms. Oehler to accept the May 1995 minutes as amended. The motion was seconded by Mrs. Ann Futrell.

V. Vereen Memorial Gardens Progress Report

Ms. Whitmore introduced Ms. Cynthia Thorpe, the Vereen Memorial Gardens Committee facilitator, to the Board of Architectural Review. She announced that Ms. Thorpe would present information from the Vereen Committee regarding the possible acquisition of the Louise Stone Home, rated as a locally significant historic site by the Board.

Ms. Thorpe first announced that the Vereen Gardens paving was complete and the final inspection was scheduled for June 28, 1995. She reported that Southern Asphalt just completed seeding the shoulders and that the road is beautiful. She was unsure, however, if the Board would be able to see the completed paving during the historic properties tour -- the paving company will still have the road barricaded until the inspection is completed.

Both Ms. Whitmore and Ms. Thorpe thanked the BAR members present for attending this mid-month meeting. They mentioned that the Board needed to expedite an official motion on the possible Stone Home acquisition. This motion, if passed, would need to address provisions to provide full cost estimates to the County Council for consideration in their fiscal year 1995-1996 budget discussions.

Ms. Whitmore asked that the Board members direct their attention towards the official Vereen Gardens Master Plan, developed by *Steve Goggins and Associates*, displayed on the conference room wall. She then turned the discussion over to Ms. Thorpe to report on the Vereen Memorial Gardens Committee's recommendations to the Board of Architectural Review.

Ms. Cynthia Thorpe reported that she received a call from Ms. Sally Floyd approximately two weeks previous. Ms. Floyd indicated that she had a solid potential buyer for the Stone Home but they wanted the property only. The client asked her to look into the possibility of donating the Stone Home to the County for a tax credit. The potential buyer's only request was that the County provide an appraisal of the home at their expense, receipt of which would determine the value of the bid he/she would give on the property. Ms. Thorpe reported that she has met with the County's Property Manager and Attorney to discuss the possibility. Research by all the involved parties determined that the property acquisition would be an advantageous acquisition possibility for the County and to bring the issue before the VMG committee and the BAR.

Ms. Thorpe reported that VMG Committee members vehemently stated that they wanted to acquire the Stone Home if it was at all possible. She stated that if the Board of Architectural Review also agreed to approve acquiring the home, the first order of business was to obtain an official appraisal of the home and the cost of moving it onto the Vereen Gardens site. Ms. Thorpe reported that she has received a rough estimate of $20,000 to move the home to the Gardens site and

that an official appraisal would cost around $500. The site preparation might lend to a slight variation in the moving estimate -- all would depend on the official quotes developed by the appropriate professionals. Ms. Thorpe added that the VMG Committee suggested some names to her that might donate or reduce their service fees for such a project. She indicated that she would further investigate these possibilities.

Ms. Thorpe stated that the VMG Committee decided on the Master Plan's Museum site as their recommended location for the Stone Home to the BAR. The VMG Committee added that they had a concern with safety since the road was still being completed, including the deceleration lane, and there was no fencing around the site to prevent vandalism. The VMG Committee suggested at the very least, voting on some type of a security gate for protecting the internal portion of the gardens and the Stone Home if it were to be located within the park.

Ms. Thorpe mentioned that the VMG Committee also discussed the Welcome Center and the Caretaker's Site as other possible locations for the Stone Home. The Committee decided against the Welcome Center because they did not feel that this site provided enough land for the home and that it could not be fenced for security purposes. The Caretaker's site was decided against because the house would then be considered private and would be unavailable for public enjoyment.

Ms. Tempe Oehler asked Ms. Thorpe when a caretaker would be brought in to provide security for the Gardens. Ms. Thorpe stated that there have not been any budget provisions made for the Gardens caretaker position. Ms. Oehler then asked if locating the Stone Home at the Welcome Center site would allow for the Chamber of Commerce to immediately begin occupying office space, thus providing for security during business hours.

Mr. Joel Carter stated that he was nervous to just acquire the Stone Home and due to lack of funding, just warehouse it on the site. He indicated that this type of move would cause the structure to deteriorate and encourage vandalism. Ms. Jane Charles added that this is already happening at the Springmaid Villa in the City of Myrtle Beach. Mr. Carter added that if the Stone Home were moved on the site that a caretaker would need to be hired to protect the home until such time as the Vereen Gardens and its respective security systems are operational.

Mr. Carter mentioned that the size of the Stone Home would warrant moving the structure in pieces. Both Ms. Tempe Oehler and Ms. Jane Charles stated that the carport should be left behind. The Board concurred.

Ms. Whitmore mentioned that Mr. Charlie Thompson, before leaving his County position, stated that in his conversations with the firm of Steve Goggins & Associates, both parties perceived that the visitors center would be the ideal location for the Stone Home. Mr. William Long added that it did not appear that there was enough right-of-way width on the road leading to the Museum site to support moving a structure the size of the Stone Home.

Ms. Thorpe added that the VMG Committee also considered the Nature Education site but were concerned that it was located too far into the Gardens to provide proper security.

Mr. Joel Carter inquired of Ms. Thorpe regarding how the minimum infrastructure could be provided to the Stone Home if placed on the site. She indicated that it would be easiest to provide water for the home, the closer it were located to the front of the site. Initially, the County was hoping to extend Little River Water and Sewer service from Big Landing Plantation subdivision, adjacent to Windjammer Village. Unfortunately, the Big Landing project is on hold for an undetermined period of time. Therefore, she stated that for the time being septics might be the most appropriate alternative. She added that Santee Cooper said that they would install the infrastructure for the electric at no cost.

Mr. Carter stated that the easiest approach to deciding on a location for the Stone Home would be by process of elimination. First, he indicated that the Education site would probably not be appropriate because most of the home's rooms would be too small to use as classrooms. Chairman Springs suggested that if the Plantation site (D) was used, the tenement house could possibly act as the visitor's receiving area and that would draw the public into the Stone Home. Ms. Thorpe added that the VMG Committee was concerned that this site was not of a sufficient size to include the Stone Home.

On a side note, Chairman Springs suggested that the Horry County Police Department patrol the Gardens site more often to help alleviate some of the safety concerns. Ms. Thorpe added that there still needed to be a gate. Adjacent

subdivisions are currently accessing Vereen Road via the paved portion of Vereen Gardens.

Ms. Jane Charles asked other BAR members if it was not more plausible to provide the entire fence for the Gardens rather than a simple gate. At this point, Ms. Thorpe suggested that the Board of Architectural Review first make a motion, if they indeed wish to support acquiring the Stone Home, to fund an appraisal.

Chairman Springs entertained Ms. Tempe Oehler's motion to approve funding an appraisal on the Stone Home. The motion was seconded by Ms. Jane Charles and all in favor.

The next question was where to put the home. Mr. Carter indicated that the next step that would need to occur would be to determine the cost of moving the structure -- setting it up on site with septic, water, and electric. Chairman Springs stated that Baldwin Construction in North Myrtle Beach would probably be willing to provide a rough cost estimate that is more accurate. Ms. Thorpe replied that the VMG Committee already suggested L & L Movers and Laury McCloud for the appraisal work. Other names mentioned were Bill Hardee and Mr. Holmes for the site preparation. Ms. Oehler asked if these type of tasks needed to be bid? Ms. Thorpe indicated that services over $1,200 needed to be bid, services between $200-1,200 needed 3 quotes and the Administrator's approval, and services $0-200 needed a telephone quotation and the Administrator's approval.

BAR members inquired of Ms. Thorpe of where the *Steve Goggins and Associates* contract stood at this time. Ms. Thorpe reported that the firm was currently preparing a package for the County with area plans and that Mr. Charlie Thompson already had addendum 7 to the contract prepared to bring to County Council. Addendum 7 requests for $300,000 in fiscal year 1995-1996 for the Vereen Memorial Gardens project.

Mr. Joel Carter suggested that the Board not make a definitive decision on the location of the Stone Home until further cost estimate work could be reviewed. He recommended that the Board tentatively choose location D, approve funding for a gate, and collect more detailed cost estimates.

Chairman Springs suggested that the Board approve a simple bar, interlocking type gate for right now. Ms. Charles disagreed with the D site and re-stated her desire

to have the Stone Home located across from the Master Plan site H and use the current Welcome Center structure site for parking. Mr. Joel Carter mentioned that site A was picked because it was its own parcel and this location would bring it closer to water and sewer.

Both Mr. Carter and Mr. Long suggested putting off site decisions and to make a motion on the approval to fund a gate for the Gardens. Ms. Jane Charles seconded this motion and it carried unanimously.

Next, Mr. Carter made a motion to approve further cost estimates for locating the Stone Home at sites A, D, and at the end of the loop street. The motion was seconded by Mr. William Long. The motion carried unanimously.

VI. Historic Preservation Progress Report

Ms. Whitmore presented the Board with a rough draft of the June 27, 1995 Historic Properties Tour. The Board members indicated that the draft looked good and that they looked forward to the trip the following week. They inquired if the press had been informed. Ms. Whitmore stated that she was in contact with Ms. Martha Hunn, the County Public Relations Officer, and that she wanted her input before contacting the press. She indicated that she would inform the appropriate media representatives by the end of the week.

Ms. Whitmore added that she would conduct a draft run of the tour and adjust the schedule accordingly. She would also be preparing maps and information for tour participants to follow on the tour. She finished by adding how excited she was for the tour and that everything looked like it was on-schedule.

VII. Adjournment

Chairman Springs entertained a motion to adjourn, with a second by Ms. Tempe Oehler. All BAR Committee members were in favor of the motion and the meeting disbanded at 6:40 p.m.

BAR AGENDA
May 23, 1995

Old Burroughs School Conference Room
801 Main Street
5:30 p.m.

I. Call to Order

II. Invocation

III. Introductions

IV. Review of 1995 Meeting Schedule

V. Review of Minutes from April 25, 1995 Meeting

VI. Discussion of Current Projects
   A. Vereen Memorial Gardens Update
   B. County Council Tour Progress
   C. Potential Local Historic Designation Properties Progress

VII. Work Program

VIII. Discussion

VIII. Adjournment

Board of
Architectural Review
801 Main Street
P. O. Box 1236
Conway, SC 29526

(803) 248-1211
626-1211
756-2121

STATE OF SOUTH CAROLINA) BOARD OF ARCHITECTURAL
) REVIEW MEETING
COUNTY OF HORRY) May 23, 1995

The Horry County Board of Architectural Review met on Tuesday, May 23, 1995 at 5:30 p.m. in the conference room of the Burroughs County Office Complex in Conway, SC.

Present
Chairman Dennis Springs
Vice Chairman John Thomas
Mr. William Long
Ms. Jane Charles
Ms. Tempe Oehler

Absent
Mrs. Ann Futrell
Mr. Joel Carter

Staff Present
Ms. Teri Whitmore, Planner

I. Call to Order
Chairman Dennis Springs called the meeting to order.

II. Invocation
Mr. William Long gave the invocation.

III. Announcements
Ms. Teri Whitmore thanked the Board members for attending the meeting and introduced herself to those members who were unable to attend April's Board meeting.

Ms. Whitmore distributed copies of the Agenda and the 1995 BAR Meeting Schedule to members who had not received their copies in the mail. Ms. Whitmore then asked the Board members present if they had any schedule

conflicts with the established meeting dates. Chairman Springs indicated that, although he did not have any dispute with the established meeting dates, he would like to see every other meeting located at the Chapin Library. Ms. Whitmore stated that she would contact the Chapin Library for their room availability on the scheduled meeting dates. She indicated that she would then update the BAR meeting schedule and send copies out with the minutes, before the next meeting.

IV. Review of Minutes

The April Board of Architectural Review Committee meeting did not have a quorum present, therefore, there were no official minutes to approve.

V. Vereen Memorial Gardens Progress Report

Ms. Whitmore reported on Ms. Cynthia Thorpe's progress (facilitator) with the Vereen Memorial Gardens Committee. Ms. Thorpe has been conducting the VMG Committee meetings and reports that the road paving needs to be complete by June 6, 1995 or fees will be assessed against Palmetto Paving Company. Ms. Thorpe reports that all the addendum 6 VMG contract funds are encumbered and that it was time to re-visit the VMG contract (addendum 7 & scope of services). Mr. Charlie Thompson from Steve Goggans and Associates would be assisting with the addendum preparation to present to the County Council. The boardwalk and shelter building will be the emphasis for this phase of the project.

Ms. Thorpe has also been conferring with Ms. Martha Hunn, the County's Public Relations Officer, regarding a potential article on the Vereen Memorial Gardens in the Sun News.

Mr. Dennis Springs asked Ms. Whitmore if anyone has ever looked into the possibility of the Board of Architectural Review's work being featured in a Sun News write-up. Ms. Whitmore indicated that she had no such knowledge but could inquire with Ms. Hunn on the possibility of featuring the Board of Architectural Review in a future article.

VI. Historic Preservation Progress Report

A. Historic Property Update

Ms. Whitmore presented the BAR Committee an additional twenty-five (25) potential historic properties. Ms. Whitmore distributed the property cards to the Board members present for their rating review of the properties. These

additional properties bring the total number of properties to present to Council to approximately ninety (90).

Mr. William Long asked Ms. Whitmore to check into the status of CR136 - he believes that this site has burned since the historic site cards incipience. Mr. Long also mentioned that historic site #419 should probably be Bucksport instead of Bucksville. Ms. Whitmore stated that she would investigate both discrepancies.

Chairman Springs added that it might be nice to develop binders of the photocopied historic properties cards for distribution to all the Committee members. This information, assembled in this fashion, would help expedite proceedings in the future. Ms. Whitmore agreed and stated that she would look into the budget for such an item.

Ms. Jane Charles asked Ms. Whitmore when the historic properties tour with County Council would be rescheduled. Committee members indicated that it might be appropriate to schedule the tour prior to the hot weather season. She suggested having the historic sites tour in lieu of next month's Committee meeting. Ms. Whitmore agreed that June 27th appeared to be a feasible target date for the tour and that she would begin the process of contacting the County Council Operations Committee members.

Ms. Charles stated that on previous tours, most members preferred the first tour sites. Ms. Whitmore mentioned that Mr. Thompson had suggested that only the historical tour only encompass those sites with possible national historic significance. Committee members agreed. Ms. Whitmore reported that she would develop a tour schedule from the #1 rated sites and be sure to include those properties from tour #1 that everyone enjoyed.

Ms. Whitmore asked the Committee members if the tour should be an all-day event. The Committee members stated that they have always been an all day affair. Ms. Charles added that to do the sites justice, they really needed two days. Ms. Whitmore stated that a one-day tour would be a good start. Ms. Oehler added that the BAR Committee should target the Council date for presenting the historic properties for shortly after the tour - to keep up the momentum. Ms. Whitmore and the Committee members agreed.

Ms. Whitmore indicated that she would establish a time line for these functions, set-up the tour, investigate lunch possibilities for the trip, and develop graphics to follow on the tour. She added that she would be in touch with the members to update them on the status of these tasks.

Ms. Charles mentioned that Councilwoman Liz Gilland was very interested with the BAR Committee's progress. Ms. Charles asked Ms. Whitmore if she was aware of any other Councilpersons interested in the historical sites progress. She mentioned that she had not heard of any Councilpersons in particular but assured the group that all members would be informed of the tour.

Ms. Whitmore distributed a comprehensive listing of the potential historical properties and their status. She added that she would be completing the listing for distribution with the minutes for the next BAR Committee meeting.

VII. Miscellaneous Items

Ms. Tempe Oehler mentioned that there were a few of the Rosenwald School buildings still standing in Horry County. She inquired about the possibility of looking at some of these sites and potentially adding them to the historic properties listings. Committee members agreed that many of these buildings have historical significance but felt that this might be a task that they could undertake after the first set of historic sites has been approved by County Council.

Ms. Jane Charles inquired on the status of the Board of Architectural Review's member(s) appointments. Ms. Whitmore indicated that she would contact Mr. Thompson to check on the members status and report back to them with findings at the next meeting.

Ms. Tempe Oehler asked Ms. Whitmore if the potential historic properties' owners have yet been contacted with the BAR approved official letter. Ms. Whitmore reported that Mr. Thompson had not sent the letters out prior to his leaving County employment. Ms. Whitmore added that she did not have a copy of the final approved letter. Mr. Springs and Ms. Oehler provided her with copies of the letter and the final revisions. Ms. Whitmore recognized the changes and agreed to update the letter for the next BAR meeting. Ms. Whitmore added that she would begin to compile the address lists for the BAR

approved properties, to send out to the owners. She emphasized, however, that the first priority for the historic properties listing is to verify all the tax map numbers.

VIII. Adjournment

Chairman Springs entertained a motion by Vice Chairman Thomas to adjourn, with a second by Ms. Jane Charles. All BAR Committee members were in favor of the motion and the meeting disbanded at 7:20 p.m.

Board of
Architectural Review
301 Main Street
P. O. Box 1236
Conway, SC 29526

(803) 248-1211
626-1211
756-2121

BAR AGENDA
November 28, 1995

Chapin Library
2nd Floor Conference Room
Myrtle Beach, SC
5:30 p.m.

I. Call to Order

II. Invocation

III. Announcements

IV. Review of July 25, 1995 official Meeting Minutes, and the August 22, 1995, September 26, 1995 & October 24, 1995 unofficial Minutes

V. Membership
   A. Discussion
   B. Election of new Chair

VI. Historic Property Review
   A. Re-ratification of February 1995 Historic Properties List
   B. Work Plan - Where to from here?
   C. Annual CLG Report

VII. Discussion of Current Projects
   A. Vereen Memorial Gardens Update
      1. Fence Bid
      2. Stone Home status
      3. Deceleration Lane Update
      4. Non-profit option discussion
      5. Further Discussion

VIII. Miscellaneous
   A. Long Bay Photography

IIX. Discussion

IX. Adjournment

Board of
Architectural Review
801 Main Street
P. O. Box 1236
Conway, SC 29526

(803) 248-1211
626-1211
756-2121

STATE OF SOUTH CAROLINA	)	**BOARD OF ARCHITECTURAL**
	)	**REVIEW MEETING**
COUNTY OF HORRY	)	**NOVEMBER 28, 1995**

The Horry County Board of Architectural Review met on Tuesday, November 28, 1995 at 5:30 p.m. in the second floor meeting room at the Chapin Library in Myrtle Beach, South Carolina.

Present
Vice Chairman John Thomas
Mr. Joel Carter
Mr. William Long
Ms. Tempe Oehler
Mr. Dennis Springs, ex-officio member

Absent
Ms. Katherine Fuller
Ms. Ann Futrell
Mr. David Glymph, ex-officio member

Staff Present
Teri Whitmore, Planner

Ms. Whitmore distributed copies of the meeting agenda to the Board of Architectural members present.

I. Call to Order
Vice Chairman Thomas officially called the meeting of the Board of Architectural Review to order at 5:30 p.m.

II. Invocation
Mr. William Long gave the invocation.

III. Announcements
Ms. Whitmore announced to the Board of Architectural Review members present that Mr. Birney Blind, the Horry County Planning Director, had announced his resignation effective December 15, 1995. Their family would be moving to Laurens, SC and his wife had

accepted a position in Clinton, SC. The Board expressed their appreciation of all the work Mr. Blind had contributed to Horry County's Planning effort and added that he would be missed.

IV. Review of Minutes

Ms. Whitmore distributed copies of the October 24, 1995 meeting minutes, along with copies of minutes from past meetings for those members who did not receive them in the mail.

Ms. Whitmore announced that there needed to be an official approval of the July 25, 1995 minutes, along with the review of any needed changes of the August, September, and October 1995 unofficial minutes.

Vice Chairman Thomas entertained a motion by Ms. Tempe Oehler to accept the July 25, 1995 official minutes. The motion was seconded by Mr. Joel Carter and all Board members were in favor.

Next, Mr. Thomas asked if there were any amendments needed for the August - October 1995 sets of unofficial minutes. The Board members present indicated that the unofficial minutes should be approved as submitted.

V. Membership

A. Discussion

Vice Chairman Thomas inquired of the Board members present whether there had been the establishment of an official 1995 BAR nominating committee. The Board determined that there had not been the official adoption of a nominating committee. Therefore, the members present decided to accept nominations from the floor.

B. Election of New Chair(s)

Ms. Tempe Oehler nominated Mr. Joel Carter to the position of 1996 Board of Architectural Review Chair. Vice Chairman Thomas seconded the nomination. The Board decided to elect the new Chair by acclamation. The Board voted on the Chairmanship of Mr. Joel Carter and all were in favor.

The Board also voted on the prospect of continuing Mr. Thomas in the Vice-Chairman position through 1996. Vice - Chairman Thomas stated that he would be interested in continuing his position through 1996. The Board voted by acclamation on continuing Vice - Chairman Thomas' position through 1996 and all were in favor.

VI. Historic Property Review

A. Re-ratification of February 1995 Historic Properties' List

Ms. Whitmore reported that she turned in a reproduction of the historic properties list that the BAR ratified in February 1995 with the CLG Annual Report. She was unable to find the original listing in the files so she re-produced the list from documentation received from Board members. Ms. Whitmore requested that the

Board officially ratify the reproduced list to assure that all the information submitted to the state was accurate. The Board members present reviewed the historic properties list and re-ratified it, with all in favor.

B. Work Plan - Where to From Here?
Ms. Whitmore initiated a conversation with Board members regarding the 1996 work plan and goals. She reviewed the 1995-1996 Goals listed within the CLG annual report with the Board. The main goals being:

- Obtaining and moving the Louise Stone Home to the Vereen Memorial Gardens; accepting bid(s) for and erect the foundation and fencing for the site. Target date: December/January 1996;

- Finalizing the verification process on the potential locally historic sites. Target date: January 1996;

- Completing and presenting the official potential historic sites ordinance to County Council for adoption. Target date: February 1996;

- Developing an official Horry County Historic Properties' map. Target date: March 1996;

- Developing an ordinance that outlines the BAR design review process. Target date: Two months following the County Council ratification of the locally significant historic properties ordinance;

- Beginning work on the Gallivant's Ferry historic district submission for the national register of historic places. Target date: Summer 1996; and,

- Beginning a search for CLG funds to assist the County Planning Department with their national register property submissions.

The Board was pleased with the ambitious work plan for the 1996 calendar year. They also suggested to Ms. Whitmore that she contact the State for their rules of procedure on the adoption of many of the above ordinances planned for Horry County. Ms. Whitmore stated that she would stay in close contact with the SC Department of Archives and History. Ms. Whitmore mentioned that she contact Ms. Ridley-Raub from the New York Preservation Board to obtain a copy of the ordinance by which to model the Horry County ordinance. She added that a number of the elements used in the New York model would be useful to include in the Horry County draft ordinance.

Ms. Whitmore reported that she would develop a time line to present to the Board at the January meeting. She also stated that she would submit the Board's 1996

meeting schedule for publication in the *Sun News*. Ms. Whitmore added that she would post a notification on the door of the Horry County Planning Department, inviting and notifying the public, of the evening's BAR meeting.

C. Annual CLG Report

Ms. Whitmore passed the 1994-1995 annual CLG report around the table for the Board to review. The Board members indicated that they were pleased with the annual report. Ms. Tempe Oehler mentioned, however, that she mis-spelled Professor Dim Mishe (spelled Jim Richie in the report) name in reporting to Ms. Whitmore of her October 2, 1995 attendance of his lecture. Ms. Whitmore stated that she would include the spelling correction in the minutes.

VII. Discussion of Current Projects

A. Vereen Memorial Gardens Update

1. Fence Bid - Ms. Whitmore delivered Ms. Cynthia Thorpe's Vereen Memorial Gardens report, in her absence. Ms. Thorpe reported that the bid on the fencing was still in the hands of procurement -- the Planning Department was waiting for a decision by the Assistant County Administrator regarding the legality of accepting a bid when only one was submitted.

2. Stone Home Status - Ms. Thorpe reported that the Stone House contract was received by the County Attorney, he requested some minor revisions, and the closing was executed on Novemeber 13, 1995. She added that the Planning Director, Mr. Birney Blind, was trying to expedite the moving of the home. The purchaser expressed that he was frustrated with the amount of time that the County needed to move the home. The purchaser was rumored to be considering donating the home to *Habitat for Humanity* if the process were not expedited. Mr. Blind stated that he would try to shorten the process from 90 days to 60 days.

Ms. Whitmore stated that she would keep the Board appraised of the situation. Mr. Dennis Springs added that the home could be moved onto the site, put on cribbing, and a foundation could be built underneath at a later date. Both Ms. Whitmore and the Board members stated that this would be a justifiable solution in lieu of losing the home for the Gardens.

3. Deceleration Lane Update - The deceleration lane is still on hold. The County has received a back-up letter from *Steve Goggins and Associates* verifying the County's position to *DDC Engineers and Southern Asphalt* to-submit the change order, reflective of the cost over-runs.

4. Non-Profit Option Discussion - Ms. Whitmore briefly confirmed that she reported to Ms. Thorpe the concerns raised by the Board regarding the possibility of the BAR becoming a 501 C3 non-profit organization. A later ruling from Mr. John Zilinsky verified that a sub-committee to the Vereen Gardens would need to be established to be the non-profit entity.

5. Further Discussion - Ms. Thorpe reported that Mr. Ralph Ellis had been appointed to the Vereen Memorial Gardens Committee by the Horry County Council. Mr. Ellis would be filling Ms. Sandra Wrenn's vacated position.

VIII. Miscellaneous

A. Long Bay Photography Club - Ms. Whitmore reported that she assisted Mr. Lou Williams from the Long Bay Photography Club with a grants submittal to the Horry County Cultural Arts program. Ms. Whitmore reported that she drafted a letter to Ms. Sandra Mercavich from the Arts program, verifying that the County has spent in excess of $800 towards the ratification of the County's potential historic properties. The photography club was asking the Arts program for the funds to help cover the costs for film and processing of the select historic sites that they would focus on in the Spring of 1996.

Mr. Joel Carter added that the BAR could look into fund-raising options to assist the photography club with the project if the grant possibility does not work out.

IX. Adjournment

Vice - Chairman Thomas entertained a motion to adjourn by Mr. Bill Long, with a second by newly elected Chairman Joel Carter.

Board of
Architectural Review
)1 Main Street
P. O. Box 1236
Conway, SC 29526

(803) 248-1211
626-1211
756-2121

BAR AGENDA
October 24, 1995

Burroughs School Complex
1st Floor Conference Room
801 Main Street
Conway, SC
5:30 p.m.

I. Call to Order

II. Invocation

III. Introductions

IV. Review of July 25, 1995 official Meeting Minutes, and the August 22, 1995 & September 26, 1995 unofficial Minutes

V. Membership
   A. Discussion
   B. Election of new Chair

VI. Historic Property Review
   A. Re-ratification of February 1995 Historic Properties List
   B. Work Plan - Where to from here?
   C. Annual CLG Report

VII. Discussion of Current Projects
   A. Vereen Memorial Gardens Update
      1. Fence Bid
      2. Stone Home status
      3. Deceleration Lane Update
      4. Non-profit option discussion

VIII. Miscellaneous
   A. Long Bay Photography

IIX. Discussion

IX. Adjournment

Board of
Architectural Review
'01 Main Street
. O. Box 1236
Conway, SC 29526

(803) 248-1211
626-1211
756-2121

STATE OF SOUTH CAROLINA) BOARD OF ARCHITECTURAL
) REVIEW MEETING
COUNTY OF HORRY) OCTOBER 24, 1995

The Horry County Board of Architectural Review met on Tuesday, October 24, 1995 at 5:30 p.m. in the conference room at the Old Burroughs School, 801 Main Street, Conway.

Please note: This was not an official meeting. There was not a quorum present. The following is an informational account of the discussion between staff and those members present.

Present
Mr. William Long
Mr. Joel Carter
Vice Chairman John Thomas

Absent
Mrs. Ann Futrell
Mrs. Tempe Oehler
Ms. Jane Charles

Guests
Ms. Katherine Fuller

Staff Present
Ms. Teri Whitmore, Planner

I. Call to Order

Ms. Whitmore announced that this meeting would be in the form of an unofficial discussion. There was not a quorum present and therefore, there could be no official actions taken. She called the unofficial meeting to order at 5:40 p.m.

II. Membership

Ms. Whitmore asked the Board members present if any of them would be interested in filling the BAR Chairman position vacated by Mr. Dennis Springs. Mr. Joel Carter indicated that he might be interested in filling the Chairman position if there were no other interested parties. Neither Mr. Long nor Mr. Thomas were

interested in the position. Ms. Whitmore added that they would also ask for interested parties at the next meeting and make an official decision in November.

III. Historic Property Review

Ms. Whitmore suggested that members present only discussion items that need addressing before the October 1995 meeting. The last three months' of BAR business would still need to be revisited at the next meeting, with a quorum present.

A. Re- ratification of the February 1995 Historic Properties' List

The list will need official ratification at the November meeting, with a quorum present.

B. Work Plan - Where to from here?

Ms. Whitmore reported that after the completion of the CLG annual report, she would get back to work on the historic properties verification process. In addition, Ms. Fuller added that Ms. Whitmore should contact Ms. Ridley, an attorney from the Preservation League of New York Staate, regarding their historic properties' ordinance that has withstood legal challenges to date. Ms. Whitmore stated that she would contact Ms. Ridley and begin work on the ordinance for the next meeting. She did add that the County was attempting to zone its unzoned portions under a current pending ordinance doctorine and that this might allow for a historic overlay zone option. Countywide zoning would be having its first public hearing on November 14, 1995. Ms. Whitmore stated that the outcome of the hearings might affect the structure of the historic properties ordinance. Ms. Whitmore stated that she would report back at the next meeting.

Ms. Whitmore targeted the verification and ordinance process to be presented to the Operations Committee of the County Council sometime in February 1996. She added that the goal date was subject to change due to the holidays and County Council's load. Ms. Whitmore added that she did not intend to delay the presentation and targeted the presentation to County Council in late Spring 1996, subject to Planning Commission and Operations Committee input.

C. Annual CLG Report

Ms. Whitmore asked the BAR members present to submit either a written or verbal listing of their presentations and educational seminars conducted during the 1994-1995 fiscal year. She added that she would follow-up by telephone with those members who were unable to attend the evening's meeting. Ms. Whitmore stated that the report was due to the State office by October 31, 1995 and that she would

bring a copy of the completed report for review by the Board at the November meeting.

IV. Vereen Memorial Gardens Progress Report

1. Fence Bid

As for the bid status of the fencing, Procurement is still deciding whether or not one fencing bid submission will suffice or if they need to re-advertise for another bid submission. Both Procurement and the Planning Department are awaiting the decision of the Assistant County Administrator on the situation.

2. Stone Home status

Ms. Whitmore presented Ms. Cynthia Thorpe's report from the VMG Committee. Ms. Thorpe reported that the Stone House contract has been received by the County Attorney, with a few minor changes needed. The closing was scheduled for October 26, 1995. She also indicated that the bid specs and site location map have been sent to Procurement to start the bid process.

3. Deceleration Lane Update

The deceleration lane is still on hold as the County has requested that Steve Goggans and Associates investigate the Change Order submitted by DDC and Southern Asphalt. The County is requesting that a new Change Order be submitted in the amount of $9,316.34 per the Engineering Department's investigation of the figures. Ms. Thorpe stated that there should be more to report on these projects by the BAR d specification for moving the Stone Home. These bid specifications are currently being reviewed by the County Engineer and the County Property Manager. Ms. Whitmore added that there would be more information available on the Stone House and the fence specifications at the next meeting.

4. Non-profit option discussion

Ms. Thorpe reported that she was contacted by Ms. Kathy Altman from the Little River Chamber of Commerce regarding the possibility of the

V. Review of Minutes

Ms. Whitmore distributed copies of the minutes to those Board members who had not received them in the mail and to the guests in attendance. Ms. Whitmore added that the July and August minutes would need to be officially ratified at the October meeting, due to the lack of a quorum present.

VI. Historic Preservation Progress Report

A. Historic Property Update

Ms. Whitmore mentioned that she had contacted the County Attorney, Mr. John Zilinsky regarding legal options for establishing a locally historic sites ordinance to present to the Horry County Council. Ms. Whitmore added that she is continuing with the tax verification process on the approved historic sites and would begin work on the ordinance once she receives word from the attorney.

VII. Miscellaneous

Ms. Whitmore mentioned a discussion item from the comprehensive plan historic preservation committee meeting. The Committee suggested that the BAR conduct a design contest for developing a locally significant historic structure plaque. Mr. Birney Blind, Horry County Planning Director, stated at that meeting that the Planning Department would search for funding options for these plaques after the historic properties are adopted by the Horry County Council.

VIII. Adjournment

Ms. Whitmore indicated that since this was not an official meeting that there should not be an official adjournment. The discussion disbanded at 6:15 p.m.

BAR AGENDA
September 26, 1995

Chapin Memorial Library
400 14th Avenue North
Myrtle Beach, SC

2nd Floor Conference Room
5:30 p.m.

I. Call to Order

II. Invocation

III. Introductions

IV. Review of July 25, 1995 official Meeting Minutes and the August 22, 1995 unofficial Minutes

V. Membership
   A. Discussion
   B. Election of new Chair

VI. Historic Property Review
   A. Historic Properties Tour Report
   B. Work Plan - Where to from here?

VII. Discussion of Current Projects
   A. Vereen Memorial Gardens Update
      1. Fence Bid
      2. Stone Home status
      3. Deceleration Lane Update

VIII. Miscellaneous
   A. Long Bay Photography Club Presentation

IIX. Discussion

IX. Adjournment

Board of
Architectural Review
801 Main Street
P. O. Box 1236
Conway, SC 29526

(803) 248-1211
626-1211
756-2121

STATE OF SOUTH CAROLINA) BOARD OF ARCHITECTURAL
) REVIEW MEETING
COUNTY OF HORRY) SEPTEMBER 26, 1995

The Horry County Board of Architectural Review met on Tuesday, September 26, 1995 at 5:30 p.m. in the 2nd floor meeting room at the Chapin Library, Myrtle Beach, SC.

Please note: This was not an official meeting. There was not a quorum present. The following is an informational account of the discussion between staff and those members present.

Present
Mrs. Tempe Oehler
Ms. Jane Charles
Mr. William Long

Absent
Vice Chairman John Thomas
Mrs. Ann Futrell
Mr. Joel Carter

Guests
Ms. Sandi Pselos, Long Bay Photography Club
Mr. Lou Williams, Long Bay Photography Club
Mr. Bob Hatfield, Long Bay Photography Club

Staff Present
Ms. Teri Whitmore, Planner

I. Call to Order
Ms. Whitmore announced that this meeting would be in the form of an unofficial discussion. There was not a quorum present and therefore, there could be no official actions taken. She called the unofficial meeting to order at 5:40 p.m.

II. Introductions
Ms. Whitmore asked representatives from the Long Bay Photography Club to introduce themselves to those Board of Architectural Review members present.

The guests introduced themselves and expressed their enthusiasm with the prospect of conducting a photographic project with the BAR historical sites. Ms. Jane Charles added that it was exciting to have their enthusiastic involvement with the Board.

Mr. Hatfield then distributed various sizes, angles, and clarity of photographs from the Allsbrook House. The Club members present asked the BAR members which of the types of photographs looked like the type of product that the Board desired. Mr. Lou Williams added that the Club needed direction as to whether interiors, specific architectural features, or brochure type material was the desired product of the venture.

The BAR members stated that the color photographs added more dimension to the historical sites and added structural information to the black & white photographs that were taken during the initial survey. Ms. Oehler added that color photographs produce informative slide presentations and attractive sightseeing brochures.

The Long Bay Club requested that their organization be able to reserve the rights to use the photographs that they produce, at a later date. The BAR members had no qualms with this request. In addition, the Club asked that some type of consent be established with the homeowners, in order to avoid trespassing issues in the field.

Ms. Charles suggested that some of the historic sites have not been visited in a number of years. She added that the first tour was conducted five years ago - with a total of four tours. The recent June 1995 tour validated the fear from Board members that many of the sites may not be in the same physical state as the intial historic properties survey showed in 1988. Ms. Charles added that the Bucksville area was an interesting area to tour, riddled with historical structures, and might be an interesting focus area for the Club.

Ms. Whitmore mentioned that she would go through the 400 historic sites files and determine the historically significant sites that are missing photographs or need additional photographic documentation. She also agreed to develop a more detailed listing of the potential National Register historic sites from the informational cards and send a copy of the information to Mr. Williams. Ms. Charles added that she would also compile a list of historically significant sites in the Bucksville area.

The Long Bay Photography Club suggested Spring 1996 as a starting date for the project. BAR members agreed that this would be a good starting date and they would try to provide the Club with information along the way.

Ms. Whitmore and the BAR members welcomed the guests from the Long Bay Photography Club and thanked them for their presentation.

III. Announcements

Ms. Whitmore suggested that members present only discussion items that need addressing before the October 1995 meeting. The last two months' of BAR business would still need to be revisited at the next meeting, with a quorum present.

Ms. Jane Charles announced that she would be presenting a slide show and informational account to the Horry County Historical Society on Monday, October 2nd (later corrected to: October 9th). The presentation was to be held at the United Methodist Church bible study hut on Main Street in Conway, at 7:30 p.m. She invited everyone in the room and added that the presentation was open to the public. Ms. Charles stated that audience participation would be encouraged at the presentation.

IV. Vereen Memorial Gardens Progress Report

Ms. Charles asked for a status report on the Stone House. Ms. Whitmore reported that Cynthia Thorpe indicated that there was only one company that bid on the fencing contract in September. The Horry County Finance Department was still determining the legality of accepting this bid. Ms. Thorpe also mentioned that the Stone House contract is currently being reviewed by the potential buyer. Ms. Thorpe also prepared the bid specification for moving the Stone Home. These bid specifications are currently being reviewed by the County Engineer and the County Property Manager. Ms. Whitmore added that there would be more information available on the Stone House and the fence specifications at the next meeting.

V. Review of Minutes

Ms. Whitmore distributed copies of the minutes to those Board members who had not received them in the mail and to the guests in attendance. Ms. Whitmore added that the July and August minutes would need to be officially ratified at the October meeting, due to the lack of a quorum present.

VI. Historic Preservation Progress Report

A. Historic Property Update

Ms. Whitmore mentioned that she had contacted the County Attorney, Mr. John Zilinsky regarding legal options for establishing a locally historic sites ordinance to present to the Horry County Council. Ms. Whitmore added that she is continuing with the tax verification process on the approved historic sites and would begin work on the ordinance once she receives word from the attorney.

VII. Miscellaneous

Ms. Whitmore mentioned a discussion item from the comprehensive plan historic preservation committee meeting. The Committee suggested that the BAR conduct a design contest for developing a locally significant historic structure plaque. Mr. Birney Blind, Horry County Planning Director, stated at that meeting that the Planning Department would search for funding options for these plaques after the historic properties are adopted by the Horry County Council.

VIII. Adjournment

Ms. Whitmore indicated that since this was not an official meeting that there should not be an official adjournment. The discussion disbanded at 6:15 p.m.