HORRY COUNTY
PLANNING & ZONING DEPARTMENT
1301 SECOND AVE., SUITE 1D 09
CONWAY SC, 29526

(843) 915-5340
FAX (843) 915-6340

REQUEST FOR ZONING ADMINISTRATIVE DECISION

_____ _____
APPLICANT MAILING ADDRESS

_____ _____
PHONE NUMBER EMAIL ADDRESS

REGARDING PROPERTY LOCATED AT: _____

_____ _____ _____
TAX MAP NUMBER & PIN # ZONING DISTRICT PROPERTY OWNER

PLEASE ANSWER THE FOLLOWING TO DESCRIBE YOUR ZONING REQUEST:

1. Please describe in detail the type of use or business you are requesting clarification for on the parcel specified; include any storage of materials and/or equipment associated with this use or business:

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2. If applicable, please provide a plan depicting the situation for which you are seeking an Administrative Decision. This does not exempt you from commercial site plan review and approval.

3. An administrative decision will be made in writing within ten (10) business days of filing.

4. Pursuant to Sec. 1403 of the Zoning Ordinance all determinations by staff are subject to appeal to the Zoning Board of Appeals by any person aggrieved.

_____ _____
SIGNATURE OF APPLICANT DATE

PLANNING AND ZONING DEPARTMENT USE ONLY

DECISION RENDERED: _____

_____

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_____ _____
SIGNATURE OF ZONING ADMINISTRATOR **DATE**