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HORRY COUNTY
BOARD OF ARCHITECTURAL REVIEW COMMITTEE
MEETING

Tuesday November 23, 1999 AT 5:30 P.M.
Chapin Memorial Library Conference Room, Myrtle Beach, SC

I. Call to Order

II. Invocation

III. Adopt Minutes from meetings of June 22, 1999

IV. Letter to Miss Futrel

V. New membership – Letters for Chairman Prosser

VI. Goals for fiscal year 2000 – Historic Preservation Week activities

VII. Brochures – Deliveries – Update mailing lists -Reprints

VIII. Socastee Historic District – Draft sent

IX. Galivant's Ferry Nomination- Meeting with Archives

X. Adoption of a County Register of Historic Places

XI. Other Business

XII. Adjournment

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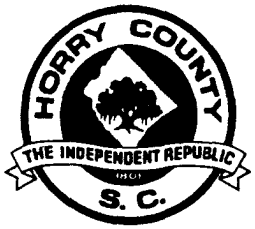

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HORRY COUNTY
BOARD OF ARCHITECTURAL REVIEW COMMITTEE
MEETING

Tuesday November 2, 1999 AT 5:30 P.M.
Burroughs School Conference Room, Conway, SC

I. **Call to Order**

II. **Invocation**

III. **Adopt Minutes from meetings of June 22, 1999**

IV. **Letter to Miss Futrel**

V. **New membership- advertise?**

VI. **Goals for fiscal year 2000 – Historic Preservation Week activities**

VII. **Brochures – Delivered to libraries and COC**

VIII. **Socastee Historic District – Draft sent**

IX. Galivant's Ferry Nomination- Meeting with Archives

X. **Adoption of a County Register of Historic Places**

XI. **Other Business**

XII. **Adjournment**

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Meeting w/ Department Heads

HORRY COUNTY
VEREEN MEMORIAL GARDENS COMMITTEE MEETING

WEDNESDAY August 11, 1999, AT 5:30 P.M.
Little River Water Building, Little River, SC

I. **Call to Order**

II. **Invocation**

III. **Approval of minutes from July 14, 1999 meeting**

IV. **Bi-laws for VMG**

V. **Staff Report**
   A. **Contract – Stone House**
   B. **RFQ - Boardwalk**

V. **Other Business**

VI. **Adjournment**

Sam
CHAIRMAN - ✓
VICE-CHAIR - ✓
SECRETARY - ✓
TREASURER - ✓

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HORRY COUNTY
BOARD OF ARCHITECTURAL REVIEW COMMITTEE
MEETING

Tuesday July 27, 1999 AT 5:30 P.M.
Chapin Memorial Library in Myrtle Beach, SC

I. **Call to Order**

II. **Invocation**

III. **Adopt Minutes from meetings of June 22, 1999**

IV. **Brochures – Who wants to deliver to COC and elsewhere?**

V. **Socastee Historic District – Draft sent**

VI. **Galivant's Ferry Nomination**
   1. **Schedule a trip for SC Archives staff to see the area we are proposing for the district.**

VII. **Other Business**

VIII. **Adjournment**

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COUNTY OF HORRY	)	**Vereen Memorial Historical Gardens Committee**
	)	
SOUTH CAROLINA	)	**Minutes of July 14, 1999 meeting**

Members Present:

Mr. C. B. Berry, Chairman
Mr. Bernard Spalding
Mr. William Ariail
Ms. Veronica Dawson
Mr. William Watson
Mr. Allen Connor
Ms. Kathleen Bivens
Ms. Betty Vujevich
Mr. Jack Crowley

(QUORUM)

Members Absent:

Mr. Jack Crowley

Staff Present:

Joseph Feest, Horry County Planning

Visitors Present:

The Vereen Memorial Historical Gardens Committee held their regularly scheduled monthly meeting on Wednesday July 14, 1999, at 5:30 p.m. in the Conference Room of the Little River Water and Sewer Authority.

I. CALL TO ORDER
Mr. Berry called the meeting to order at 5:40 p.m. A quorum was present.

II. INVOCATION
Mr. Allen Connor gave the invocation.

III. DEFER ADOPTION OF MINUTES FROM JUNE 9, 1999 UNTIL AUGUST MEETING

IV. DEFER ELECTION OF OFFICERS UNTIL AUGUST 11, MEETING

V. BI-LAWS FOR VMG

Mr. Feest stated that he was going to work with Ms. Carter to rewrite the bi-laws so that they would reflect the VMG's current status as an advisory board to the County Council. He stated that the changes would be very minimal and that they would be ready for review at the August meeting.

Mr. Berry asked Mr. Feest about the election of officers to the new committee. Mr. Feest said that he would like to defer the election of officers until the August meeting and give the board a chance to consider who they would nominate and elect. Mr. Feest continued by saying that we would meet and nominate and vote, all in the same meeting, and thus be done with the issue.

Mr. Feest stated that when the revisions were complete to the bi-laws, he would forward a copy through the US Mail to the Board so that they would have a chance to review them prior to the August meeting, they will officially adopt the new bi-laws.

VI. STAFF REPORT

Mr. Berry asked Mr. Feest to give the staff report.

Mr. Feest stated that Paul Rizzo and Associates had the contract for services in their possession. He stated that they called him today and that the contract would be signed within a few days. Mr. Feest stated that when the contract came back to his office, he would expedite it personally through the Horry County offices for signatures.

Mr. Feest re-stated the purpose of the Stone House renovation contract for services so far. He told the board that he wanted them to understand that the services that they were voting to go into contract for, were for, what he called, 'exploratory surgery' for the Stone House. He continued by stating that no new construction was going to take place during Phase one of this process. He told the board that they were approving the expenditures of $31,800 to determine what it would take to fix the house and return it to it's original state from the fifties. As the board previously voted to spend the funds up to $31,800, Mr. Feest explained to the board that he wanted to see a motion to higher the contractor to assess the Stone House, or see a motion to forget the whole idea all together. Mr. Feest explained that there was an audio tape in the room and that he wanted the motion and the decision to spend the money for the Stone House on audio.

Mr. Berry as how soon could they get started on the project if we voted now. Mr. Feest stated that if the vote was taken tonite, that he could be contacting Rizzo immediately and that by the end of the month he would know how long it will take Rizzo to do phase one of this project.

Mr. Berry asked for a motion to accept the proposal of Paul Rizzo and Associates and move forward with the Stone House renovations.

Ms. Bivens clarified her notes by reiterating the three phases of the project.

Ms. Bivens motioned to spend $31,800 to assess the Stone House. The motion was seconded by Ms. Dawson. Mr. Berry asked for discussion and Mr. Watson said that he didn't feel it was fair to spend the County's money that way. He stated that he didn't feel that it was wise to spend $32,000 on the house in an effort "... to see if it was worth repairing or not."

Mr. Ariail concurred with Mr. Watson but asked if this was going to be the outfit that would actually do the work if the first phase was completed. Mr. Feest told Mr. Ariail that the decision for that would be up to the board themselves after the first part of the project was completed.

Ms. Bivens asked if this was the only response to the RFQ that we received. Mr. Feest explained that this firm was chosen from four submittals and that the County received and that it was determined through a committee that this was the most qualified to do the work. Mr. Feest explained the criteria by which the choice to use Paul Rizzo and Associates was made. He continued by sighting examples of some of the projects that Rizzo had recently completed.

Mr. Feest asked the group to consider what the maximum amount of money would be that they would consider spending on the house. Mr. Berry said that he thought it would be cheaper to tear down the house and build a new one in its place.

Mr. Ariail asked why we couldn't just get a "ball park" figure from the contractor to fix up the house. Mr. Feest stated that the County's procedures guiding contractual work stipulate that exact dollar amounts have to be stipulated.

Ms. Bivens asked if the contractor was obligated to put the house back to the way they found it if they decided not to move forward with the project. Mr. Feest asked the board if it was going to higher some one else to renovate the house if they didn't like what the selected contractor had to say? He suggested that the homes' destiny would be determined at the outcome of this phase.

Ms. Bivens expressed concern about giving such a large sum of money to any one and not making sure that the house is left the way it was found if we decide not to proceed. "...if they're not going to put it back to the way they found it, I got a problem with giving them anything."

Mr. Feest told Ms. Bivens "...if they tear it apart and we don't continue with the renovations, that's our decision. ...if we say no, ...that's our decision ... we are obviously leaning toward another solution. That will be to level it."

More discussion continued regarding the Stone House. Mr. Berry suggested combining phases 1 and 2 and asking for a total dollar amount. Mr. Feest explained that the procedures for procurement dictate that the guidelines for proposals have to be very exact and explanatory. The phases could not be combined because neither side is aware of the possible damages to the house, nor the extent of the damages.

Mr. Berry asked if they were going to far exceed our minimum expenditures what are we going to do? Mr. Berry suggested that the figures being presented were far too great. He mentioned that if we were going to spend $500,000. that would not be worth it.

Mr. Feest explained to the board that if we went into this project, that the vendor was going into it with the view that it was a restoration and not a renovation. He said that they would try to restore it back to it's original condition.

Mr. Watson asked if the house had any possibility of becoming a candidate for the National Register. Mr. Feest said that because the house was moved from its original location where the Burger King sits now, that the likelihood of National Register Status is unlikely.

Mr. ~~Watson~~ Spalding explained to the board that the house was in bad shape and that the foundation was in disrepair. He suggested that the house was beyond the point of giving a ballpark figure. He said that it was entirely necessary to hire the consultant to give us detailed dollar amounts.

The motion to accept the bid from Paul Rizzo and Associates was still on the table with a second. Mr. Berry asked for more discussion, seeing none he asked for those in favor. Five ye and two ne. Mr. Ariail and Mr. Watson voted to disapprove the request.

RFQ- BOARDWALK

Mr. Feest handed out a memo that he received from Glenn Cartrette of Parks and Recreation. He explained the memo to the board. He explained that the Parks and Rec. will be taking over the Boardwalk project. He said that the possibility of available funds from Accomodations Tax Committee exists and that he understood that Mr. Cartrette was going to look into that option.

Mr. Berry asked if we had funds available to start the boardwalk now. Mr. Feest explained that the money was available to do whatever the board wanted to. However, he cautioned the group not to get too many projects going at the same time.

Mr. Feest said that Mr. Cartrette told him that there were funds available to help with the lighting in the park. He said that Glenn Cartrette would be speaking with the Sante Cooper officials to find out what we need to do.

Mr. Feest asked the group to reconsider the RFP for tree removal. He suggested that the group consider going back to the RFP process and ask for bids once again. He thought that with the Fall coming around the corner, the response may be better than the last time it was ran. Ms. Dawson asked who the bid was from. Mr. Feest explained that the board had received one bid from a vendor and it was for $10,000.

The board discussed the possibilities of getting started on the boardwalk. A motion was made to begin the RFP process. Mr. Feest suggested to the board that if they went to bid one more time, that they could potentially get the park cleared after the hurricane season.

Mr. Feest said that he would get the RFQ together for the newspaper and run it that week (week of July 19-23, 1999) and that the bids would be ready for the consideration of Procurement by the next meeting.

Mr. Ariail moved to go to bid for up to $10,000 to clear the park of hazardous trees and nuisances. The motion was seconded by Mr. Connors. The vote was unanimous.

V. OTHER BUSINESS

Mr. Berry asked how long it would take to get something going on the boardwalk. Mr. Feest said that it would be up to Mr. Cartrette at Parks and Rec.

Mr. Spalding motioned to go to bid for the boardwalk, it was seconded by Mr. Watson. The vote was unanimous.

A discussion continued about the amount of funds that the committee had available to spend and how much they should spend on the Stone House verses other projects that are on the docket.

Ms. Dawson mentioned that the road in the gardens was washing out again.

Hearing no more business, Mr. Berry adjourned the meeting.

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HORRY COUNTY
BOARD OF ARCHITECTURAL REVIEW COMMITTEE
MEETING

June 22, 1999

Tuesday ~~April 27, 1999~~ AT 5:30 P.M.
Conway Burroughs School Complex, Conway, SC

I. Call to Order

II. Invocation

III. Adopt Minutes from meetings of April 27, and May 23, 1999

IV. Brochure – Take some....

V. Socastee Historic District – Brockington & Associates

VI. Galivant's Ferry Nomination
1. **Schedule a trip for SC Archives staff to see the area we are proposing for the district.**

VII. Funds for Brochure – Memo to Linda Davis
VIII. Other Business

IX. Adjournment

John Thomas

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COUNTY OF HORRY	)	**BOARD OF ARCHITECTURAL REVIEW**
	)	
SOUTH CAROLINA	)	**MINUTES OF JUNE 22, 1999 MEETING**

Members Present:

Mr. Joel Carter, Chairman
Mr. William Long
Mrs. Jane Charles
Mrs. Katherine Fuller

Members Absent:

Mrs. Ann Futrell
Mrs. Tempe Oehler

Staff Present:

Joseph Feest, Horry County Planning

The Horry County Board of Architectural Review held their regularly scheduled monthly meeting on Tuesday, June 22, 1999, at 5:30 p.m. in the Conference Room of the Burroughs Building in Conway, South Carolina.

I. CALL TO ORDER

Vice-chairperson Fuller called the meeting to order at 5:40 p.m. A quorum was present.

II. INVOCATION

Mr. Long gave the invocation.

III. ADOPTION OF MINUTES

Mr. Feest asked the board to review the minutes from the meetings of April 27, 1999, and May 23, 1999 and motion to approve.

Mr. Long motioned to approve the minutes with grammatical corrections to be made by Mr. Feest. The second came from Mrs. Oehler and the vote was unanimous to approve the minutes.

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IV. BROCHURES

Ms. Fuller said that she checked with the Myrtle Beach area Chamber of Commerce, and asked if we could go into the COC because we were a government body. She stated that the woman she spoke to was going to take the request to the Membership Committee for review. Ms. Fuller concluded by saying that she was informed that the COC membership Committee said no.

Ms. Fuller mentioned that she would like to join the Chamber of Commerce and be able to distribute the brochures through them.

Ms. Oehler said that she would talk to Mr. Ashly Ward at the Chamber of Commerce to see if he would let us distribute the brochures.

Ms. Charles asked if the brochures would go into hotels as a result of joining the COC.

Ms. Fuller responded by saying that she thought there was a distribution charge for that. She then suggested that we contact the Convention Center.

Mr. Feest stated that he would like to encumber the $270.00 membership fee to join the COC so that if Mrs. Oehler couldn't attain results from her conversation with Mr. Ward, the BAR could still get the funds from the 98/99 fiscal budget.

Mrs. Charles motion to encumber the $270.00 for the COC membership. The motion was seconded by Mrs. Oehler and the vote was a unanimous approval.

V. SOCASTEE HISTORIC DISTRICT

Mr. Feest stated that he spoke to Mr. Harvey from Brockington and Associates on the telephone and that he told Mr. Harvey that the final draft was ready for the US Mail. Mr. Feest continued by saying that he would compose a letter on behalf of Chairman Carter to send along with the document to represent the BAR. Mr. Feest told the board that he would forward a copy of the document, as it will be forwarded to Mr. Chandler of the South Carolina Archives and History, through the US Mail to all of the board members.

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HORRY COUNTY BOARD OF ARCHITECTURAL REVIEW
June 22, 1999

VI. GALIVANT'S FERRY NOMINATION

Mr. Feest said that he will set up a field trip with Mr. Andy Chandler and Mr. Brad Sauls from the South Carolina Archives and History. The purpose is to fulfill a requirement of SCAH where they have to perform a site visit prior to administering any funds for the grant program.

Mrs. Charles asked Mr. Feest to find out if they wanted access to any of the buildings.

VII. FUNDS FOR BROCHURE – Memo to Linda Davis

Mr. Feest supplied a copy of a memo that he sent to Ms. Linda Davis in Procurement, dated 6/21/99, that asks the question, how much is the BAR responsible to pay Electric City Printing? He stated that he was going to leave this isssue up to Procurement to handle from this point forward.

VIII. OTHER BUSINESS

Ms. Fuller sais that she saw Councilwoman Gilland speak about the new County Office Complex during a meeting with The Friends of The Library. She stated that Ms. Gilland spoke of the "...sea of parking..." that will be available. Ms. Fuller stated that the BAR should keep an eye on this situation as the parking appeared that it was going to be adjacent to the river front.

Mr. Feest suggested that the Community Appearance Board should have something to say about this situation.

Ms. Fuller stated that the Horry County Library will celebrate fifty years this year. She continued by saying that they will be vacating their current building and that it will possibly become office space.

Mrs. Oehler asked Mr. Feest if the board could see the new building plans at the July meeting.

IX. ADJOURNMENT

Hearing no more business, Mr. Long motioned to adjourn. The motion was seconded by Mrs. Charles. Meeting adjourned At 7 p.m.

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HORRY COUNTY
BOARD OF ARCHITECTURAL REVIEW COMMITTEE MEETING

Tuesday May 25, 1999, AT 5:30 P.M.
Conway Burroughs School Complex, Conway, SC

I. Call to Order

II. Invocation

III. Defer approval of minutes from April 27, until June meeting

IV. Brochure distribution

1. Mr. Kost- NACO
2. Welcome centers

V. Socastee Historic District – Brockington & Associates

VI. Galivant's Ferry Nomination
1. Schedule a trip for SC Archives staff to see the area we are proposing for the district.
2. ATAC

VII. Encumbering Funds for Brochure, Socastee District and Galivant's Ferry

VIII. Stone House Meeting with Rizzo

IX. Other Business

X. Adjournment

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COUNTY OF HORRY	)	**BOARD OF ARCHITECTURAL REVIEW**
	)	
SOUTH CAROLINA	)	**MINUTES OF May 25 1999 MEETING**

Members Present:

Mr. Joel Carter, Chairman
Mr. William Long
Mrs. Tempe Oehler
Mrs. Jane Charles
Mrs. Katherine Fuller

Members Absent:

Mrs. Ann Futrell

Staff Present:

Joseph Feest, Horry County Planning

The Horry County Board of Architectural Review held their regularly scheduled monthly meeting on Tuesday, May 25, 1999, at 5:30 p.m. in the Conference Room of the Chapin Memorial Library in Myrtle Beach, South Carolina.

I. CALL TO ORDER

Mr. Carter called the meeting to order at 5:40 p.m. A quorum was present.

II. INVOCATION

Mr. Long gave the invocation.

III. ADOPTION OF MINUTES

Mr. Feest asked the board to defer approval of the minutes from the April 27, 1999, meeting until the June 22, 1999 meeting.

IV. HISTORIC BROCHURE DISTRIBUTION

Mr. Feest asked the board to come up with ideas to distribute the brochures. Ms. Fuller said that she would check with the Myrtle Beach Area Chamber of Commerce, and some of the welcome centers.

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Mr. Feest stated that Councilman Kost had approached him to ask if he could take 500 or more of the brochures. He said that the NACO Conference was going to be an excellent place to promote the historic nature of Horry County..

V. SOCASTEE HISTORIC DISTRICT

Mr. Feest stated that he would talk to Mr. Harvey from Brockington and Associates and get the final draft ready for the US Mail. He continued by saying that he had the photos and color copies ready to go but he needed final revisions prior to going to SCAH. (South Carolina Archives and History)

VI. GALIVANT'S FERRY NOMINATION

Mr. Feest stated that Andy Chandler, from SCAH was going to be out of the country until after June 15, 1999. He continued by saying that he would ask the board in June for a good time to meet for a field trip to Galivant's Ferry and at that time.

Mr. Feest stated that he would like to apply to Accommodations Tax Committee for reimbursement of funds spent on the brochures. The board thought that was a good idea.

VII. ENCUMBERING FUNDS FOR BROCHURE, SOCASTEE DISTRICT AND GALIVANT'S FERRY

Mr. Feest explained to the BAR the amount of funds that were left in the account. He continued by stating that funds needed to be encumbered for the Galivant's Ferry nomination out of the 98-99 fiscal budget and that he would talk to Darin Gore about the amount of funds that were still available.

VIII. OTHER BUSINESS

Chairman Carter asked if there was other business.

He thanked Ms. Fuller for all of her efforts on behalf of the BAR. He stated that the displays were well done and the awards ceremony went very well. He also thanked Ms. Fuller for her time she took to be on the radio on behalf of the BAR.

Mr. Carter asked if there was any more business, hearing none a motion was made to adjourn the meeting. It was seconded and the meeting adjourned at 7. p.m.

HORRY COUNTY
BOARD OF ARCHITECTURAL REVIEW COMMITTEE
MEETING

Tuesday, April 27, 1999 AT 5:30 P.M.
Conway Burroughs School Complex, Conway, SC

I. Call to Order

II. Invocation

III. Adopt Minutes from meeting of March 23, 1999

IV. Brochure is Here....

V. VMG Ordinance

VI. Historic Preservation Week – Resolutions
   1. Updates from Ms. Fuller
   2. Awards

VII. Socastee Historic District – Brockington & Associates

VIII. Galivant's Ferry Nomination
   1. Schedule a trip for SC Archives staff to see the area we are proposing for the district.

IX. Encumbering Funds for Brochure, Socastee District and Galivants Ferry

X. Other Business

XI. Adjournment

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COUNTY OF HORRY	)	**BOARD OF ARCHITECTURAL REVIEW**
	)	
SOUTH CAROLINA	)	**MINUTES OF APRIL 27, 1999 MEETING**

Members Present:

Mr. Joel Carter, Chairman
Mr. William Long
Mrs. Tempe Oehler
Mrs. Jane Charles
Mrs. Katherine Fuller

Members Absent:

Mrs. Ann Futrell

Staff Present:

Joseph Feest, Horry County Planning

The Horry County Board of Architectural Review held their regularly scheduled monthly meeting on Tuesday, April 27, 1999, at 5:30 p.m. in the Conference Room of the Burroughs School Complex in Conway, South Carolina.

I. CALL TO ORDER

Mr. Carter called the meeting to order at 5:40 p.m. A quorum was present.

II. INVOCATION

Mr. Long gave the invocation.

III. ADOPTION OF MINUTES

The board voted unanimously to adopt the minutes from the March 23, 1999 meeting.

IV. HISTORIC BROCHURE

Mr. Feest asked the board to come up with ideas to distribute the brochures. Ms. Fuller said that she would check with the Myrtle Beach Area Chamber of Commerce, and some of the welcome centers.

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The Board discussed a number of options for delivering the brochures. Place in libraries, museums, travel centers and Chamber of Commerce for Conway, Myrtle Beach and Georgetown.

V. VMG ORDINANCE

Mr. Feest told the board that he had spoken to Councilman Skidmore. Mr. Skidmore wanted to send the VMG Ordinance back to council with a revision to allow nine members, instead of eight. The requirement would than require five board members be present for a quorum.

VI. HISTORIC PRESERVATION WEEK

Katherine Fuller said that she had spoken to Myrtle Beach and Conway about adopting a resolution for Historic Preservation Week, and that they were in favor of the idea. Mr. Feest stated that he forwarded a resolution to County Council and that they would read it and adopt it at the May 4, 1999, meeting.

Ms. Fuller also shared some ideas about using the display cases at the county libraries to display photos and momentos about history in Horry County. She stated that she was able to commit the Myrtle Beach Library to letting the board set up a display. She asked for volunteers to help with this task. Mr. Carter volunteered.

Ms. Fuller stated to the board that she had spoken to a trophy company and that plaques could be purchased for $30.00 to $75.00. Ms. Fuller continued by saying that the trophy company was called Awards Plus, located in Conway. She said that the owner was going to give the BAR the plaques for $50.00, instead of the usual $75.00 if we could commit to doing this on an annual basis.

Mr. Feest stated that we could commit to this if we were not spending more than $250.00. He said that we would have to go to bid for amounts exceeding $250.00.

She asked the group to decide how much they would like to spend on the plaques. Ms. Fuller moved that the BAR spend $50.00 per plaque and that they buy three of them. Mr. Carter seconded the motion, the vote was unanimous in favor of the request.

Ms. Fuller explained to the board who the three nominees were to receive the Outstanding Preservation" award from the BAR. The Brentwood Restaurant in Little River, the Holiday Brothers in Galivant's Ferry and the City of Conway for the Conway City Hall.

Copy.

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VII. SOCASTEE HISTORIC DISTRICT

Mr. Feest asked the members to read over the rough draft of the Socastee Historic District Nomination that was provided by Brockington and Associates. He asked the group for revisions by May 12, 1999. He explained that he would get the revisions to Mr. Bruce Harvey at that time and forward the final document to SC Archives and History for further review.

VIII. GALIVANT'S FERRY NOMINATION

Mr. Feest stated that he contacted Mr. Sauls from SC Archives and History and that Mr. Sauls wanted him to schedule a field trip for the SCAH staff to visit the proposed Galivant's Ferry district.

Mr. Feest stated that he would schedule the trip for the week of May 9-11, 1999, and that anyone was welcome to attend.

IX. ENCUMBERING FUNDS FOR BROCHURE, SOCASTEE DISTRICT AND GALIVANT'S FERRY

Mr. Feest explained to the BAR the amount of funds that were left in the account. He continued by stating that funds needed to be encumbered for the Galivant's Ferry nomination out of the 98-99 fiscal budget and that he would talk to Darin Gore about the amount of funds that were still available.

X. OTHER BUSINESS

Chairman Carter asked if there was other business.

Mr. Feest showed a copy of the latest invoice from Electric City Printing and asked the board for their opinion of the excess charges. Mr. Carter stated that he thought the charges were extreme given the fact that the BAR was never given a color proof with edited text until the fourth time.

Ms. Fuller asked if the number of proofs that we were being billed for was correct. Mr. Feest stated that he thought the number of proofs was four and not five like the invoice showed.

Mr. Feest stated that he would be in contact with Procurement to find out if the BAR was even authorized to ~~ok~~ Approve the extra spending.
~~Authorize~~

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Mr. Carter asked if there was any more business, hearing none a motion was made to adjourn the meeting. It was seconded and the meeting adjourned at 7. p.m.

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HORRY COUNTY
VEREEN MEMORIAL GARDENS COMMITTEE
MEETING

WEDNESDAY APRIL 14, 1999 AT 5:30 P.M.
Little River Water Building, Little River, SC

I. Call to Order

II. Invocation

III. Staff Report
   A. RFQ – Stone House – Joe Feest
   B. Forestry Inspection –
   C. Boardwalk - Permits
   D. New Ordinance – VMG
      1. Made third reading at Council 4/6/99

V. Other Business

VI. Adjournment

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COUNTY OF HORRY) **BOARD OF ARCHITECTURAL REVIEW**
)
SOUTH CAROLINA) **MINUTES OF MARCH 23, 1999 MEETING**

Members Present:

Mr. Joel Carter, Chairman – Mr. Carter
Mr. William Long
Mrs. Tempe Oehler
Mrs. Jane Charles
Mrs. Katherine Fuller

Mr. Long 2nd
Mr. Oehler 2nd
Unanimous

Members Absent:

Mrs. Ann Futrell

Staff Present:

Joseph Feest, Horry County Planning

The Horry County Board of Architectural Review held their regularly scheduled monthly meeting on Tuesday, March 23, 1999, at 5:30 p.m. in the Conference Room of the Chapin Memorial Library in Myrtle Beach, South Carolina.

I. CALL TO ORDER

Mr. Carter called the meeting to order at 5:40 p.m. A quorum was present.

II. INVOCATION

Mr. Long gave the invocation.

III. ADOPTION OF MINUTES

The board voted unanimously to adopt the minutes, with minor changes, from the February 23, 1999 meeting.

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IV. VMG ORDINANCE – REVISIONS

Mr. Feest told the board that he had sent the ordinance to the County Attorney's office and that they determined that the changes to the ordinance were 'minor' and that the ordinance could proceed to third reading. Mr. Feest explained the content of the revisions to the new VMG ordinance and the board was satisfied with those results. The Board decided to let the ordinance go to third reading with out any more additions or revisions.

V. HISTORIC PRESERVATION WEEK

Katherine Fuller gave a few suggestions on what the board could do for National Historic Preservation Week, May 9-15, 1999. She volunteered to talk to Myrtle Beach and Conway about adopting a resolution for Historic Preservation Week. Mr. Feest said that he would take the resolution to County Council on the April 20, 1999, meeting. Ms. Fuller also gave some ideas about using the display cases at the county libraries to display photos and momentos about history in Horry County.

VI. HISTORICAL BROCHURE-PROOF

Mr. Feest stated that the historic brochure was set for final print and that he thought he would have the 7,500 copies in his office by the next month's meeting.

VII. OTHER BUSINESS

Chairman Carter asked if there was other business, and hearing none he moved to adjourn the meeting.

BILLING DETAIL SHEET

JOB NUMBER: 120788 BILL TO OUT OF STATE: YES / NO SHIPPED DATE _____

DATE _____ SALESMAN: JIM BRUNO PURCHASE ORDER NO: 177272

QUOTED PRICE: $4,020.00 ACCOUNT NO: 8242 CUSTOMER: HORRY COUNTY ADMINISTRATIVE OF

SHIPPED TO: HORRY COUNTY
OFFICE OF PROCUREMENT
3230 HIGHWAY 319

DESCRIPTION: HISTORIC BROCHURE, 12 X 18)

Prepaid?

JOB QTY: 7,500 QUANTITY SHIPPED 7650 TAXABLE SALE: YES / NO

PREV JOB NO: QTY: DATE: BILLED: TYPE:

SALES DISTRIBUTION CODE: 12 PACKING SLIP NO _____ ORIGINAL QUANTITY PRICE: 4020.00

PRODUCT CODE: _____

150 OVER/UNDER: $80.73

AUTHOR'S ALTERATIONS: REVISIONS - PROOF 1 189.67

PROOF 2 297.32

PROOF 3
PROOF 4 187.61

PROOF 5 301.77

SUBTOTAL: $5079.29

SALES TAX: 253.97

SHIPPING/FRT CHARGES MTR FREIGHT _____

UPS _____

OTHER _____

TOTAL FREIGHT(FC): _____

TOTAL POSTAGE(PO): _____

TOTAL INVOICE: $5333.26

PRE PAYMENTS POSTAGE _____ ( )

ON ACCOUNT _____ ( )

NET DUE: _____

ATTN: JOE FEEST

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HORRY COUNTY
VEREEN MEMORIAL HISTORICAL GARDENS COMMITTEE MEETING

WEDNESDAY MARCH 10, 1999
Little River Water and Sewer Building, Little River, SC

I. Call To Order

II. Invocation

III. Adoption of Minutes From Meeting of February 10, 1999

IV. Staff Report
- A. RFQ- Stone House
- B. RFQ- Forestry
- C. Boardwalk Permits
- D. New Ordinace- VMG
  - 1. Letters of Intent
  - 2. Deferred at second reading

V. 1999-20[illegible] Fiscal Year Budget

VI. Other

VII. Adjo

NEED AMENDMENTS TO MINUTES

4/15

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COUNTY OF HORRY	)	**Vereen Memorial Historical Gardens Committee**
	)	
SOUTH CAROLINA	)	**Minutes of March 10, 1999 Meeting**

Members Present:

Mr. C. B. Berry, Chairman
Mr. Bernard Spalding
Mr. William Ariail
Ms. Veronica Dawson
Mr. William Watson
Mr. Allen Connor

Members Absent:

Ms. Alice Anthony

Staff Present:

Joseph Feest, Horry County Planning

Visitors Present:

Kathrine Bivens
Betty Vujevich
Sandra Wren

The Vereen Memorial Historical Gardens Committee held their regularly scheduled monthly meeting on Wednesday March 10, 1999, at 5:30 p.m. in the Conference Room of the Little River Water and Sewer Authority.

I. CALL TO ORDER

Mr. Berry called the meeting to order at 5:40 p.m. A quorum was present.

II. INVOCATION

Mr. Allen Connor gave the invocation.

III. ADOPTION OF MINUTES FROM FEBRUARY 10, 1999

Mr. Long motioned to adopt the minutes and Mr. Watson seconded that. The vote was unanimous.

IV. STAFF REPORT

Mr. Berry asked Mr. Feest to give the staff report. Mr. Feest stated that the committee to choose an architect for the Stone House renovations will meet on March 18, 1999 and that an architect will be chosen. He continued by saying that it was not official yet because he would have to ok it through the office of procurement, and he asked that nobody tell the public yet.

Mr. Skidmore asked if money had been discussed yet. Mr. Feest said that it was mentioned to him that we were going to work from the SOQ and just move forward with the renovations. He said that it was determined that the job was small enough that the money in the budget was enough to cover the cost of renovations and to get started on the boardwalk.

Ms. Wren asked what the timeline was going to be from this point on into the future regarding the development of the park. Mr. Feest said that he wanted to notify the architect by next month's meeting (April) and meet with the firm regarding a timeline. He continued by saying that he would expect the architect to set the timeline and that staff would approve of it.

Mr. Skidmore explained to the committee that the money that was available for the Gardens was to be used for the house renovations, the forestry project and to get the boardwalk started.

Mr. Crowely asked if the logger would take trees off of the adjacent properties. Mr. Feest said that it would be up to the logger and not the County.

Mr. Ariail ask to see a schedule of what the committee is going to do, and how it is going to be accomplished.

Mr. Skidmore explained to the board that Mr. Feest can only spend so much time on VMG work. He expressed that the county has other demands on Mr. Feest's time. He asked the board to remember that they are on the way to improving the Gardens now, and that this is the farthest they've been in a long time.

Mr. Arial asked if the new board was open to any person?

Mr. Skidmore stated that it was open to anyone and that they would be appointed by the Council. He continued by saying that when twelve people express interest in being part of the committee, the council has to make choices as to who they will appoint. Mr. Skidmore asked the board if they had an idea of a fair way to choose the new committee?

Mr. Watson stated that he would like to see people from the Little River area serve because they seem to be the most concerned about the Gardens.

Mr. Ariail stated that the council should consider the geographical area that the applicants come from and that preference should be given to those individuals who come form this area.

Mr. Crowely also stated that he would like to see people from this area on the board.

Mr. Feest stated that he would be requesting two minor changes to the ordinance. The first revision will be to reduce the number of members from ten to eight, and the second will be to change the appointment of board members from, "...the resident council person." to, "...the council body."

Mr. Skidmore agreed.

Mr. Connor motioned to accept the changes and it was seconded by Mr. Watson, the vote was unanimous.

Mr. Skidmore stated that the budget for vmg had been set and that the funds currently available for the Gardens would carry over into this next fiscal year.

Mr. Berry asked for any other business, hearing none, Mr. Watson motioned to adjourn the meeting, it was seconded by Mr. Spalding.

The meeting was adjourned at 6.55 p.m.

ECONOMIC DEVELOPMENT DIVISION
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COUNTY OF HORRY	)	**BOARD OF ARCHITECTURAL REVIEW**
	)	
SOUTH CAROLINA	)	**MINUTES OF FEBRUARY 23, 1999 MEETING**

Members Present:

Mr. Joel Carter, Chairman
Mrs. Katherine Fuller, Vice-Chairperson
Mr. William Long
Mrs. Tempe Oehler
Mrs. Jane Charles

Members Absent:

Mrs. Ann Futrell

Staff Present:

Joseph Feest, Horry County Planning
Honorable Councilman, Ray Skidmore, District #1

The Horry County Board of Architectural Review held their regularly scheduled monthly meeting on Tuesday, February 23, 1999, at 5:30 p.m. in the Conference Room of the Conway Burroughs School Complex, Conway, South Carolina.

I. CALL TO ORDER

Mr. Carter called the meeting to order at 5:40 p.m. A quorum was present.

II. INVOCATION

Mr. Long gave the invocation.

III. ADOPTION OF MINUTES FROM MEETING OF JANUARY 26, 1999

Ms. Oehler asked that the attendance from the meeting of January 26, 1999 be corrected to show that she was not present. Mr. Feest said that he would make the correction and that he remembered that she was out sick for that meeting.

Ms. Oehler than made a motion to adopt the minutes with that revision. Assistant Chairperson Fuller made a second and the vote was unanimous.

IV. MR. SKIDMORE - VMG ORDINANCE

Chairman Carter welcomed Councilman Skidmore to the meeting and explained that Mr. Skidmore was present to answer questions about the Board's concerns regarding the formation of the new VMG committee. He than asked Mr. Skidmore to present himself.

Mr. Skidmore told the members that he was concerned that there questions were going unanswered and that he wanted to take this time to address the issues that they thought were important in the formation of the new VMG committee. He continued by informing the Board of a meeting that took place several months ago with the VMG where thay voiced concerns about the slow nature of the development of the Vereen Memorial Historical Gardens. The result of the meeting was that the VMG committee was not able to get anything accomplished because it could not make decisions regarding the park or contents in the park with out having to go through many committees.

Mr. Skidmore stated that the committee asked why they couldn't be re-established as a separate committee to make recommendations directly to County Council to help avoid the delay of progress with the development of the Gardens. Mr. Skidmore stated that he thought it was a good idea and that the county was ready to move ahead with the process of developing the park.

Mrs. Oehler asked if the park was going to be developed as the VMG saw fit, or would they have to adhere to some kind of plan like the Master Plan that was previously adopted by County Council?

Mr. Skidmore stated that the development of the park would adhere to the current Master Plan that was previously adopted by County Council and that any revisions or changes to that Master Plan would still have to be reviewed by the BAR as the Gardens is a historical site.

Mr. Skidmore continued by assuring the Board that any construction of new buildings would also need the approval of the BAR.

Chairman Carter stated that he forwarded a copy of the proposed ordinance to South Carolina Archives and History and that they didn't really understand the wording. He asked if some revisions could be made to the document to help guarantee that the BAR would have an interest in the historical aspects of the development of the Gardens.

Mr. Skidmore stated that he had no problems with that.

Mrs. Oehler asked if the new committee would be working with the BAR in making decisions?

Mr. Skidmore said that the new committee would be appointed by the County Council and that they would operate under the direction of County Council.
Somebody asked about the funds in the VMG account. Mr. Skidmore said that the money in the VMG account was for the development of the gardens, (i.e. the Boardwalk, the Stone House and whatever else would go on in the park.) He continued by saying that as members of the BAR, money could be accepted from private donations and used as the group saw fit.

Mrs. Oehler expressed concern because the BAR had laid out the Master Plan for the park and that she thought the BAR should make sure that the plan was adhered to. Mr. Skidmore assured her that the new committee would have to adhere to the plan and that any deviations from it would have to go through the BAR.

Mr. Skidmore stated that the basic reason for the formation of this committee was to ensure a speedy development process from now on. He continued by saying that money has been in an account for a number of years and that it is not being spent on anything. He said that it was going to be hard to convince Council that we needed to appropriate monies in the future if we didn't start spending it on something now.

Vice Chairperson Fuller asked if the BAR could suggest an amendment to the ordinance the would call for BAR approval in any situation where the new committee may deviate from the current Master Plan?

Mr. Skidmore stated that he had no problem with that.

Mrs. Oehler asked if this new ordinance met with federal regulations regarding the duties and responsibilities of the historic preservation guidelines.

Mr. Feest stated that the ordinance was put together by the legal staff from the County and that he understood it to be patterned after other such ordinances already in place in other jurisdictions.

Mr. Long stated that from what he could see from this new ordinance, the new committee would not answer to the BAR at all. Mr. Skidmore said that he was correct as far as the development of the park in coherence to the current Master Plan.

Chairman Carter stated that he thought that there was a 'disconnect' between the VMG and the BAR in the review of the historic part. He continued by saying that he did not have a problem with the VMG being the 'go-getters' on part of this, but he wanted some assurance that the VMG would adhere to historic standards set forth by the Master Plan.

Mrs. Charles asked if, "...changes would still come before us, than why change the structure of the committee?"

Mr. Skidmore stated that the new committee would have the Master plan as it was recommended to Council by the BAR and adopted by Council. He continued by saying that we can add language to the ordinance that says that the BAR will have to approve any changes to the Master Plan in the future.

Mrs. Charles stated that we would need to set some kind of standards for members of this new committee. She thought that maybe some guidelines could be set that would require membership to consist of a representation of members throughout the county for enrollment to the VMG Committee.

Mr. Skidmore said that he thought that this could be limiting ourselves in the future as far as having good input. He continued by saying that most of the members of the committee are concerned with the development of the gardens and that almost all of them live in the Little River area. He mentioned that it might be kind of hard for the committee to assume that some one may drive from Myrtle Beach on a monthly basis regarding the development of a park in the Little River area.

Chairman Carter explained that a lot of the slow process regarding the development of the Gardens was taking place because of the fact that the BAR never sees the numbers regarding the park's expenditures. He also stated that the Staff turnover has been so great that it's been hard to keep up with new developments and changes.

Mrs. Charles also stated that there has been, "...no continuity with staff."

Mr. Skidmore stated that no body was blaming the BAR or Staff for the delays.

Mrs. Charles asked if there was any way that this new ordinance was conflicting with the reversionary clause in the VMG documents regarding the Garden's.

Mr. Skidmore stated that he didn't see a problem with that.

Mr. Skidmore asked Mr. Feest and Chairman Carter if they could get together to make some revisions to the ordinance as was discussed earlier.

Mr. Feest and Chairman Carter decided that they would have revisions completed in time for the ordinance to go into second reading on March 16, 1999.

Mrs. Charles stated that her main concern was that some sort of 'hodge podge' development of the park was not going to occur.

Mr. Skidmore assured Mrs. Charles that the new committee would adhere to the Master Plan and that changes to the plan would still go through the BAR.

Chairman Carter asked if there were any more questions. Hearing none, he moved to the next item on the agenda at which time Councilman Skidmore excused himself.

V. HISTORIC PRESERVATION WEEK - VICE CHAIRPERSON FULLER

Ms. Fuller had to leave the meeting at this time so Mr. Feest asked the board to review the packet of information she had set before them and come up with one or two volunteers to help with her ideas.

Chairman Carter asked for volunteers. Hearing none he stated that he thought that he could help Ms. Fuller with some activities to plan for National Historic Preservation Week.

Chairman Carter moved to the next item on the agenda.

VI. FINAL PROOF OF HISTORICAL BROCHURE

Mr. Feest stated that he was having a very hard time aquiring a county map to attach to the brochure. He said that the publisher was concerned with copy right laws when using a map from the phone book or some other source where the map was already in print.

Mrs. Oehler asked if we could get a map from the South Carolina Tourism Board. Mrs. Charles thought that was a good idea.

Mr. Carter stated that if we'd make a small change to any map that we use, than it wouldn't be copy right infringement.

Mr. Feest said that we would need to get the map in a software form that the publisher could download and work with. He continued by stating that the county's ability to provide that to the publisher was very limited and that the county would not be able to do it.

Mr. Carter said that he would work on that issue and get back to Mr. Feest.

Mr. Feest stated that he would get in touch with the Myrtle Beach Planning Department to see if there was anything that they could do to help.

Chairman Carter asked if there was any other business. Hearing none, Mrs. Charles motioned to adjourn the meeting. The motion was seconded by Mr. Long. The meeting adjourned at 7:45 p. m.

COUNTY OF HORRY	)	**Vereen Memorial Historical Gardens Committee**
	)	
SOUTH CAROLINA	)	**Minutes of February 10, 1999 Meeting**

Members Present:

Mr. C. B Berry, Chairman
Mr. Bernard Spalding
Mr. William Ariail
Ms. Veronica Dawson NOT HERE
Mr. William Watson
Mr. Allen Connor
Mr. Jack Coowely

Members Absent:

Ms. Alice Anthony

Staff Present: Joseph E. Feest, Senior Planner

Visitors Present:

Mr. Bob Logan, AARP, Little River Chapter
Ms. Betty Vujevich
Mr. Jack Crowely

The Vereen Memorial Historical Gardens Committee held their regularly scheduled monthly meeting on Wednesday, February 10, 1999, at 5:30 p. m. in the conference room of the Little River Water and Sewer Authority.

I. CALL TO ORDER

Mr. Ariail called the meeting to order at 5:40 p.m. as Mr. C. B. Berry was not yet present.

II. INVOCATION

Mr. Allen Connor gave the invocation.

III. ADOPTION OF MINUTES

Mr. Ariail asked everyone present to take a minute and review the minutes from the meeting of January 13, 1999.

Mr. Berry arrived at 5:50 p.m.

After some deliberation and some grammatical revisions, Mr. Berry made a motion to adopt the minutes with revisions. The motion was seconded by Mr. Spalding and the vote was unanimous.

IV. STAFF REPORT

Mr. Berry asked Mr. Feest to give the Staff Report. Mr. Feest said that the Statement of Qualifications (SOQ) packets were in the office and that the county had received four of them. He said that he was assembling a committee consisting of five to six qualified personnel from the county and that the committee would meet during the week of March 1, 1999. He continued by stating that the qualifications looked good at first glance and that he was confident that a firm would be selected by the next scheduled meeting of the VMG.

Mr. Spalding asked Mr. Feest if the county had liability insurance for the park. Mr. Feest said that he would safely assume that the county would not own property with out carrying liability insurance on it.

Mr. Ariail asked Mr. Feest what the status was on the Boardwalk. Mr. Feest said that the permits did arrive in the office and that he was filling out paperwork pertaining to the permit process. Mr. Ariail wanted to know when we were going to get started on the construction of the Boardwalk.

Mr. Feest responded by saying that he thought it was best if we concentrated on the Stone House project and the RFQ process currently under way for the forestry project. He also said that there would be enough paper work created with these two projects in hand that he would keep up with. Mr. Feest continued by saying that he was intentionally backing up the Boardwalk project so that the committee could concentrate on the two projects at hand, the Stone House and the forestry logging.

Ms. Dawson asked if parking was going to be installed down by the boardwalk. Mr. Feest stated that he needed to check the original proposal to find out if the contractor was supposed to install it at the time the roads were installed. If so, than the contractor would have to install parking per the bid. Mr. Feest said that if the contractor had fulfilled his agreement satisfactorily, than we would have to go through the bidding process through the county and get parking installed.

Mr. Spalding asked if the boundary line at the end of the park was properly marked, along Evergreen Heights. Mr. Berry said that he had been to the park and that he had 'flagged' that end so it should be clearly marked.

Mr. Feest gave an update on the progress regarding the new VMG ordinance. He stated that the ordinance made it through first reading at County Council on February 2, 1999, and that if all went well, the ordinance would come into effect on March 16, 1999. He also suggested to the board that they write letters of intent to be on the new board and forward them to Mr. Skidmore so that if the ordinance comes through, there would be ample opportunity to appoint new members.

Mr. Ariail asked if the current members would automatically be appointed to the new board. Mr. Feest responded by saying that he wasn't sure and that is why he thought that all interested parties should get their letters of intent to Mr. Skidmore. Mr. Feest continued by saying that he new of one or maybe two community groups that were interested in getting a representative appointed to the board.

V. OTHER BUSINESS

Mr. Berry asked is there was any other business. Mr. Crowely said that he spoke to Ms. Abbot about donating the portion of the island that was in her ownership and that she was not interested in donating it. He stated that she showed interest in selling the property and that he thought that the county should call her if interested. Mr. Feest asked if Mr. Abbot was ever offered a price for the property. Mr. Crowely said that he was not sure.

Mr. Feest said, "I think that with all the irons we have in the fire at this time, that we should try to take care of what we have going on right now and if the land is still available when we are ready, the county can look into buying it then." Mr. Feest also stated that if the land wasn't available when we were ready, that we could erect a fence to separate the county side from the private ownership side.

Mr. Feest suggested that the board forget about the island for now and proceed with the current matters at hand; the Stone House renovation, the Boardwalk construction and the forestry logging project.

Mr. Watson made a motion to exclude the purchase of the island from the current agenda of the VMG and to proceed with the three projects Mr. Feest had mentioned. The motion was seconded by Mr. Connor and the vote was unanimous.

Mr. Spalding suggested that we may be slighting Mr. Seagraves who was the current owner of the Stone house when it was given to the county. He stated that Mr. Seagraves actually donated the house to the county and that he thought that some how that name of the house and project should reflect that.

Mr. Berry responded by saying it would probably be more appropriate to erect a plaque in or near the house, possibly on a stone, that would commemorate Mr. Seagraves for his kindness.

Mr. Spalding agreed, that might be a good solution.

Mr. Berry asked if there was any other business. Hearing none he motioned to adjourn the meeting. The motion was seconded by Mr. Ariail, and the meeting was adjourned at 6:55 p. m.

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COUNTY OF HORRY)
)
SOUTH CAROLINA)

BOARD OF ARCHITECTURAL REVIEW

MINUTES OF JANUARY 26, 1999 MEETING

Members Present:

Mr. Joel Carter, Chairman
Mr. William Long
~~Mrs. Tempe Oehler~~ OUT SICK
Mrs. Jane Charles
Mrs. Katherine Fuller

Members Absent:

Mrs. Ann Futrell

Staff Present:

Joseph Feest, Horry County Planning

The Horry County Board of Architectural Review held their regularly scheduled monthly meeting on Tuesday, January 26, 1999, at 5:30 p.m. in the Conference Room of the Chapin Memorial Library in Myrtle Beach, South Carolina.

I. CALL TO ORDER

Mr. Carter called the meeting to order at 5:40 p.m. A quorum was present.

II. INVOCATION

Mr. Long gave the invocation.

III. ELECTION OF OFFICERS

Mr. Carter suggested that the board elect new officers. He asked Mrs. Fuller if she new of any conflict between serving on the CBA and the BAR.
(CONWAY BOARD OF ADJUSTMENTS)

Mrs. Fuller said that she had spoken with the Conway city attorney and that it was determined that there would not be a conflict of interests by serving on both boards.

Mrs. Oehler made a motion to re-elect Joel Carter as Chairman and Mrs. Katherine Fuller as Vice Chairman. The motion was seconded by Mr. Long. The vote was unanoumous in favor of the motion.

IV. SCA&H SURVEY & PLANNING GRANT

Mr. Feest stated that he would be attending a seminar in Columbia on January 29, 1999 as a requirement by South Carolina Department of Archives and History grant. He said that he was going to learn more about the procurement process through the state and that the agenda included the conditions placed upon reimbursement of funds for the Historic Preservation study.

V. HISTORICAL BROCHURE-PROOF

Mr. Carter suggested that a different photo be used in the brochure that depicts the Pine Lakes home from the rear side of the building. He thought it would be a better angle.

Mrs. Oehler agreed. Mr. Feest said that he would meet with Mr. Bruno on the photo and get back with the BAR on the results.

Mr. Carter expressed concern that we did not have a county map on the brochure. He thought that the County should be on the brochure so that people could find their way around to visit the sites depicted in the brochure.

Mr. Feest suggested that the State map be removed and a county map be inserted in its place. The quorum agreed. Mr. Feest stated that he would meet with the GIS department at the county and try to produce a county map that will suffice.

Mr. Feest past out a color copy for proofing and asked if the colors met with everyone's approval. The quorum agreed that the colors were ok. Mrs. Oehler asked if Mr. Feest could make copies of the brochure so that everyone could proof the text. Mr. Feest stated that he would make copies and have them delivered to everyone within four days. Mr. Feest also asked the Board to please review the text and forward their editing comments to him by March 04, 1999. Every one agreed.

VI. STAFF REPORT

Mr. Feest stated that he had met with the Vereen Memorial Gardens committee on January 13, 1999 and that they were relatively happy with the progress that had been made thus far with the RFQ and the forestry inspection. Mr. Feest stated that he had spoken to the procurement office and that the response appeared to be rather good with respect to the RFQ. He also siad that he would be forming a committee in the last week of February, 1999 to discuss the results of the RFQs and to choose an architect to do the job.

Mr. Feest asked if there were any questions, there were no questions.

VII. 1999-CALENDAR

Mr. Carter asked everyone to look over the proposed calendar for the 1999 monthly meetings. Mr. Feest said that he had already checked the dates with the Cahpin Memorial Library and that he and enclosed a copy of a FAX transmission confirming that the dates for the library could be reserved.

Mr. Long made a motion to adopt the calendar for the 1999 monthly meetings of the BAR. The motion was seconded by Mrs. Fuller and the Board voted unanimously to accept the calendar as is.

VIII. OTHER BUSINESS

Mr. Carter mentioned that we need to discuss a method for distributing the brochures upon completion.

Mrs. Fuller said that we could start by taking them to the SC Tourist Bureau and that they would take care of state-wide distribution of the brochures. She also mentioned that there was an informative web site that does a monthly newsletter of ideas on how to get people involved with historic preservation ideas.

Mr. Carter suggested that we have some sort of photo contest to generate participation from school-age children where they send in a photo of a historic place. The photos will then become the property of the BAR and we can start to create a larger library of photos.

Mr. Feest said that he would advertise the calendar for the monthly meetings in the Sunday paper on February 7, 1999.

Mr. Carter asked if there was any other business. There was none. He motioned that the meeting adjourn at 7.05 p.m.