



Horry County Planning Department

1301 2nd Avenue Suite 1 D09, Conway SC. 29526

(843) 915-5340

Application for Sketch Plan Review

A. General Property Information

Tax Map Number (TMS): _____
Property Location: _____
Current Zoning: _____
Is proposed development all of TMS? <input type="checkbox"/> Yes <input type="checkbox"/> No

B. Owner & Developer

Is applicant owner of property ? <input type="checkbox"/> Yes <input type="checkbox"/> No (If no Letter of Agency is required)	
Property owner: _____	Property Developer: _____
Address: _____	Address: _____
_____	_____
Telephone/Fax: _____	Telephone/Fax: _____
Business License #: _____	Business License #: _____

C. Development Information

Name of proposed development: _____
Number of Lots/Units: _____ Acreage: _____
What type of development is proposed? <input type="checkbox"/> Single-family <input type="checkbox"/> Multi-family <input type="checkbox"/> Commercial <input type="checkbox"/> Office <input type="checkbox"/> Industrial
Will the development be constructed in phases? <input type="checkbox"/> Yes <input type="checkbox"/> No
Do public water and/or sewer serve the development? <input type="checkbox"/> Yes <input type="checkbox"/> No
When is construction anticipated to begin? _____

Contents of a sketch plan shall include that show on the other side of this application. Failure to provide the requested information may result in review and approval delays.

Office use only:
Date received: _____ Taken by: _____ Fee paid: _____
Reviewed by: _____ Action taken: <input type="checkbox"/> Approval <input type="checkbox"/> Disapproval <input type="checkbox"/> Revisions Needed

SKETCH PLAN CHECKLIST
(APPLICANT, DEVELOPER, ENGINEER, OR SURVEY TO CHECK ALL ITEMS COMPLETED)

GENERAL:

- Scale not less than 1" = 200'
- Sheet size max. 30" x 42"
- Three (3) plans

SKETCH PLAN CONTENT:

- Proposed subdivision name
- North arrow, written and graphic scales, and
- A location map showing the relationship between development and the surrounding area
- Owner of record
- Subdivider (developer)
- Adjacent property owners, land uses, and tax map numbers
- Cross-references to county tax maps
- Zoning district (s) of project site
- Proposed project name
- Proposed rights-of-way and general lot layout
- Phase lines (if applicable)
- Proposed density and estimated number of lots or units
- Tract boundaries and total land area¹
- Existing and proposed land uses throughout the development
- Existing road rights-of-way and easements
- Note regarding the intent to supply water (wells) and sewer (septic)

Footnote 1: A sketch plan shall show the development and proposed use(s) of an entire tract of land. When a tract of land will be developed in phases, the sketch plan shall show the development and proposed use(s) of that portion which will be immediately developed. The sketch plan may show, in bubble form, those portions of the tract that will not be immediately developed provided it shows the general roadway system, acreage of each bubble, and an estimated maximum density.

This requirement may be waived when the area not intended for development is owned by an individual other than the sketch plan applicant.